



CITY COUNCIL AGENDA REPORT



DEPARTMENT: Public Services

MEETING DATE: December 4, 2018

PREPARED BY: Tina Cherry, Director

AGENDA LOCATION: AR-2

TITLE: Proposed Recognition of Pamela Fitzpatrick in Honor of Her Substantial Contributions to the Betterment of Monrovia

OBJECTIVE: To authorize the recognition of Pamela Fitzpatrick for her years of service and dedication to the Monrovia community which have made a lasting and significant contribution to the betterment of the City.

BACKGROUND: On July 31, 2018, one of our community gems – Pamela Fitzpatrick – passed away, leaving behind a legacy of service and positive impact for all of Monrovia.

In 1987, Ms. Fitzpatrick moved to Monrovia with her family and in 1991, she started a small business in Old Town with her two sisters. Soon after, Ms. Fitzpatrick became heavily involved in the community and over the next thirty years, she served on countless boards and commissions, volunteered for many service organizations & non-profits, and gave of her time to advocate for the betterment of Monrovia.

Ms. Fitzpatrick served as the President of the Monrovia Chamber of Commerce and the Monrovia Old Town Advisory Board as well as serving on the Monrovia Community Services Commission. She was President of the Boys & Girls Club of the Foothills, served as Co-Chair of the Foothill Unity Center Auxiliary, was a member of the Santa Anita Family YMCA Board, acted as President of the Santa Anita Family Services Board, and was also an active member of the Kiwanis Club of Monrovia. Also of note, in 1994, Ms. Fitzpatrick served on the All-American City Committee, ultimately resulting in the City of Monrovia being selected as an All-American City.

During her three decades of service, Ms. Fitzpatrick was recognized by many for her tireless dedication to the community. An overview of some of the honors that were bestowed on Ms. Fitzpatrick includes the following:

- *In 1995, Ms. Fitzpatrick received the Dick Lord Award from the Monrovia Chamber of Commerce.*
- *In 2002, Ms. Fitzpatrick was honored by Senator Jack Scott and Assembly members Carol Liu and Dario Frommer as the Outstanding Community Volunteer.*
- *In 2008, Ms. Fitzpatrick received the Monroe Award from the Monrovia Chamber of Commerce.*
- *In 2014, Ms. Fitzpatrick was awarded the Small Business Person of the Year from Assemblymember Chris Holden, of the 41st Assembly District.*
- *In 2015, Ms. Fitzpatrick received the Iris Award from the Monrovia Chamber of Commerce.*

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Staff recently received an application requesting that Ms. Fitzpatrick be recognized with a Recognition Bench in Old Town, as well as a City Council Seat Recognition Plaque mounted on the very seat she sat in for every City Council meeting over the last twenty-five (25) years.

ANALYSIS: In 2016, the Monrovia City Council adopted an Administrative Policy (Policy) outlining the procedures required to name or rename a City facility or street in recognition of a community member. The Policy outlines the specific criteria necessary to be considered for such recognition.

The qualifications for naming of a City facility include:

1. The person or organization made lasting and significant contributions to the protection of natural or cultural resources of the City of Monrovia; or
2. The person or organization made substantial contributions to the betterment of a specific facility or park consistent with the established standards for the facility; or
3. The person or organization made substantial contributions to the advancement of recreational opportunities with the City of Monrovia; or
4. The person or organization was associated with an economic development or redevelopment activity; or
5. The person or organization had a positive impact on the lives of Monrovia's residents; or
6. The person or organization volunteered for ten (10) or more years of service to the community.

In addition, the Policy outlines the procedure by which the Request may be considered.

1. Requests for naming and / or changing the name of a City facility or street shall be submitted to the City Manager's Office in writing on the City's Facility Naming Application Form.
2. Upon receipt of the application, the City Manager or his / her designee shall review the application.
3. Following that review, the City Manager or his / her designee shall place the proposed facility naming / renaming item on a future City Council agenda for formal review and consideration by the City Council.

The Policy also clearly outlines a waiting period of five (5) years following the death of an individual prior to consideration. However, this requirement may be waived through an affirmative vote of at least four (4) City Council members.

Staff has carefully reviewed the written applications for Ms. Fitzpatrick against the qualifications listed in the Policy. Based on that review, staff believes that Ms. Fitzpatrick's contributions to Monrovia exceed the stated Policy criteria on many levels. Ms. Fitzpatrick made a lasting impression on individuals, families, and the merchant community here in Monrovia. She gave freely of her time and effort to help anyone in need.

Given her extraordinary contributions, it is recommended that the City Council waive the five-year waiting period and approve the requested application to install a Recognition Bench in Old Town and locate a City Council Seat Recognition Plaque in Ms. Fitzpatrick's honor.

FISCAL IMPACTS: The costs associated with the proposed Recognition Bench and City Council Seat Recognition Plaque are estimated to be around \$2,000 – \$5,000. Funding for this activity is available in the Public Services Operating Budget.

OPTIONS: The following options are provided for the City Council's consideration:

1. Waive the five-year waiting period requirement and approve recognition of Pamela Fitzpatrick for her years of service and significant contributions to the community; authorize staff to install an Old Town Bench with the appropriate plaque recognition; and authorize staff to install a City Council Seat recognition plaque with the appropriate plaque recognition.
2. Request additional information from staff before taking action.

RECOMMENDATIONS: Staff recommends Option 1.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to waive the five-year waiting period requirement and approve recognition of Pamela Fitzpatrick for her years of service and significant contributions to the community; authorize staff to install an Old Town Bench with the appropriate plaque recognition; and authorize staff to install a City Council Seat recognition plaque with the appropriate plaque recognition.