

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, April 16, 2019, 7:30 P.M.



74th CITY COUNCIL

Tom Adams
Mayor

Becky A. Shevlin
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Gloria Crudgington
Councilmember

Larry J. Spicer
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 74th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, April 16, 2019
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams
INVOCATION Pastor Christine Suh
PLEDGE OF ALLEGIANCE Mayor Pro Tem Becky A. Shevlin
ROLL CALL Councilmembers Alexander C. Blackburn, Gloria Crudginton, Larry J. Spicer, Mayor Pro Tem Becky A. Shevlin, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Proclaiming April 24, 2019, as “Denim Day”
- PR-2 Proclaiming April 26, 2019, as “Arbor Day”
Staff Reference: Katie Distelrath, Recreation Manager
- PR-3 Recognition of Terry Hotchkin and Santa Anita Family YMCA Youth & Government Delegation
- PR-4 Recognition of 2019 Monrovia Area Partnership (MAP) Annual Conference Partners and Sponsors
Staff Reference: Ariel Tolefree-Williams, Neighborhood Services Coordinator
- PR-5 Recognition of California Avenue Holiday Home Makeover Project Sponsors
- PR-6 Introduction of Newly Hired and Promoted Employees
Staff Reference: Lauren Vasquez, Deputy City Manager
- PR-7 Pasadena Humane Society Pet of the Month

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Jessica Orozco

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the April 2, 2019, Special and Regular Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the Minutes of the April 2, 2019, Special and Regular Meetings of the Monrovia City Council

- CC-2 [Payroll No. 7 in the Net Amount of \\$630,636.38, and Warrant Registers dated April 4 and April 11, 2019, in the Total Amounts of \\$870,503.74, and \\$535,175.12, Respectively](#)
 Staff Reference: Buffy Bullis, Administrative Services Director
 Recommendation: Approve Payroll No. 7 in the net amount of \$630,636.38, and Warrant Registers dated April 4 and April 11, 2019, in the total amounts of \$870,503.74, and \$535,175.12, respectively
- CC-3 [Fiscal Year 2019-2020 List of Projects Funded by Senate Bill 1, The Road Repair and Accountability Act of 2017; Resolution No. 2019-17](#)
 Staff Reference: Buffy Bullis, Administrative Services Director
 Recommendation: Adopt Resolution No. 2019-17
- CC-4 [Consultant Services Agreement with NBS Government Finance Group for Administration Services Related to Districts and Special Taxes in the Amount of \\$16,500.00, and Initiation of Proceedings for the Levy and Collection of Assessments and Ordering the Preparation of an Engineer's Report for Fiscal Year 2019-2020 for the Citywide Lighting and Landscaping Maintenance District and the Park Maintenance District; Resolution Nos. 2019-14 and 2019-15](#)
 Staff Reference: Buffy Bullis, Administrative Services Director
 Recommendation: Approve the consultant services agreement with NBS Government Finance Group, adopt Resolution Nos. 2019-14 and 2019-15, and authorize the City Manager to execute the necessary documents
- CC-5 [Agreement with the City of Bradbury for the Provision of Public Transportation Services through the Monrovia Transit and GoMonrovia Platforms through the Period Ending June 30, 2022](#)
 Staff Reference: Sean Sullivan, Public Works Division Manager
 Recommendation: Approve an agreement with the City of Bradbury for the provision of public transportation services through the Monrovia Transit and GoMonrovia platforms through the period ending June 30, 2022, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Proposed Positional Adjustments](#)
 Staff Reference: Lauren Vasquez, Deputy City Manager
 Recommendation: Approve the Authorized Personnel Allocations listing attached to the report, the updated Classification & Compensation System overview, the new job specifications, and the MOU Side Letter with MMEA

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Formation of the City of Monrovia Community Facilities District No. 2019-01 \(Avalon Monrovia\); Calling for, Conducting, and Declaring Results of a Special Landowner Election; and Authorizing the Levy of a Special Tax within the District; Resolution Nos. 2019-19 through 2019-21, and Introduction and First Reading of Ordinance No. 2019-01](#)
 Staff Reference: Brittany Mello, Assistant to the City Manager
 Recommendation: Approve the formation of City of Monrovia Community Facilities District No. 2019-01 (Avalon Monrovia), adopt Resolution Nos. 2019-19 through 2019-21, and introduce, waive further reading, and read by title only Ordinance No. 2019-01, following the process outlined in the Agenda Report

- PH-2 [Tentative Tract Map No. TTM2019-82154/Conditional Use Permit CUP2019-0002 for a Four-Unit, Two-Story Planned Unit Development at Property Located at 401 West Colorado Boulevard and 521 South Alta Vista Avenue; David Chan, Applicant; Resolution No. 2019-16](#)

Staff Reference: Teresa Santilena, Associate Planner

Recommendation: Adopt Resolution No. 2019-16

- PH-3 [Historic Landmark HL-147 and Mills Act Contract MA-140 for property located at 143 North Lincoln Place by property owners Bernard S Thurman and Jennifer Devine; Resolution No. 2019-18](#)

Staff Reference: John Mayer, Senior Planner

Recommendation: Adopt Resolution No. 2019-18

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update

Staff Reference: Oliver Chi, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams

- RCC-2 Mayor Pro Tem Becky A. Shevlin

(a) [SB 751 Joint Powers Authorities: San Gabriel Valley Regional Housing Trust \(Rubio\)](#)

(b) California Mosquito Awareness Week – April 21-27, 2019

- RCC-3 Councilmember Alexander C. Blackburn

- RCC-4 Councilmember Gloria Crudginton

(a) 2018 California Park & Recreation Society's (CPRS) "Award of Excellence" in the Category of Marking and Communications

- RCC-5 Councilmember Larry J. Spicer

ADMINISTRATIVE REPORTS

- AR-1 [Parking Lease Agreement with Monrovia Lime, LLC](#)

Staff Reference: Oliver Chi, City Manager

Recommendation: Authorize staff to enter into an interim license agreement with Monrovia Lime, LLC, to procure access to the two parking lot parcels located on Lime Avenue, effective May 1; authorize staff to develop and enter into a long-term 35-year lease with Monrovia Lime, LLC, pursuant to the terms outlined in this report; and authorize the City Manager or his designee to execute the necessary documents in forms approved by the City Attorney

- AR-2 [Amendment No. 1 to the Agreement with Mountainside Communion Church in an Amount not to Exceed \\$75,000 for Expanded Support Related to the Housing Displacement Response Program](#)

Staff Reference: Tina Cherry, Community Services Director

Recommendation: Approve Amendment No. 1 to the Agreement with Mountainside Communion Church in an Amount not to Exceed \$75,000 for Expanded Support Related to the Housing Displacement Response Program

- AR-3 [Temporary Lease of 1,000 Acre Feet of Main San Gabriel Basin Water Production Rights from the Azusa Valley Water Company and Authorization to Purchase up to 200 Acre-Foot of Replenishment Water from Main San Gabriel Basin Watermaster](#)

Staff Reference: Sean Sullivan, Public Works Division Manager

Recommendation: Approve the acquisition of 1,000 acre feet of water production rights through temporary lease from Azusa Valley Water Company in the amount of \$767,280, authorize staff to purchase up to 200 acre-feet of replenishment water from Main San Gabriel Basin Watermaster in the amount of \$166,800, authorize a total expenditure of up to \$934,080 for the purchase, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, May 7, 2019, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Marguerite Platz, Mother of Library Adult Services Supervisor Rebecca Elder

Johnnie Mae Johnson, Longtime Monrovia Resident

Tom Reale, Retired Monrovia Unified School District Teacher and Coach

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 12th day of April, 2019.

Alice D. Atkins, MMC, City Clerk