

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, MAY 21, 2019, 7:30 P.M.**

**CLOSED SESSION:** Mayor Tom Adams convened the Closed Session of the Monrovia City Council on Tuesday, May 21, 2019, at 6:00 p.m. in City Council Chambers, at which all members were present, to discuss the following items: CS-1 Conference with Legal Counsel, Initiation of Litigation Pursuant to Government Code §54956.9(d)(4); One (1) Potential Case; and CS-2 Conference with Labor Negotiator pursuant to Government Code §54957.6; Agency Negotiator: City Manager Oliver Chi; Group Employees: Mid-Management Group. Mayor Adams adjourned the Closed Session meeting at 7:20 p.m.

**CONVENE:** Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, May 21, 2019, at 7:31 p.m. in City Council Chambers. In attendance were City Manager Oliver Chi, City Attorney Craig Steele, and City Clerk Alice D. Atkins.

**INVOCATION:** Pastor Tim Mahan led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Alexander C. Blackburn led the pledge.

**ROLL CALL:** In attendance were Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams.

**REPORT OF CLOSED SESSION:** City Attorney Steele reported that the City Council met in closed session regarding the two items on the posted agenda and took no reportable action.

The Mayor and City Council recognized City Attorney Steele's birthday with a cake, and following Presentations, Mayor Adams called for a brief recess in order for those in attendance to partake in refreshments in the lobby.

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Recognition of 2018-2019 Student Liaison Jessica Orozco:** The Mayor and City Council recognized the outgoing 2018-2019 Student Liaison Jessica Orozco.

**PR-2 Proclaiming May 2019 as "Lupus Awareness Month":** The Mayor and City Council presented a proclamation to Juana Mata on behalf of Looms4Lupus Support Group.

**PR-3 Recognition of Monrovia High School Kings and Queens Robotics Team and Clifton Middle School Hottie Bots Robotics Team for Achievements at the 2019 FIRST Tech Challenge World Championships:** The Mayor and City Council recognized the school groups for their recent Robotics achievements.

**PR-4 Proclaiming May 19-25, 2019, as "National Public Works Week":** The Mayor and City Council presented a proclamation to Public Works Division Manager Sean Sullivan and staff.

**PR-5 Pasadena Humane Society Pet of the Month:** Pasadena Humane Society Outreach Coordinator Michelle Holbrook introduced Dart, this month's pet available for adoption through the Pasadena Humane Society.

**STUDENT GOVERNMENT REPRESENTATIVE REPORT:** Student Liaison Jessica Orozco reported on activities at the high school.

**CONSENT CALENDAR:** It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Crudgington, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the May 7, 2019, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the May 7, 2019, Special and Regular Meetings of the Monrovia City Council.

**CC-2 Payroll No. 10 in the Net Amount of \$622,936.58 and Warrant Registers dated May 9 and May 16, 2019, in the Total Amounts of \$450,270.56, and \$2,053,179.18, Respectively:** The City Council approved

Payroll No. 10 in the net amount of \$622,936.58 and Warrant Registers dated May 9 and May 16, 2019, in the total amounts of \$450,270.56, and \$2,053,179.18, respectively.

**CC-3 Acceptance of Work, Notices of Completion, and Release of Retention Funds to Howard Roofing Company, Inc., and ARYCO Heating and Air Conditioning for the Fire Station No. 102 Roof Replacement Project and Fire Station No. 102 Air Conditioning Replacement Project, Respectively:** The City Council accepted the work of Howard Roofing Company, Inc., and ARYCO Heating and Air Conditioning for the Fire Station No. 2012 Roof Replacement Project and Air Conditioning Replacement Project, respectively, authorized the City Clerk to file the Notices of Completion, and directed staff to release all retained funds in accordance with the contract provisions

**CC-4 Consultant Services Agreement with Craft Water, Inc., for On-call Engineering and Stormwater Consultative Services for the Period Ending June 30, 2022:** The City Council approved a Consultant Services Agreement with Craft Water, Inc., for on-call engineering consulting services for the period ending June 30, 2022, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-5 Legislative Review and Adoption of Formal City Position on AB 1788:** The City Council approved the recommended position on AB 1788, a piece of key legislation being considered in the California State Legislature.

**CC-6 Amendment No. 2 to the Agreement with Foothill Towing, a Division of Soash Enterprises, Inc., for Official Police Towing Service (OPTS) for the Period Ending June 30, 2021:** The City Council approved Amendment No. 2 to the Agreement with Foothill Towing, a division of Soash Enterprises, Inc., for the period ending June 30, 2021, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**CC-7 Purchase of Fourteen (14) Motorola APX 8000 All Band Portable Radios from Motorola Solutions, Inc., in the Amount of \$86,707.08 Utilizing State Homeland Security Grant Program (SHSGP) Funding:** The City Council approved the purchase fourteen (14) Motorola APX 8000 all band portable radios from Motorola Solutions, Inc., in an amount not to exceed \$86,707.08, using \$83,911.00 of 2017 State Homeland Security Grant Program (SHSGP) funds and \$2,796.08 from the Police Department Radio Replacement Fund and authorized the City Manager to execute the necessary documents in a form authorized by the City Attorney.

#### **PUBLIC INPUT:**

1. Basil Hewitt, representing Los Angeles County Sanitation District Employees
2. Phil Cannon, Monrovia
3. Sari Canales, Monrovia Chamber of Commerce
4. Chuck Keen, Allied Veterans Council and American Legion Post 44

#### **PUBLIC HEARINGS / MEETINGS:**

**PH-1 Historic Landmark HL-148 and Mills Act Contract MA-141 for property located at 501 – 509 West Foothill Boulevard by property owners Andrew and Elizabeth Ritholz (Route 66 Holdings, LLC); Resolution No. 2019-22**

Teresa Santilena, Associate Planner, reviewed the agenda report and answered questions of the City Council.

Mayor Adams opened and closed the public hearing, as no one present wished to speak on this item.

**It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Crudginton, to adopt Resolution No. 2019-22.** The motion carried 4-1, with Councilmember Blackburn voting no.

#### **REPORTS OF CITY MANAGER AND STAFF**

**RCM-1 City Council Directives Update:** City Manager Chi provided an update on items recently added to the log of City Council Directives. Councilmember Crudginton requested additional discussion on a future agenda related to establishing a sales tax oversight committee.

**RCM-2 Vote Center Placement Project – Community Meeting, June 6, 2019, Second Baptist Church:** Ariel

Tolefree-Williams, Neighborhood Services Program Coordinator, provided an overview on the upcoming Vote Center Placement Project Community Meeting hosted by Monrovia Area Partnership (MAP) and the Monrovia City Clerk's Office.

## REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

### RCC-1 Mayor Tom Adams

- (a) Emphasized current state of drought in Southern California and encouraged continued water conservation
- (b) Upcoming Summer community events

### RCC-2 Mayor Pro Tem Larry J. Spicer

- (a) Recent attendance at Neighborhoods USA (NUSA) Annual Conference, May 15-18, 2019, Palm Springs, California

### RCC-3 Councilmember Alexander C. Blackburn

- (a) Options for Learning Child Care; requested further discussion on a future agenda related to providing additional park space and enhanced fencing
- (b) Keep California Safe Act

RCC-4 Councilmember Gloria Crudgington had no report.

### RCC-5 Councilmember Becky A. Shevlin

- (a) Upcoming community events.

## ADMINISTRATIVE REPORTS:

### AR-1 Debris Basin Construction and Maintenance Easement Agreement with 347 N. Highland Place, LLC (Bowden), to Facilitate the Development of a Stormwater and Debris Retention Basin Facility

Due to an ongoing business relationship with the applicant, Mayor Adams and Councilmember Shevlin abstained from this item and left Council Chambers.

City Manager Chi reviewed the agenda report and answered questions of the City Council.

Following brief discussion, **it was moved by Councilmember Blackburn, seconded by Councilmember Crudgington, to approve the Surface Water and Debris Basin Construction and Maintenance Easement Agreement with 347 N. Highland Place, LLC, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried by a roll call vote, 3-0-2, with Mayor Adams and Councilmember Shevlin absent.

Mayor Adams and Councilmember Shevlin returned to Chambers.

### AR-2 Amendment No. 4 to the General Services Agreement with Lyft, Inc.

Brittany Mello, Assistant to the City Manager, reviewed the agenda report and answered questions of the City Council.

Following brief discussion, **it was moved by Councilmember Blackburn, seconded by Mayor Pro Tem Shevlin, to approve Amendment No. 4 to the General Services Agreement with Lyft, Inc., and authorize the City Manager to execute any related and necessary documents in a form approved by the City Attorney.** The motion carried unanimously by roll call vote.

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, June 4, 2019, 7:30 p.m., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT:** At 9:18 p.m., Mayor Adams adjourned the meeting.

ATTEST:

APPROVED:

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Tom Adams, Mayor

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Alice D. Atkins, MMC, City Clerk