

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, September 17, 2019, 7:30 P.M.



74th CITY COUNCIL

Tom Adams
Mayor

Larry J. Spicer
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Gloria Crudgington
Councilmember

Becky A. Shevlin
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Oliver Chi
City Manager

Craig A. Steele
City Attorney

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 74th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, September 17, 2019
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Tom Adams
INVOCATION Pastor Johnny Venegas
PLEDGE OF ALLEGIANCE Mayor Pro Tem Larry J. Spicer
ROLL CALL Councilmembers Alexander C. Blackburn, Gloria Crudginton, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Proclaiming September 21, 2019, as National Museum Day
- PR-2 Proclaiming September 24, 2019, as National Voter Registration Day
Staff Reference: Alice Atkins, City Clerk
- PR-3 Introduction of Monrovia Fire & Rescue Mascot Samson the Fire Education Bear
Staff Reference: Brad Dover, Fire Chief
- PR-4 Introduction of Newly Hired Employees
Staff Reference: Lauren Vasquez, Deputy City Manager
- PR-5 Pasadena Humane Society Pet of the Month
Staff Reference: Lauren Vasquez, Deputy City Manager

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the September 3, 2019, Special and Regular Meetings and the September 6, 9, and 13, 2019, Special Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the September 3, 2019, Special and Regular Meetings and the September 6, 9, and 13, 2019, Special Meetings
- CC-2 [Payroll No.18 in the Net Amount of \\$644,580.86, and Warrant Registers dated September 5 and September 12, 2019 in the Total Amounts of \\$568,007.52 and \\$531,686.41 Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll No. 18 in the net amounts of \$644,580.86, and Warrant Registers dated September 5 and September 12, in the total amounts of \$568,007.52, and \$531,686.41 respectively

- CC-3 [Amendment to Title 2 \(Administration and Personnel\) and Title 15 \(Buildings and Construction\) of the Monrovia Municipal Code Establishing a Board of Appeals and Procedures for Processing Appeals of Title 15; Adoption of Ordinance No. 2019-06](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Ordinance No. 2019-06
- CC-4 [Amendment No. 1 to Service Agreement with Bigbelly, Inc., for the Leasing and Maintenance of Solar Compactor Units](#)
Staff Reference: Alex Tachiki, Administrative Officer
Recommendation: Approve Amendment No. 1 to the services agreement with Bigbelly, Inc., for leasing and maintenance of solar compactor units for the period ending August 30, 2024 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Solicitation of Bids for the Rehabilitation of Well No. 5 Project](#)
Staff Reference: Sean Sullivan, Public Works Division Manager
Recommendation: Authorize staff to solicit bids for the Rehabilitation of Well No. 5 Project
- CC-6 [Request for Signature on AB 1093 \(Rubio\) – Financial Capabilities Assessment](#)
Staff Reference: Alex Tachiki, Administrative Officer
Recommendation: Submit a request for signature on AB 1093 (Rubio) to Governor Newsom
- CC-7 [Amendment No. 1 to the Agreement with Mariposa Landscapes, Inc., dated October 3, 2017, Related to Landscape Maintenance Services for the Period Ending October 31, 2022](#)
Staff Reference: Sean Sullivan, Public Works Division Manager
Recommendation: Approve Amendment No. 1 to the agreement with Mariposa Landscapes, Inc., dated October 3, 2017, related to landscape maintenance services for the period ending October 31, 2022, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Appropriation of Road Maintenance and Rehabilitation Account \(RMRA\) Funds for the Mountain Avenue Road Resurfacing Project](#)
Staff Reference: Alex Tachiki, Administrative Officer
Recommendation: Authorize the use of Road Maintenance and Rehabilitation Account (RMRA) funds for the Mountain Avenue Road Resurfacing Project
- CC-9 [Fee-in-Lieu of Water System Improvements Program for Proposed Developments in the Station Square Transit Village Area and Related Development Agreement, and Consultant Services Agreement with Merrell-Johnson Engineering, Inc. in an Amount not to Exceed \\$180,000 for Related Design and Engineering Services](#)
Staff Reference: Christopher Castruita, Senior Management Analyst
Recommendation: Approve the Fee-in-Lieu-of Water Improvements Program Agreement, approve a Consultant Services Agreement with Merrell-Johnson Engineering, Inc., in an amount not to exceed \$180,000 for design and engineering services for the Water System Improvements in the Station Square Transit Village Development Area Project, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-10 [Purchase of Appliances from L&D Appliance Corporation in an Amount not to Exceed \\$39,871.85 for the Fire Station 101 Kitchen Remodel Project, CIP No. 85](#)
Staff Reference: Todd Hull, Operations Manager
Recommendation: Approve the purchase of appliances from L&D Appliance Corporation in an amount not to exceed \$39,871.85 for the Fire Station 101 Kitchen Remodel Project, CIP No. 85
- CC-11 [Use Agreement with Los Angeles County Flood Control District related to Kiwanis Park at Grand Avenue for the period ending October 31, 2029](#)
Staff Reference: Alex Tachiki, Administrative Officer
Recommendation: Approve the Use Agreement with Los Angeles County Flood Control District related to the Kiwanis Park at Grand Avenue for the period ending October 31, 2029, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-12 [Task Orders with Merrell-Johnson Engineering, Inc., for Development of a Low Impact Development \(LID\) Implementation and Monitoring Program as Required by the MS4 Permit and for General Plan Check Services](#)
Staff Reference: Alex Tachiki, Administrative Officer
Recommendation: Approve task orders with Merrell-Johnson Engineering, Inc., to perform Low Impact Development (LID) implementation and monitoring program in an amount not to exceed \$59,775.00, and to perform plan checking services for development services projects
- CC-13 [Memorandum of Agreement between the County of Los Angeles, the Cities of Arcadia, Bradbury, Duarte, Monrovia, and Sierra Madre for Regional Cost Sharing related to the Revised Watershed Management Program Feasibility and Technical Studies for the Rio Hondo/San Gabriel River Water Quality Group, and Professional Services Agreement with Best, Best and Krieger LLP, in an Annual Amount not to Exceed \\$25,000.00](#)
Staff Reference: Alex Tachiki, Administrative Officer
Recommendation: Approve a Memorandum of Agreement between the County of Los Angeles, the Cities of Arcadia, Bradbury, Duarte, Monrovia, and Sierra Madre for Regional Cost Sharing for the Revised Watershed Management Program Feasibility and Technical Studies for the Rio Hondo/San Gabriel River Water Quality Group, and a Professional Services Agreement with Best, Best and Krieger LLP, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-14 [Transfer Agreement with Los Angeles County Flood Control District for Debris Containment Structure at Highland Place](#)
Staff Reference: Sean Sullivan, Public Works Division Manager
Recommendation: Approve the Transfer Agreement Regarding the Rail and Timber Structure Located at Highland Place with the Los Angeles County Flood Control District and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-15 [Purchase of Five \(5\) Vehicles from National Auto Fleet Group in an Amount Not to Exceed \\$175,000](#)
Staff Reference: Christopher Castruita, Senior Management Analyst
Recommendation: Approve the purchase of five (5) vehicles as identified in the Agenda Report from National Auto Fleet Group in an amount not to exceed \$175,000
- CC-16 [Declaration of Intention to Form Community Facilities District No. 2019-02 \(127 Pomona\) to Fund Certain Public Services and Authorizing and Directing Certain Related Actions per the Mello-Roos Community Facilities Act of 1982, Resolution No. 2019-51](#)
Staff Reference: Brittany Mello, Assistant to the City Manager
Recommendation: Adopt Resolution No. 2019-51, setting a public hearing on November 5, 2019, and authorizing and directing certain related actions for the formation of the Community Facilities District No. 2019-02 (127 Pomona)
- CC-17 [Proposed Positional Adjustments](#)
Staff Reference: Lauren Vasquez, Deputy City Manager
Recommendation: Approve the updated Authorized Personnel Allocations listing, the Classification & Compensation System overview, and Task Order No. 54 for enhanced Consulting City Engineer services with Merrell Johnson Engineering, Inc.
- CC-18 [Consideration of Opposition to California Public Utilities Commission Resolution G-3536, Related to Imposing a Moratorium on Southern California Gas Company, and Support for Assembly Bill 1879 to Ban Any Moratoriums on New Natural Gas Connections](#)
Staff Reference: Brittany Mello, Assistant to the City Manager
Recommendation: Adopt an “oppose” position on the California Public Utilities Commission Resolution G-3536, and adopt a “support” position on Assembly Bill 1879

CC-19 [Agreements with Fore Green Development, LLC, for Establishment a Community Facilities District and Park Improvements related to the Arroyo at Monrovia Station Residential Development Project](#)

Staff Reference: Oliver Chi, City Manager

Recommendation: Approve the Intention to Establish a Community Facilities District Agreement for the Arroyo at Monrovia Station Project, and approve the Park Agreement with Fore Green Development, and authorize the City Manager or his designee to execute any related and necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

PH-1 [Amendment to Title 3 \(Revenue and Finance\) of the Monrovia Municipal Code Establishing a Traffic Impact Fee, Introduction and First Reading of Ordinance No. 2019-05; and Adoption of the Traffic Impact Fee Study for the City of Monrovia and Adopt a Traffic Impact Fee, Resolution No. 2019-43](#)

Staff Reference: Oliver Chi, City Manager

Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2019-05 and adopt Resolution No. 2019-43

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update

Staff Reference: Oliver Chi, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

RCC-2 Mayor Pro Tem Larry J. Spicer

RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Gloria Crudgington

RCC-5 Councilmember Becky A. Shevlin

ADMINISTRATIVE REPORTS

AR-1 [Solicitation of Bids for the Monrovia Renewal Northeast Section Infrastructure Improvements Project](#)

Staff Reference: Alex Tachiki, Administrative Officer

Recommendation: Authorize staff to solicit bids for the Monrovia Renewal Northeast Section Infrastructure Improvements Project

AR-2 [Consultant Services Agreement with Bucknam Infrastructure Group, Inc., in an Amount not to Exceed \\$47,633.00 related to Completion of a Pavement Condition Survey](#)

Staff Reference: Sean Sullivan, Public Works Division Manager

Recommendation: Approve a Consultant Services Agreement with Bucknam Infrastructure Group, Inc., in an amount not to exceed \$47,633.00 for the completion of a pavement condition survey

AR-3 [Establish the Monrovia Measure K Citizen Advisory Committee, Resolution No. 2019-52](#)

Staff Reference: Lauren Vasquez, Deputy City Manager

Recommendation: Adopt Resolution No. 2019-52

AR-4 [Authorization to Proceed with GoMonrovia Stabilization Elements in Response to New State Legislation and Approve Amended and Restated Agreement with Lyft, Inc.](#)

Staff Reference: Oliver Chi, City Manager / Brittany Mello, Assistant to the City Manager

Recommendation:

AR-5 [Interim City Manager Agreement between the City of Monrovia and Brad Dover](#)

Staff Reference: Oliver Chi, City Manager

Recommendation: Approve the Interim City Manager Agreement between the City of Monrovia and Brad Dover

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday ,October 1, 2019, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 14th day of September, 2019.

Alice D. Atkins, MMC, City Clerk