



CONVENE: Chair Schaeffler convened the Regular Meeting of the Monrovia Planning Commission on Wednesday, August 14, 2019, at 7:30 p.m. in the City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were Community Development Director Craig Jimenez, Planning Division Manager Sheri Bermejo, Assistant City Attorney Carol Lynch, Assistant Planner Austin Arnold, and Planning Technician Vincent Gillespie.

PLEDGE OF ALLEGIANCE: Commissioner Beebe led the pledge of allegiance.

Community Development Director Craig Jimenez made the announcement that Commissioner Coulter Winn resigned from the Planning Commission.

ROLL CALL: In attendance were Commissioners Scott Austin, Bill Beebe, Robert McClellan, Cheryl Rose, Vice-Chair Keshia Carter-Bowen, and Chair Gary Schaeffler.

APPROVAL OF MINUTES: It was moved by Commissioner Austin, seconded by Commissioner Rose to approve the minutes of the July 10, 2019 meeting. The motion carried unanimously.

PUBLIC INPUT: None.

PUBLIC HEARINGS:

**PH-1 Conditional Use Permit CUP2019-0010
406 South Myrtle Avenue; Alba Lilliam Escobar, Applicant**

Assistant Planner Austin Arnold presented the staff report and answered questions of the Planning Commission.

Chair Schaeffler opened the public hearing.

Public Input:

1. Ms. Liliger Damaso, applicant, was available to answer questions, and agreed to the conditions of approval.
2. Echaca Castellone, business partner, thanked staff and assured the business operations will not cause a problem.

Chair Schaeffler closed the public hearing.

The Planning Commission discussed various aspects of the application and asked additional questions of staff.

Following Discussion, it was moved by Commissioner Beebe, seconded by Commissioner Carter-Bowen, to approve CUP2019-0010 as presented. The motion carried with a 6-0 vote.

Community Development Director Jimenez stated for the record that the actions of the Planning Commission may be appealed to the City Council if filed in writing within ten days.

ADMINISTRATIVE REPORTS: None.

COMMUNITY DEVELOPMENT DIRECTOR REPORT: Community Development Director Jimenez provided an update on the following:

- **SB 2 Grant Application - Planning Housing Opportunities for Monrovia (Planning HOME)**
- **The City Manager's transition at the end of September.**

REPORTS/ANNOUNCEMENTS FROM COMMISSIONERS: None.

ADJOURNMENT: Chair Schaeffler adjourned the meeting at 8:16.

APPROVED:

ATTEST:

Gary Schaeffler, Chair
Monrovia Planning Commission

Craig Jimenez, AICP, Secretary
Monrovia Planning Commission

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