

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting
Tuesday, April 7, 2020, 7:30 P.M.

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmedia.org/monrovia

Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before or during the meeting, prior to the close of public comment on an item, to be read by the City Clerk during public comment. Lengthy public comment may be summarized in the interest of time. If comments are specifically in support or opposition of an item, please clearly state so in the introduction.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

TO ADDRESS THE CITY COUNCIL, where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record. Please provide the City Clerk with a copy of any written materials used in your address to the Council as well as a copy of any printed materials you wish the City Clerk to distribute to the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be



74th CITY COUNCIL

Tom Adams
Mayor

Larry J. Spicer
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Gloria Crudgington
Councilmember

Becky A. Shevlin
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 74th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, April 7, 2020
7:30 P.M.

**Pursuant to the Governor's Executive Order N-29-20,
City Councilmembers may participate via teleconference.**

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
IN HONOR OF	Remi Rocki Sandoval, Born March 15, 2020, to Rebecca and Rene Sandoval
INVOCATION	Councilmember Becky A. Shevlin
ROLL CALL	Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams

CITY CLERK'S CERTIFICATION

1. [Declaring and Certifying the Results of the General Municipal Consolidated Election held on March 3, 2020, Resolution No. 2020-27](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Resolution No. 2020-27

ADMINISTRATION OF OATHS OF OFFICE; PRESENTATION OF CERTIFICATES OF ELECTION

1. Mayor Tom Adams
2. Councilmember Gloria Crudgington
3. Councilmember Becky A. Shevlin

REMARKS BY NEWLY SEATED MAYOR & COUNCILMEMBERS

1. Mayor Tom Adams
2. Councilmember Gloria Crudgington
3. Councilmember Becky A. Shevlin

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Proclaiming March 29, 2020, as "Vietnam Veterans Day"

PR-2 Proclaiming the Month of April 2020 as "Donate Life Month"

STUDENT GOVERNMENT REPRESENTATIVE REPORT – To Resume in September

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the March 17, 2020, Regular Meeting and the March 31, 2020, Special Meeting of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the March 17, 2020, Regular and the March 31, 2020, Special Meetings of the Monrovia City Council
- CC-2 [Payroll Nos. 6 and 7 in the Net Amounts of \\$590,628.40 and \\$627,866.26, Respectively, and Warrant Registers dated March 12, March 19, March 26, and April 2, 2020, in the Total Amounts of \\$1,617,560.48, \\$583,363.71, \\$277,378.77 and \\$584,437.63, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll Nos. 6 and 7 in the Net Amounts of \$590,628.40 and \$627,866.26 and Warrant Registers March 12, March 19, March 26, and April 2, 2020, in the total amounts of \$1,617,560.48, \$583,363.71, \$277,378.77 and \$584,437.63, respectively
- CC-3 [Annual Report on the Status of the General Plan](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Receive and file the report
- CC-4 [Installation of an All-Way Stop at the Intersection of Mayflower Avenue and Olive Avenue](#)
Staff Reference: Sean Sullivan, Public Works Director
Recommendation: Receive and file the report
- CC-5 [Amended and Restated Parking Easement with the Marilyn E. Proodian 1994 Trust and John D. Proodian](#)
Staff Reference: Lauren Vasquez, Assistant City Manager
Recommendation: Approve the Amended and Restated Parking Easement with the Marilyn E. Proodian 1994 Trust and John D. Proodian and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Amendment No. 1 to the Consultant Services Agreement with Undisclosable, Inc., in an Amount Not to Exceed \\$6,750.00 to Complete As-Built Plans for the Monrovia Community Center Related to the Feasibility Study for a Total Amount Not to Exceed \\$66,750.00 for the Period Ending December 31, 2020](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve Amendment No. 1 to the agreement with Undisclosable, Inc., in an amount not to exceed \$6,750.00 to complete as-built plans for the Monrovia Community Center related to the feasibility study for a total amount not to exceed \$66,750.00 for the period ending December 31, 2020, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Award of Contract to Bellfree Contractors, Inc., to conduct Repairs within the Hillside Wilderness Preserve Fire Road and Trail System in an Amount Not to Exceed \\$9,100.00](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Award a contract to Bellfree Contractors, Inc. to conduct repairs within the Hillside Wilderness Preserve Fire Road and Trail System in an amount not to exceed \$9,100; appropriate the necessary funds in the Hillside Wilderness Preserve Fund, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Memorandum of Agreement between the City of Monrovia and the San Gabriel Valley Council of Governments for participation in the San Gabriel Valley Regional Vehicle Miles Travelled \(VMT\) analysis model in an amount not to exceed \\$14,855.00](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Approve a Memorandum of Agreement between the San Gabriel Valley Council of Governments and the City of Monrovia for participation in the San Gabriel Valley Regional Vehicle Miles Traveled (VMT) Analysis Model in an amount not to exceed \$14,855.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-9 [Consultant Services Agreement with Essel Environmental Consulting, Inc., for Technical Consulting Services Related to Lead Abatement at Oakglade Reservoir in an Amount not to Exceed \\$41,900.00](#)

Staff Reference: Sean Sullivan, Public Works Director

Recommendation: Approve a consultant services agreement with Essel Environmental Consulting, Inc., in an amount not to exceed \$41,900.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-10 [Grant Contract Agreement with the California Department of Parks and Recreation, 2018 Parks Bond Act Statewide Park Development and Community Revitalization program for Lucinda Garcia Park Expansion](#)

Staff Reference: Tina Cherry, Community Services Director

Recommendation: Approve California Department of Parks and Recreation Grant Contract Agreement No. C9801021 between the State of California Department of Parks and Recreation and the City of Monrovia for the Lucinda Garcia Park Expansion, and authorize the City Manager or his designee to execute the necessary documents

CC-11 [Memorandum of Agreement between the County of Los Angeles, the Cities of Arcadia, Bradbury, Duarte, Monrovia, and Sierra Madre, for Regional Cost Sharing related to the Revised Watershed Management Program Feasibility and Technical Studies for the Rio Hondo/San Gabriel River Water Quality Group](#)

Staff Reference: Sean Sullivan, Public Works Director

Recommendation: Approve a Memorandum of Agreement between the County of Los Angeles, the Cities of Arcadia, Bradbury, Duarte, Monrovia, and Sierra Madre for Regional Cost Sharing for the Revised Watershed Management Program Feasibility and Technical Studies for the Rio Hondo/San Gabriel River Water Quality Group and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

PH-1 [Open and Continue to April 21, 2020; Formation of the City of Monrovia Community Facilities District No. 2020-01 \(Alexan Foothills\); Calling for, Conducting, and Declaring Results of a Special Landowner Election; and Authorizing the Levy of a Special Tax within the District](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Open and Continue the public hearing to April 21, 2020

REPORTS OF CITY MANAGER AND STAFF

RCM-1 City Council Directives Update

Staff Reference: Dylan Feik, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Mayor Tom Adams

(a) [Appointment to Fill an Unscheduled Vacancy on the Community Services Commission](#)

RCC-2 Mayor Pro Tem Larry J. Spicer

RCC-3 Councilmember Alexander C. Blackburn

RCC-4 Councilmember Gloria Crudgington

RCC-5 Councilmember Becky A. Shevlin

ADMINISTRATIVE REPORTS

AR-1 [An Urgency Ordinance Adopting Emergency Regulations Prohibiting Commercial Evictions for Non-Payment of Rent and “No-Fault” Evictions and Declaring the Urgency Thereof, Ordinance No. 2020-05U](#)

Staff Reference: Craig Steele, City Attorney

Recommendation: Pleasure of the City Council

AR-2 [An Urgency Ordinance Temporarily Amending Provisions of the Monrovia Municipal Code to Delegate Specified Authority to the Director of Community Development and Declaring the Urgency Thereof, Ordinance No. 2020-06U](#)

Staff Reference: Craig Steele, City Attorney

Recommendation: Pleasure of the City Council

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, April 21, 2020 , 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Daniel J. Iwata, Retired Longtime Public Works Employee

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 3rd day of April, 2020.

Alice D. Atkins, MMC, City Clerk