

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting
Tuesday, May 5, 2020, 7:30 P.M.



75th CITY COUNCIL

Tom Adams
Mayor

Larry J. Spicer
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Gloria Crudgington
Councilmember

Becky A. Shevlin
Councilmember

Stephen R. Baker
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

CORONAVIRUS DISEASE (COVID-19) ADVISORY

As a precaution to protect staff, our constituents, and elected officials, in accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, there will NOT be a physical meeting location and all public participation will be electronic. Remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmmedia.org/monrovia

Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 6:00 p.m. on May 5, 2020. Public comment may be summarized in the interest of time, however the full text will be provided to all members of the City Council prior to the meeting. If comments are specifically in support or opposition of an item, please clearly state so in the introduction.

Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

Pursuant to the Governor's Executive Order N-29-20, City Councilmembers may participate via teleconference.

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Copies of individual Agenda Reports are available via email upon request (aatkins@ci.monrovia.ca.us). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California. Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings on cable television and over the Internet at www.foothillsmmedia.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

ROUTINE MATTERS can usually be handled more quickly by taking it up directly with the City Department (see last page) providing the particular service involved.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered at the time designated for *Items Pulled From Consent Calendar*. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 75th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, May 5, 2020
7:30 P.M.

**Pursuant to the Governor's Executive Order N-29-20,
City Councilmembers may participate via teleconference.**

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
INVOCATION	Police Chaplain Terrence Brown
ROLL CALL	Councilmembers Alexander C. Blackburn, Gloria Crudgington, Becky A. Shevlin, Mayor Pro Tem Larry J. Spicer, and Mayor Tom Adams

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Proclaiming the Week of May 3-9, 2020, as "Municipal Clerks Week"

STUDENT GOVERNMENT REPRESENTATIVE REPORT – To Resume in September

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the April 21, 2020, Special and Regular Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the April 21, 2020, Special and Regular Meetings of the Monrovia City Council
- CC-2 [Payroll No. 9 in the Net Amount of \\$600,566.64, and Warrant Registers dated April 23 and April 30, 2020, in the Total Amounts of \\$189,943.50 and \\$454,516.51, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll No. 9 in the net amount of \$600,566.64, and Warrant Registers dated April 23 and April 30, 2020, in the total amounts of \$189,943.50 and \$454,516.51, respectively
- CC-3 [Authorizing the Levy of a Special Tax within Community Facilities District No. 2020-01 \(Alexan Foothills\); Adoption of Ordinance No. 2020-07](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Ordinance No. 2020-07
- CC-4 [Reviewing the Proclamation of Local Emergency and Confirming the Third Supplemental Order to the Proclamation of a Local Emergency Issued by the City Manager/Director of Emergency Services; Resolution No. 2020-34](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Resolution No. 2020-34

- CC-5 [Cooperation Agreement between County of Los Angeles and the City of Monrovia related to the Los Angeles Urban County Community Development Block Grant \(CDBG\) Program for the Period July 1, 2021, through June 30, 2024, with an Automatic Renewal for an Additional Period of Three \(3\) Years, Resolution No 2020-35](#)
 Staff Reference: Craig Jimenez, Community Development Director
 Recommendation: Adopt Resolution No. 2020-35
- CC-6 [Acceptance of Work, Notice of Completion, and Release of Retention Funds to Metro Builders & Engineers Group, Ltd. for the Fire Station 101 Renovations Project](#)
 Staff Reference: Sean Sullivan, Public Works Director
 Recommendation: Accept the work of Metro Builders & Engineers Group, Ltd. for the Fire Station 101 Renovations Project, authorize the City Clerk to file the Notice of Completion, and direct staff to release retained funds in accordance with the contract provisions
- CC-7 [Acceptance of Work, Notices of Completion, and Release of Retention Funds to Certified Painters, Inc., DFS Flooring, Inc. and Alliance Environmental Group for the Police Department Painting and Flooring Project](#)
 Staff Reference: Sean Sullivan, Public Works Director
 Recommendation: Accept the work of Certified Painters, Inc., DFS Flooring, Inc., and Alliance Environmental Group for the Police Department Painting and Flooring Project, authorize the City Clerk to file the Notices of Completion, and direct staff to release all retained funds in accordance with the contract provisions

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to provide input on any City business item not on the Agenda should submit comments via email to cityclerk@ci.monrovia.ca.us prior to 6 p.m. on the day of the meeting. Public comment may be summarized in the interest of time. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to comment under PUBLIC INPUT, CONTINUED following public City business.

Please provide your name for the record.

PUBLIC HEARINGS/MEETINGS - None

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update
 Staff Reference: Dylan Feik, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
 (a) Election of Mayor Pro Tem
- RCC-2 Mayor Pro Tem Larry J. Spicer
- RCC-3 Councilmember Alexander C. Blackburn
- RCC-4 Councilmember Gloria Crudgington
- RCC-5 Councilmember Becky A. Shevlin

ADMINISTRATIVE REPORTS

AR-1 [Issuance of Provisional Business Licenses and Waiver of Penalties and Interest on Unpaid Business License Taxes for Businesses Affected by the COVID-19 Pandemic during the Existence of the Local Emergency, Resolution No. 2020-36](#)

Staff Reference: Craig Steele, City Attorney

Recommendation: Pleasure of the City Council

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, May 19, 2020, 7:30 P.M.

ADJOURNMENT

IN MEMORY OF

Helen Kawagoe, Retired 37-year Carson City Clerk

Bill Henry, Longtime Resident and Kiwanis Club Member, and Co-Founder of B&H Signs

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 30th day of April, 2020.

Alice D. Atkins, MMC, City Clerk