NEIGHBORHOOD COMPATIBILITY WORKSHEET

The preservation of the character of Monrovia’s neighborhoods is an important goal for the community. The purpose of Neighborhood Compatibility Review is to integrate new development into the context and character of existing neighborhoods to achieve compatibility. The tools implemented to address compatibility are intended to provide an approach that balances the desires of the property owner to develop his or her property with the concerns of surrounding residents to maintain the character of their neighborhood.

In accordance with Monrovia Municipal Code (MMC) Title 17, Chapter 17.12, Section 17.12.005, each project that is subject to the City’s Neighborhood Compatibility Development Standards will be reviewed using the following categories/criteria:

(1) **Exterior material review.**
   (a) Building materials and finishes on exterior surfaces; and
   (b) Architectural integrity of the proposed project.

(2) **Site planning/site design.**
   (a) Orientation of the building(s) on the site and in relation to surrounding property improvements, including entrances, parking areas, and driveways;
   (b) Garage and parking locations, driveway and driveway approach locations;
   (c) Onsite building relationships; and
   (d) Landscaping.

(3) **Building form.**
   (a) Roof designs and materials;
   (b) The height and building profile of the structures; and
   (c) Mass, bulk, modulation, scale and articulation.

(4) **Architectural features/design.**
   (a) All exterior facade and architectural features including window types, entrance areas, porches, chimneys, and the use of building modulation.

(5) **Neighbor impact review.**
   (a) The scale and bulk of the building(s) in relationship to the neighboring properties, including the location and orientation of second stories;
   (b) Reasonably minimizes privacy impacts;
   (c) Solar access; and
   (d) Grade differential.

(6) **Neighborhood compatibility review.**
   (a) Relationship of development to the surrounding neighborhood such as appropriate mass, architectural features, scale, and building materials; and
   (b) Prevailing/predominant development patterns.
This worksheet/check list is meant to help you as well as to help Planning Division Staff and the Development Review Committee (DRC) understand your proposal. Reasonable guesses to your answers are acceptable. The City is not looking for precise measurements on this worksheet.

Project Address: ____________________________________________

Project Applicant: ____________________________________________

Scope of Project (Please check which of the following project level applies):

<table>
<thead>
<tr>
<th>Compatibility Review Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Level 1</td>
<td>SFR Addition- rear, single story</td>
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<tr>
<td>□ Level 2</td>
<td>SFR Addition- front, single story</td>
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<tr>
<td>□ Level 3</td>
<td>SFR New – single story</td>
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<td>□ Level 4</td>
<td>Two story addition to a two story SFR</td>
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<td>□ Level 5</td>
<td>Two story addition to a single story SFR</td>
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<td>□ Level 6</td>
<td>New two story SFR</td>
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<tr>
<td>□ Level 7</td>
<td>Multifamily residential not subject to a CUP</td>
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</tbody>
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Age of existing home if this project is to be an addition or remodel?
Please review the City’s Discretionary Demolition Ordinance (Ordinance 2016-10), as demolition review standards apply to total demolition and specific building alteration activities involving any main residential building that is fifty or more years old.

Is the existing house listed on an adopted City’s Historic Resources Inventory?

What constitutes your neighborhood?
There is no clear answer to this question. For the purpose of this worksheet, consider first your street, the two contiguous homes on either side of, and directly behind, your property and the five to six homes directly across the street (eight to nine homes). At the minimum, these are the houses that you should photograph.

**Streetscape**

1. **Typical neighborhood lot size:**

   Lot area: ____________________ square feet  
   Lot dimensions: Length ____________ feet  
   Width ____________ feet  

   If your lot is significantly different than those in your neighborhood, then note its: area__________, length____________, and width__________________.

2. **Garage Location Pattern:** *(MMC Section 17.12.040(C) – Minimized Visible Garage)*

   Indicate the relationship of garage locations on the same side of the street in the same block as your property, no less than 400 feet either side of the subject property.

   Minimized visible garage (MVG) requirements shall be required of new development when at least 50% of those properties have minimized visible garages. For purposes of determining this requirement, a minimized visible garage shall mean a property where the garage is in the rear yard. All others are considered visible garages (VG).

   Support findings by attaching an aerial map, indicating the location of study area, and provide findings in the table below.

<table>
<thead>
<tr>
<th>PROPERTY ADDRESSES (400 FT from both sides of project site)</th>
<th>GARAGE TYPE (Note MVG or VG)</th>
<th><strong>TOTALS</strong></th>
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<tbody>
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3. **Single or Two-Story Homes:**

   How many of the homes in your neighborhood* are:
   One-story _____
   Two-story _____

4. **Roof heights and shapes:**

   Is the overall height of house ridgelines generally the same in your neighborhood*? _______

   Are there mostly hip ___, gable style ____, or other style ____ roofs?
   Do the roof forms appear simple ______ or complex ______?
   Do the houses share generally the same eave height ______?

5. **Exterior Materials:**

   What siding materials are frequently used in your neighborhood*?
   ___ wood shingle   ___ stucco   ___ board & batten   ___ clapboard
   ___ tile   ___ stone   ___ brick   ___ combination of one or more materials

   (If a combination is used, describe)

   ______________________________________________________________

   What roofing materials (shingle, asphalt shingle, flat tile, rounded tile,
   cement tile, slate) are consistently (about 80%) used?

   ______________________________________________________________

   If there is no consistency then explain:

   ______________________________________________________________

6. **Architectural Style:**

   Does your neighborhood* have a consistent identifiable architectural style?
   ☐ YÉS ☐ NO

   Type?
   ___ Ranch   ___ Craftsman   ___ Tudor   ___ Mediterranean/Spanish
   ___ Contemporary   ___ Colonial   ___ Bungalow   ___ Other

7. **Lot Slope:**
Does your property have a noticeable slope? ____________________
What is the direction of your slope? (relative to the street)
______________________________________________________________
______________________________________________________________
______________________________________________________________

Is your slope higher _____ lower _____ same _____ in relationship to the
neighboring properties?

Is there a noticeable difference in grade between your property/house and
the one across the street or directly behind?

______________________________________________________________
______________________________________________________________
______________________________________________________________

8.  **Landscaping:**

Are there any frequently used or typical landscaping features on your street
(i.e. big trees, front lawns, sidewalks, curbs, landscape to street edge, etc.)?

______________________________________________________________
______________________________________________________________

How visible are your house and other houses from the street or back
neighbor’s property?

______________________________________________________________
______________________________________________________________

Are there any major existing landscaping features on your property?

______________________________________________________________
______________________________________________________________

9.  **What characteristics make this neighborhood* cohesive?**

Such as roof material and type (hip, gable, flat), siding (board and batten,
cement plaster, horizontal wood, brick), deep front yard setbacks,
horizontal feel, landscape approach etc.:  

______________________________________________________________
______________________________________________________________
______________________________________________________________
General Study

A. Do you think that most (~80%) of the homes were originally built at the same time?
   □ YES □ NO

B. Do the lots in your neighborhood appear to be the same size?
   □ YES □ NO

C. Do the lot widths appear to be consistent in the neighborhood?
   □ YES □ NO

D. Are the front setbacks of homes on your street consistent (~80% within 5 feet)?
   □ YES □ NO

E. Do the houses appear to be of similar size as viewed from the street?
   □ YES □ NO

F. Does the new exterior remodel or new construction design you are planning relate in most ways to the prevailing style(s) in your existing neighborhood?
   □ YES □ NO

G. Does the new construction you are planning relate in most ways to the predominant building orientation (i.e. orientation of entrances, garage location, driveway widths, setbacks)?
   □ YES □ NO