

CITY OF MONROVIA
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
ADMINISTRATION							
		<u>City Manager's Office</u>					
S-11100	1	Business Improvement District Maintenance: (Annual Fees)					(Maximum charge not to exceed \$1,500/year)
		Prof & Medical services w/o Taxable Sales-Fronting Myrtle	108.15	100.00	100.00	92%	
		Prof & Medical services w/o Taxable Sales-All Others	54.08	50.00	50.00	92%	
		Banks, Financial Institutions, & Utility Companies	221.71	200.00	200.00	90%	
		Automotive Repair Shops & Gas Stations	27.04	25.00 minimum	25.00 minimum	100%	\$.50 per \$1,000 gross sales
		Other Retail Business-Located in "Foothill Park Plaza"	27.04	25.00 minimum	25.00 minimum	100%	\$1.00 per \$1,000 gross sales
		Other Retail Business-Not Located in "Foothill Park Plaza"	27.04	25.00 minimum	25.00 minimum	100%	\$1.50 per \$1,000 gross sales
		Residential, Manufacturing, & Wholesaling		0.00	0.00		N/A, Business type not allowed in district
S-11900	2	Film Permit Review:					
		Filming Liaison-Bus Improvement District (per hour)	32.34	30.00	30.00	93%	Fully burdened hourly rate
S-13200	3	Open Video System:					
		Franchise Applications / Renewal Fee	Varies	Actual Cost	Actual Cost	100%	Actual Fees Paid to Attorneys and Consultants
		Filing Fee-Open Video System Operations	Varies	Actual Cost	Actual Cost	100%	Actual Fees Paid to Attorneys and Consultants
		<u>Finance</u>					
S-12100	4	Returned Payment Fee	32.45	25.00	25.00	77%	\$25 first offense/\$35 subsequent offense (Set by California Civil Code 1719)
		<u>City Clerk</u>					
S-12200	5	Records Research Service:					
		First 15 Minutes per month	Varies	-	-	100%	No charge- 15 minutes per month
		Over 15 Minutes per month	Varies	10.50	10.50	100%	Per ¼ hour, over 15 minutes (only if it's 5yrs+ and in archives).
S-12300	6	Document Retrieval & Reproductions:					
		Copies - Standard Black, per 8 ½"x11" / 8½"x14" page	0.27	0.25	0.25	92%	Per copy, as of 5th page (first 4 pages are free) by law
		Copies - Color, per 8 ½"x11" / 8½"x14" page	0.54	0.50	0.50	92%	Per copy, as of 5th page (first 4 pages are free) by law
		Copies - Large Format/Plans, per page	5.00	5.00	5.00	100%	New Fee
		CD or DVD	1.35	1.25	1.25	92%	
S-12350	7	Retrieval Fee (FPCC Forms/Statements 5 or more years old)	N/A	5.00	5.00	N/A	By law, maximum fee allowed is \$5
S-12400	8	Agenda/Minute Subscription Service: (Annual)					
		CC Agenda Only	419.62	42.00	42.00	10%	
		CC Agenda Summary	272.54	78.75	78.75	29%	
		CC Adopted Minutes	272.54	63.00	63.00	23%	
		Agenda & Agenda Summary	527.77	120.75	120.75	23%	
		Agenda, Agenda Summary, & Adopted Minutes	647.82	183.75	183.75	28%	
		Documents reserved for Pick-up	356.90	105.00	105.00	29%	
		Electronic Distributions	78.95	0.00	0.00	0%	No fee for service electronically
S-13700	9	Document Certification	15.44	5.00	5.00	32%	
S-13800	10	General Election Candidate Handbook	125.45	40.00	40.00	32%	Charged only to non-candidates
S-13850	11	Candidate Filing Fee	N/A	25.00	25.00	N/A	Fee Set by California Elections Code
	12	Document Notarization	15.00	15.00	15.00	100%	By law, maximum fee allowed is \$15
		<u>Human Resources</u>					
S-13150	13	Fingerprinting Rolling Fee	25.31	25.00	25.00	99%	
S-13100	14	Typing Test / Certification	23.79	20.00	20.00	84%	

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SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
COMMUNITY DEVELOPMENT DEPARTMENT							
<u>Building Department</u>							
S-00100	1	Building Permits/Plan Revision Checking: Based on Valuation: \$1 - \$500 \$501 - \$2,000 \$2,001 - \$25,000 \$25,001 - \$50,000 \$50,001 - \$100,000 \$100,001 - \$500,000 \$500,001 - \$1,000,000 \$1,000,001 - Up	Varies Varies Varies Varies Varies Varies Varies	36.75 36.75 - 117.08 117.09 - 527.63 527.64 - 875.44 875.45 - 1,347.94 1,347.95 - 4,287.94 4,287.95 - 7,831.69 7,831.70 - 31,981.69	36.75 36.75 - 117.08 117.09 - 527.63 527.64 - 875.44 875.45 - 1,347.94 1,347.95 - 4,287.94 4,287.95 - 7,831.69 7,831.70 - 31,981.69	100% 100% 100% 100% 100% 100% 100% 100%	Base Fee for first \$500 \$36.75, plus \$5.36 for each add'l \$100 \$117.08, plus \$17.85 for each add'l \$1,000 \$527.63, plus \$13.91 for each add'l \$1,000 \$875.44, plus \$9.45 for each add'l \$1,000 \$1,347.94, plus \$7.35 for each add'l \$1,000 \$4,287.94, plus \$7.09 for each add'l \$1,000 \$7,831.69 plus \$6.04 for each add'l \$1,000
S-00101	2	Roof Mounted Solar Permit Fee Residential Commercial Based on Kw: 50 kw or less 50 kw - 250 kw More than 250 kw	236.71 Varies Varies Varies	225.00 1,000.00 plus \$7.00 per kw above 50 kw plus \$5.00 per kw above 250 kw	225.00 1,000.00 plus \$7.00 per kw above 50 kw plus \$5.00 per kw above 250 kw	95% 100% 100% 100%	Fee structure to be revised to be based on Kw instead of project valuation. New Fee Structure per SB1222 \$1,000 is the base fee
S-00200	3	Building Special Fees-Relocation Review	773.19	772.80	772.80	100%	
	4	Building Fees - Housing Inspection	303.93	210.00	210.00	69%	
S-00201	5	Building Fees - Housing Inspection (1 or 2 unit dwelling; owner/builder)	303.93	150.00	150.00	49%	1 or 2 unit dwelling, owner/builder
S-00300	6	Building Plan Check: Regular Plan Reviews - Building Permits Regular Plan Reviews - All Other Permits Fast Track	Varies Varies Varies	100% of bldg permit fee 50% of bldg permit fee 150% of bldg permit fee	100% of bldg permit fee 50% of bldg permit fee 150% of bldg permit fee	100% 100% 100%	
S-00400	7	Miscellaneous Building Inspection and Fees: Permit Issuance Fee (bldg, elect, mech, plumb, solar) Inspections outside of reg. business hours (per hour) Re-Inspection fees Inspections where no fee is specified (per hour) Add'l Plan Review due to changes-Staff (per hour) Add'l Plan Review due to changes (contracted out) Processing of request to duplicate official copy of plans Microfilming of plans & calculations: Plans, per sheet calculations 8½" x 11" or 8½" x 14", per sheet Microfilming of permits and letters Replacement Inspection Record Card Issue of supplemental permit (if original permit still on file)	Varies Varies Varies Varies Varies Varies 43.05 4.33 1.63 9.73 43.26 14.06	29.40 125.00 51.45 136.50 115.50 Actual Cost 43.05 4.00 1.55 9.45 41.00 13.65	29.40 125.00 51.45 136.50 115.50 Actual Cost 43.05 4.00 1.55 9.45 41.00 13.65	100% 100% 100% 100% 100% 100% 100% 92% 95% 97% 95% 97%	2 hour minimum, fully burdened rate thereafter After 3 rechecks After 3 rechecks, done by consultant
S-00410	8	Building Inspection	Varies	Actual Cost	Actual Cost	100%	Cost reflects an average for this cost center
	9	Electrical Permit Fees: New Residential Bldgs: Multifamily (3+ dwelling units) New Residential Bldgs: Single/Two-Family Residential Additions: Single/Two-Family (< 500 sq ft) Residential Additions: Single/Two-Family (> 500 sq ft) Private Swimming Pools or Spa Other Types of Swimming Pools Receptacle, Switch, & Light Outlets: first 20 outlets Receptacle, Switch, & Light Outlets: 20+ outlets Light Fixtures/Socket Other Lamp Devices: first 20 outlets	Varies Varies Varies Varies Varies Varies Varies Varies Varies	0.08 0.08 0.05 0.06 73.50 58.25 2.10 1.80 2.10	0.08 0.08 0.05 0.06 73.50 58.25 2.10 1.80 2.10	100% 100% 100% 100% 100% 100% 100% 100% 100%	Per sq. ft. Per sq. ft. Per sq. ft. Per sq. ft. Per outlet Per outlet, after first 20 outlets Per outlet

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COMMUNITY DEVELOPMENT DEPARTMENT (CONT')							
		Light Fixtures/Sockets Other Lamp Devices: 20+ outlets	Varies	1.50	1.50	100%	Per outlet, after first 20 outlets
		Pole or Platform-Mounted Lighting Fixtures	Varies	2.50	2.50	100%	Per fixture
		Branch Circuit Fees					
		First Ten (10) Branch Circuits (each)	Varies	15.75	15.75	100%	
		Each Additional Circuit (over 10)	Varies	13.65	13.65	100%	
		For 15 to 20 Ampere 208 Volt to 277 Volt Lighting, each	Varies	26.25	26.25	100%	
		Theatrical-Type Lighting Fixtures or Assemblies	Varies	4.20	4.20	100%	Per fixture
		Residential Appliances: not exceeding 1 horsepower	Varies	9.98	9.98	100%	
		Non-Residential Appliances: not exceeding 1 horsepower	Varies	14.70	14.70	100%	
		Power Apparatus: 0 - 1 horsepower/kilowatt	Varies	7.70	7.70	100%	
		Power Apparatus: 1 - 10 horsepower/kilowatt	Varies	15.75	15.75	100%	
		Power Apparatus: 10 - 50 horsepower/kilowatt	Varies	36.75	36.75	100%	
		Power Apparatus: 50 - 100 horsepower/kilowatt	Varies	78.75	78.75	100%	
		Power Apparatus: 100 + horsepower/kilowatt	Varies	136.50	136.50	100%	
		Bus ways - Trolley and Plug-In Type	Varies	27.30	27.30	100%	Per 100 ft.
		Signs, Outline Lighting, Marquees: from one circuit	Varies	36.75	36.75	100%	
		Signs, Outline Lighting, Marquees: add'l circuits	Varies	13.65	13.65	100%	
		Flashers, Timers, Control Devices-separately installed	Varies	8.40	8.40	100%	
		Elect. Meter Service: Up to 600 volts, < 200 amperes	Varies	42.00	42.00	100%	
		Elect. Meter Service: Up to 600 volts, 200-1,000 amperes	Varies	73.50	73.50	100%	
		Elect. Meter Service: Over 600 volts, > 1,000 amperes	Varies	152.25	152.25	100%	
		Temporary Service Power Pole/Pedestal-Residential	Varies	42.50	42.50	100%	
		Temporary Service Power Pole/Pedestal-Commercial	Varies	42.00	42.00	100%	
		Temporary Service Power Pole/Pedestal-Temp Underground	Varies	42.00	42.00	100%	
		Temporary Service Power Pole or Pedestal-Subpanels	Varies	15.75	15.75	100%	
		Temporary Distribution System/Lighting	Varies	26.25	26.25	100%	
		Elect app, conduits, conductors not otherwise classified	Varies	63.00	63.00	100%	
		Other inspections for any single hazardous location area as defined in Chapter 5 of the CA Electric Code, larger than 2,000 square feet, or an aggregate area totaling over 2,000 square feet		210.00	210.00	100%	A surcharge: in addition to other fees
	10	Mechanical Permit Fees:					
		Forced-Air/Gravity-Type Furnace: Up to 100,000 Btu/h	Varies	21.00	21.00	100%	
		Forced-Air/Gravity-Type Furnace: Over 100,000 Btu/h	Varies	47.25	47.25	100%	Based on BTU's
		Floor Furnace, including vent	Varies	21.00	21.00	100%	
		Suspended, Recessed Wall, or Floor-Mounted Heater	Varies	21.00	21.00	100%	
		Appliance Vent: Installation, Relocation, Replacement	Varies	13.65	13.65	100%	
		Repairs/Additions: Heating, Cooling, Absorption Units	Varies	21.00	21.00	100%	
		Boiler or Compressor: Up to 3 horsepower	Varies	21.00	21.00	100%	
		Boiler or Compressor: 3 to 15 horsepower	Varies	31.50	31.50	100%	
		Boiler or Compressor: 15 to 30 horsepower	Varies	47.25	47.25	100%	
		Boiler or Compressor: 30 to 50 horsepower	Varies	68.25	68.25	100%	
		Boiler or Compressor: 50+ horsepower	Varies	105.00	105.00	100%	
		Absorption System: Up to 100,000 Btu/h	Varies	21.00	21.00	100%	
		Absorption System: 100,000 to 500,000 Btu/h	Varies	47.25	47.25	100%	Based on BTU's
		Absorption System: 500,000 to 1,000,000 Btu/h	Varies	126.00	126.00	100%	Based on BTU's
		Absorption System: 1,000,000 to 1,750,000 Btu/h	Varies	68.25	68.25	100%	
		Absorption System: 1,750,000 + Btu/h	Varies	105.00	105.00	100%	
		Air-Handling Unit: Up to 10,000 cubic feet per minute	Varies	36.75	36.75	100%	Based on cubic feet per minute
		Air-Handling Unit: Over 10,000 cubic feet per minute	Varies	57.75	57.75	100%	Based on cubic feet per minute
		Evaporative Cooler (non-portable type)	Varies	15.75	15.75	100%	

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COMMUNITY DEVELOPMENT DEPARTMENT (CONT')							
		Ventilation Fan connected to a single duct	Varies	14.70	14.70	100%	\$14.70 up to 10; \$5.25 over 10
		Ventilation System, not part of heating/cooling system	Varies	26.25	26.25	100%	Not part of heating/cooling system
		Hood and Ducts served by mechanical exhaust	Varies	57.75	57.75	100%	Served by mechanical exhaust
		For each air inlet/outlet served by air conditioner	Varies	4.20	4.20	100%	
		For each air inlet/outlet served by air conditioner, if quantity unknown	Varies	36.75	36.75	100%	For each 1,000 square feet, or fraction thereof
		Installation of commercial Type I or II hood	Varies	210.00	210.00	100%	
		Installation of Garage Ventilation System	Varies	210.00	210.00	100%	
		Installation of Stairs Pressurization System	Varies	210.00	210.00	100%	
		Installation of Product Conveying System	Varies	210.00	210.00	100%	
		Domestic-Type Incinerator: Installation or relocation	Varies	31.50	31.50	100%	
		Comm'l/Ind'l-Type Incinerator: Installation or relocation	Varies	99.75	99.75	100%	
		Appliance or Equipment not otherwise classified	Varies	21.00	21.00	100%	
	11	Plumbing Permit Fees:					
		Fixtures and Vents	Varies	16.80	16.80	100%	Per fixture or vent
		Fixtures and Vents-Repairs or Alterations	Varies	9.45	9.45	100%	Per fixture or vent
		Building and Trailer Park Sewers	Varies	28.35	28.35	100%	
		Cesspool (where permitted)	Varies	47.25	47.25	100%	
		Private Sewage Disposal System	Varies	78.75	78.75	100%	
		Industrial Waste Pretreatment Interceptor	Varies	26.25	26.25	100%	
		Rainwater Systems (inside building)	Varies	16.80	16.80	100%	Per drain
		For Future Stacks or Branches (each waste inlet)	Varies	7.35	7.35	100%	
		Water Piping/Treating Equipment-Installation, Repair	Varies	8.40	8.40	100%	
		Water Heater and/or Vent	Varies	15.75	15.75	100%	
		Gas Piping System: 1 - 5 outlets	Varies	10.50	10.50	100%	Per outlet, for 1 to 5 outlets
		Gas Piping System: 5+ outlets	Varies	3.65	3.65	100%	Per outlet, after first 5 outlets
		Alteration (extension/retest of gas piping system)	Varies	12.60	12.60	100%	
		Medium or High Pressure System	Varies	57.75	57.75	100%	
		Additional Feet for Each Outlet	Varies	4.20	4.20	100%	
		Lawn Sprinkler System	Varies	21.00	21.00	100%	Per system on any one meter
		Atmospheric-Type Vacuum Breakers/Backflow: 1-5	Varies	15.75	15.75	100%	Per device
		Atmospheric-Type Vacuum Breakers/Backflow: 5+	Varies	4.20	4.20	100%	Per device
		Swimming Pool - Public	Varies	100.80	100.80	100%	
		Swimming Pool - Private	Varies	68.25	68.25	100%	
		Swimming Pool Drainage Trap and Receptor	Varies	17.85	17.85	100%	
		Spa - Public	Varies	68.25	68.25	100%	
		Spa - Private	Varies	34.65	34.65	100%	
		Fixture, System, or Equipment not otherwise classified	Varies	15.75	15.75	100%	
	12	Solar Energy Permit Fees:					
		Collectors: 1 - 1,000 square feet	Varies	10.50	10.50	100%	
		Collectors: 1,001 - 2,000 square feet	Varies	26.25	26.25	100%	
		Collectors: 2,001 - Up square feet	Varies	12.60	12.60	100%	\$12.60, plus \$1.30 per add'l 1000 square feet
		Storage Tanks: 1 - 750 gallons	Varies	15.75	15.75	100%	
		Storage Tanks: 751 - 2,000 gallons	Varies	15.75	15.75	100%	
		Storage Tanks: 2,001 - Up gallons	Varies	8.40	8.40	100%	\$8.40, plus \$1.30 per add'l 1000 gallons
		Rock Storage: 1 - 1,500 cubic feet	Varies	15.75	15.75	100%	
		Rock Storage: 1,501 - 3,000 cubic feet	Varies	26.25	26.25	100%	
		Rock Storage: 3,001 - Up cubic feet	Varies	8.40	8.40	100%	\$8.40, plus \$1.30 per add'l 1000 gallons
		Appliance or Equipment not otherwise classified	Varies	15.75	15.75	100%	
	13	Computer Cost Recover Fee	Varies	7.00	7.00	100%	

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COMMUNITY DEVELOPMENT DEPARTMENT (CONT')							
<u>Planning Department</u>							
S-00500	14	Major Conditional Use Permit Review - All Others	2,418.72	1,443.75	1,443.75	60%	Plus publication fee
S-00501	15	Major Conditional Use Permit Review - New Construction	4,334.28	2,800.00	2,940.00	68%	Plus \$0.04 per SF over 50,000 SF (non-residential), plus publication fee, plus \$165 per unit (residential) when no subdivision map requested
S-00505	16	Minor Conditional Use Permit Review	938.88	580.00	580.00	62%	Plus publication fee
S-00510	17	Conditional Use Permit Amendment	1,825.29	1,215.00	1,215.00	67%	Plus publication fee
S-00600	18	Major Variance Review	2,488.19	1,740.00	1,740.00	70%	Plus publication fee
S-00610	19	Exceptions Review	670.12	385.00	385.00	57%	Plus publication fee
S-00700	20	General Plan Maintenance (excludes res addition < 500sq.ft.)	Varies	15% of bldg permit fees	15% of bldg permit fees	100%	
S-00800	21	General Plan/Zoning Amendment Review & Revision	5,003.27	5,000.00	5,000.00	100%	Plus publication fee; Map amendments only - 50% of base fee
S-00900 / S-00905	22	Tentative Tract Map Review / Vesting Tract Map Review	4,334.28	1,600.00	1,680.00	39%	Plus \$165/unit, plus publication fee
S-00910 / S-00915	23	Tentative Tract Map Amendment / Tentative Vesting Tract Map Amendment	1,469.54	1,100.00	1,155.00	79%	Plus \$84/unit, plus publication fee
S-01000 / S-01005	24	Tentative Parcel Map Review / Vesting Parcel Map Review	4,334.28	1,600.00	1,680.00	39%	Plus \$165/unit, plus publication fee
S-01010 / S-01015	25	Tentative Parcel Map Amendment / Tentative Vesting Parcel Map Amendment	1,469.54	1,100.00	1,155.00	79%	Plus \$84/unit, plus publication fee
S-01100	26	Environmental Categorical Exemption Review	60.77	-	-	0%	No charge, Per City CEQA guidelines
S-01200	27	Environmental Negative Declaration	4,568.03	4,560.00	4,560.00	100%	Mitigated Neg. Dec.- base fee+25%; Initial study by applicant-50% of base fee
S-01300	28	Environmental Impact Report Review	Varies	Contract cost + 15%	Contract cost + 15%	100%	
S-01320	29	Conditions, Covenants, and Restrictions (CCR) Review	435.75	415.00	415.00	95%	
S-01330	30	Plan Check of Building Plans	15% of permit fee	15% of permit fee	15% of permit fee	100%	15% of permit fee for all building permits
	31	Neighborhood Compatibility Review:					
		Level 1: SFR Addition - rear, single story	220.17	0.00	0.00	0%	
		Level 2: SFR Addition - front, single story	383.87	100.00	100.00	26%	
		Level 3: SFR New - single story	759.46	375.00	375.00	49%	
		Level 4: SFR Addition - single story to 2-story	1,042.99	780.00	780.00	75%	
		Level 5: SFR Addition - 2-story to 2-story	1,042.99	780.00	780.00	75%	
		Level 6: SFR New - 2-story	1,042.99	1,040.00	1,040.00	100%	
		Level 7: Multifamily not subject to CUP	932.89	930.00	930.00	100%	
S-01400	32	City Council Appeal Processing:					
		Single Family House	1,243.73	130.00	130.00	10%	Plus publication fee
		Commercial and All Others	1,292.39	355.00	355.00	27%	Plus publication fee
S-01500	33	Planning Commission Appeal Processing					
		Single Family House	1,306.45	160.00	160.00	12%	Plus publication fee
		Minor CUP	1,265.36	330.00	330.00	26%	Plus publication fee
		All Others	1,265.36	525.00	525.00	41%	Plus publication fee
S-01600	34	Time Extension Review	284.43	270.00	270.00	95%	
S-01700	35	Certificate of Compliance / Lot Line Adjustment	735.00	735.00	735.00	100%	
S-01810	36	Temporary Banner Review	41.10	8.00	8.00	19%	
S-01820	37	Window/Awning Sign Permit	48.67	12.00	12.00	25%	
S-01900	38	Zoning Research Letter:					
		Standard (zoning, lot size, uses allowed, etc.)	63.81	60.00	60.00	94%	
		Non-Standard (nonconforming uses, bldg permits, etc.)	127.62	126.00	126.00	99%	
S-02000	39	Mitigation Monitoring	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-02102	40	Misc Dev. Review - Office/Comm'l/Ind'l/Mult Fam Resid 2+					
		With DRC (Dev. Review Committee)-Recommendation	473.17	390.00	390.00	82%	
		With DRC (Dev. Review Committee)-Decision	1,182.92	950.00	950.00	80%	

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COMMUNITY DEVELOPMENT DEPARTMENT (CON'T)							
S-02103	41	Misc Dev. Review - New Sign	353.65	105.00	105.00	30%	
S-02104	42	Misc Dev. Review - Sign Face Change	300.66	63.00	63.00	21%	
S-02105	43	Misc Dev. Review - Master Sign	273.00	260.00	260.00	95%	
S-02106	44	Misc Dev. Review - Major Determination	267.75	265.00	265.00	99%	
S-02107	45	Misc Dev. Review - Minor Determination	126.53	125.00	125.00	99%	
S-02109	46	Misc Dev. Review - Other	353.65	125.00	125.00	35%	
S-02110	47	Historic Preservation - Mills Act	822.60	800.00	800.00	97%	Plus publication fee
S-02120	48	Historic Preservation - Designation Fee	1,056.66	500.00	500.00	47%	Plus publication fee
S-02130	49	Historic Preservation - Cert. Appropriateness	524.12	260.00	260.00	50%	
S-02131	50	Historic Preservation - Demolition Review	490.48	240.00	240.00	49%	
S-02132	51	Historic Commercial Downtown - Design Review	1,245.69	850.00	850.00	68%	Non-structural - 50% of base fee
S-02133	52	Mills Act Contract Time Extension	245.42	240.00	240.00	98%	
S-02140	53	Historic District Designation	Varies	103 + 170	103 + 170	100%	\$103 fee, plus # of homes in district x \$170
S-02145	54	Historical Preservation Surcharge	5.95	3.00	3.00	50%	
S-02150	55	Surface Mining Permit	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-02160	56	Surface Mining Reclamation Plan	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-02170	57	Surface Mining Financial Assurances	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-02180	58	Surface Mining Interim Mgmt Plan	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-02210	59	Publication Fee	167.02	159.00	159.00	95%	Determinded by City Clerk
S-02220	60	Property Owner List Preparation	226.03	211.00	211.00	93%	
S-02230	61	Change of Address	169.80	160.00	160.00	94%	
S-02240	62	Tax Assessor Information (Hdl Database)	18.39	1.00	1.00	5%	Charge after 4 copies
S-02250	63	Landscape Plan Check	383.93	365.00	365.00	95%	
S-02260	64	Hillside Development Permit Review	6,544.92	2,100.00	2,100.00	32%	
S-02270	65	Environmental Review (\$5000 deposit for consultant cost)	Varies	Actual+Consultant Cost	Actual+Consultant Cost	100%	Fully burdened hourly rate
S-02280	66	Covenant Preparation	121.40	120.00	120.00	99%	Secondary Res. Unit
	67	Covenant Preparation (other than secondary residential unit)	Varies	Actual Cost	Actual Cost	100%	
	68	Technical Review	Varies	Actual Cost	Actual Cost	100%	Deposit required; Actual Cost includes administrative costs of 15%
S-02290	69	Wireless Facility					
		Minor CUP	2,275.77	2,268.00	2,268.00	100%	Plus publication fee
		Major CUP	4,207.86	4,200.00	4,200.00	100%	Plus publication fee; exception fee req. if in discouraged location
		Exception	2,203.24	2,202.90	2,202.90	100%	Plus publication fee; Conditional Use Permit also required
		ROW - Minor CUP	3,317.53	3,307.50	3,307.50	100%	Plus publication fee
		ROW - Major CUP	5,182.07	5,181.75	5,181.75	100%	Plus publication fee; exception fee req. if in discouraged location
		Administrative Review	1,523.93	1,522.50	1,522.50	100%	
S-10600	70	Transportation Development (Dial-A-Ride Local Farebox Rates):					Program moved to Public Services
		General Public (charged per ride)	11.90	1.00	1.00	8%	% based on total cost of program
		Seniors and Disabled (charged per ride)	11.90	0.75	0.75	6%	% based on total cost of program
S-11600	71	New/Renewal/Moved Business License App. Review:					
		New Application	51.62	30.00	30.00	58%	
		Renewal Application	28.19	15.00	15.00	53%	
		Moved Application	28.19	15.00	15.00	53%	
		New Home Occupation Permit	51.62	30.00	30.00	58%	
	72	State Mandated Disability Access and Education Revolving Fund	N/A	1.00	1.00	N/A	State Mandated (Senate Bill 1186)
S-11800	73	Garage Sale Permit	18.39	5.00	5.00	27%	
S-11900	74	Film Permit Review:					
		Issuance Fee (per day)	540.95	500.00	500.00	92%	Plus \$200 per day
		Police Dept Administrative Review (Optional, by request)	102.74	101.85	101.85	99%	
		Overtime for Police and/or Fire Dept	Varies	Actual Cost	Actual Cost	100%	Fully burdened overtime rate

CITY OF MONROVIA
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
COMMUNITY DEVELOPMENT DEPARTMENT (CONT')							
S-12000	75	Special Event Permit	226.82	25.00	25.00	11%	Commercial only
	76	Specific Plan Amendment	2,354.10	2,350.00	2,350.00	100%	Plus cost of two publication fees
	77	Specific Plan - (New Adoption of Plan)	4,219.95	4,215.00	4,215.00	100%	Plus cost of two publication fees
	78	Computer Cost Recover Fee	Varies	7.00	7.00	100%	
	79	DRC Approval/Encroachment Permit (Old Town) (for outdoor dining, displays and/or signage)	159.60	150.00	150.00	94%	
	80	Business License Fees					
		Regular Business License (in town)	174.30	165.00	165.00	95%	Plus \$15 for each employee
		Home Occupation Licenses	174.30	82.00	82.00	47%	
		Hotels/Motels (based on per room)	174.30	27.00	27.00	15%	
		Delivery Truck Businesses (based on # of trucks)	174.30	58.00	58.00	33%	
		Regular Business License (out of town owner)	174.30	165.00	165.00	95%	Plus \$15 for each employee
		3 Month License	174.30	97.00	97.00	56%	Plus \$8 for each employee
		Single Job License	174.30	53.00	53.00	30%	Plus \$5 for each employee
		Residential Rental Property Owner (\$ per unit)	174.30	32.00	32.00	18%	Plus initial app. Fee of \$30, \$15 each year after.
		Commercial Rental Property Owner	174.30	174.00	174.00	100%	Plus initial app. Fee of \$30, \$15 each year after.
	81	Business License Computer Cost Recovery Fee	Varies	5.00	5.00	100%	
	82	Dwelling Unit Tax (\$125/bedroom)		\$125 per bedroom	\$125 per bedroom		Set by Resolution No 7940
	83	Historic Preservation - Miscellaneous Review	412.00	103.00	103.00	25%	New Fee
	84	Printing and Copies					
		Per Page Printing (no chg for 3 or less)	0.25	0.25	0.25	100%	
	Per Page Printing - Color (no chg for 3 or less)	0.50	0.50	0.50	100%		
	Zoning Map Printing	3.00	3.00	3.00	100%		
85	Development Sign	Actual Cost	Actual Cost	Actual Cost	100%		
FIRE DEPARTMENT							
S-05400	1	Fire and Life Safety System Plan Check/Inspection	262.5 plus 18.9 per device	\$250 plus \$18 per device	\$250 plus \$18 per device	100%	Flat rate which includes fully burdened hourly rate for review and inspection plus \$18.9 per device (sprinkler heads, smoke detectors, etc.)
	2	Plan Check and Inspection Fees:					
		Single Family Residential Site	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Multi-Dwelling Site Field Review (½ hour min)	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Commercial/Industrial Site Field Review (½ hour min)	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Inspections outside of Normal Business Hours (3 hr min)	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Inspections where no fee is specified (½ hour min)	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Add'l Plan Review/Insp required by changes/additions	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate and/or consultant hourly rate
		Additional Plan Review/Inspection Revisions	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate and/or consultant hourly rate
		Outside Consultant Plan Review Fee	Varies	Actual Costs	Actual Costs	100%	Consultant Fee
		Division Consultation Fees-not otherwise stated (½ hr min)	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Reinspections after 2nd inspections	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Commercial Building & Site Plan Check	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Commercial building construction & inspection	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate, 154% deposit required
		Optical scanning of plans and calculations	plus per device	\$10 plus \$.10 per page	\$10 plus \$.10 per page	100%	
	Failure to Obtain Fire Permit	525.00	525.00	525.00	100%	Plus fully burdened rate	

CITY OF MONROVIA
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
FIRE DEPARTMENT (CONT)							
S-05500	3	Annual Fire Permit (includes engine company inspection)					
		Places of Assembly (50-300)	173.25	173.00	173.00	100%	
		Places of Assembly (301-1000)	260.40	260.00	260.00	100%	
		Places of Assembly (1000+)	346.50	346.00	346.00	100%	
		Aersol	173.25	173.00	173.00	100%	
		Aviation Facilities	259.88	259.00	259.00	100%	
		Aboveground Storage Tanks	346.50	346.00	346.00	100%	
		Battery System	173.25	173.00	173.00	100%	
		Cellulose Nitrate Film	173.25	173.00	173.00	100%	
		Combustible Fibers	173.25	173.00	173.00	100%	
		Misc. Combustible Storage	346.50	346.00	346.00	100%	
		Compressed Gases	346.50	346.00	346.00	100%	
		Cryogenic Fluids	346.50	346.00	346.00	100%	
		Combustible Dust Producing Operations	346.50	346.00	346.00	100%	
		Cutting & Welding	346.50	346.00	346.00	100%	
		Covered & Open Mall Buildings	519.75	519.00	519.00	100%	
		Dry Cleaning	346.50	346.00	346.00	100%	
		Explosives	346.50	346.00	346.00	100%	
		Open Flames & Candles	173.25	173.00	173.00	100%	
		Flammable/Combustible Liquids	346.50	346.00	346.00	100%	
		Fats, Oils, Grease (FOG)	346.50	346.00	346.00	100%	
		Fruit & Crop Ripening	346.50	346.00	346.00	100%	
		Hazardous Materials	519.75	519.00	519.00	100%	
		Hot Works (included in cutting & welding)	346.50	346.00	346.00	100%	
		High Piled Storage	519.75	519.00	519.00	100%	
		Industrial Ovens	346.50	346.00	346.00	100%	
		LP Gas	173.25	173.00	173.00	100%	
		Liquid or Gas Fueled Vehicles / Equip in Assembly	173.25	173.00	173.00	100%	
		Lumbar Yard and Woodworking Plants	346.50	346.00	346.00	100%	
		Magnesium	259.88	259.00	259.00	100%	
		Open Burning	173.25	173.00	173.00	100%	
		Organic Coatings	346.50	346.00	346.00	100%	
		Pyrotechnic Special Effects Material	693.00	693.00	693.00	100%	
		Pyroxylin Plastics	346.50	346.00	346.00	100%	
		Refrigeration Equipment	346.50	346.00	346.00	100%	
		Rooftop Heliports	173.25	173.00	173.00	100%	
		Spraying and Dipping	346.50	346.00	346.00	100%	
		Storage of Scrap Tires, Byproducts & Rebuilding Plant	346.50	346.00	346.00	100%	
		Temporary Membrane Structure	173.25	173.00	173.00	100%	
		Waste Handling	346.50	346.00	346.00	100%	
		Wood Products	346.50	346.00	346.00	100%	
	4	Special Activity Permits					
		Christmas Tree Lot	81.00	81.00	81.00	100%	1 hour fully burdened rate
		Parade Floats	173.25	173.00	173.00	100%	
		Vehicle Display	173.25	173.00	173.00	100%	
		Model Rockets	173.25	173.00	173.00	100%	
		Exhibits & Trade Shows	346.50	346.00	346.00	100%	
		Carnivals & Fairs	346.50	346.00	346.00	100%	
		Failure to Obtain Required Permit	525.00	525.00	525.00	100%	Plus fully burdened rate

CITY OF MONROVIA
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
FIRE DEPARTMENT (CONT)							
S-05600	5	Fire False Alarm Response:					
		1st and 2nd Response in a 12-Month Period	428.40	0.00	0.00	0%	No Charge (notice to repair system)
		3rd Response in a 12-Month Period	428.40	408.00	408.00	95%	Fully burdened hourly rate plus dispatch cost
		4th Response in a 12-Month Period	428.40	408.00	408.00	95%	Fully burdened hourly rate plus dispatch cost
		5th Response in a 12-Month Period	428.40	408.00	408.00	95%	Fully burdened hourly rate plus dispatch cost
		6th Response in a 12-Month Period	428.40	408.00	408.00	95%	Fully burdened hourly rate plus dispatch cost
		7th Response in a 12-Month Period	428.40	408.00	408.00	95%	Fully burdened hourly rate plus dispatch cost
		8th and Subsequent Responses in a 12-Month Period	428.40	408.00	408.00	95%	Fully burdened hourly rate plus dispatch cost
		Fire Alarm Company Dispatching Error	367.71	350.20	350.20	95%	Plus contractor dispatching fee
S-05700	6	Regulate as Participating Agency (LACO CUPA program)					
		Hazardous Materials Handlers:					
		Liquid < 1 gallon/ Solid < 1 lbs / Gas < 1 cu.ft.	Exempt	Exempt	Exempt	0%	No Charge
		Liquid 1-54 / Solid 1-499 / Gas 1-199	237.30	226.00	226.00	95%	Fee will not increase in FY17-18 - potential increase in FY18-19
		Liquid 55-550 / Solid 500-2000 / Gas 200-2000	430.50	410.00	410.00	95%	Fee will not increase in FY17-18 - potential increase in FY18-19
		Liquid 501-2000 /Solid 2001-15000 /Gas 2001-5000	670.95	639.00	639.00	95%	Fee will not increase in FY17-18 - potential increase in FY18-19
		Liquid 2001-2500 /Solid 15001-25000 /Gas 5001-10000	1,101.45	1,049.00	1,049.00	95%	Fee will not increase in FY17-18 - potential increase in FY18-19
		Service Stations	720.30	686.00	686.00	95%	Fee will not increase in FY17-18 - potential increase in FY18-19
S-05800	7	Cal ARP Program, Risk Management Prevention	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate plus 100% Consultant Fee
S-05900	8	Hazardous Materials Clean-up/Response	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate plus cost of equipment/staff for remediation
S-06000	9	Spilled Load Clean-Up	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate plus cost of equipment/staff for remediation
S-06100	10	Illegal Burn Response:					
		1st Response in 5 Years	89.76	0.00	0.00	0%	No Charge
		2nd Response in 5 Years	89.76	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-06200	11	Fire Incident Report Copy:					
		Response Reports	21.63	20.00	20.00	92%	
		Other Copies (per page)	0.27	0.25	0.25	92%	
		Original Document Preparation (first 15 minutes, per month)	10.82	0.00	0.00	0%	No charge for the first 15 minutes per month
		Original Document Preparation (over 15 minutes, per month)	10.82	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, in 15 minute increments
S-06300	12	Engine Company Inspection: (Annual Fee)					
		Commercial Units:					
		Building square footage < 500 sq feet	216.30	216.00	216.00	100%	
		Building square footage > 500 feet and < 4,000 sq feet	311.85	311.00	311.00	100%	
		Building square footage > 4,000 feet and < 10,000 sq feet	406.35	406.00	406.00	100%	
		Building square footage > 10,000 feet and < 50,000 sq feet	1,027.95	1,027.00	1,027.00	100%	
		Building square footage > 50,000 sq feet	Varies	1,243.00	1,243.00	100%	
		Rental Units - Based on No. of Units:					
		Unit Range from 3-4	120.08	120.00	120.00	100%	Newly added per California Fire Code, based on fully burdened hourly rate
		Unit Range from 5-10	216.00	216.00	216.00	100%	
		Unit Range from 11-20	311.00	311.00	311.00	100%	
		Unit Range from 21-30	406.00	406.00	406.00	100%	
		Unit Range from 31-50	1,027.00	1,027.00	1,027.00	100%	
		Unit Range from 50 +	Varies	1,243.00	1,243.00	100%	
		Second Re-Inspection					Second Re-Inspection-3rd trip to business + all subsequent re-inspections
		Building square footage < 10,000 sq feet	Varies	120.00	120.00	100%	Fully burdened hourly rate.
		Building square footage > 10,000 sq feet	Varies	240.00	240.00	100%	Fully burdened hourly rate

CITY OF MONROVIA
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
FIRE DEPARTMENT (CONT)							
S-06310	13	Fire Prevention Inspection (Non-Engine Company) (Annual Fee)					
		Commercial Units:					
		Building square footage < 500 sq feet	69.30	69.00	69.00	100%	
		Building square footage > 500 feet and < 4,000 sq feet	115.50	115.00	115.00	100%	
		Building square footage > 4,000 feet and < 10,000 sq feet	254.10	254.00	254.00	100%	
		Building square footage > 10,000 feet and < 50,000 sq feet	505.05	505.00	505.00	100%	
		Building square footage > 50,000 sq feet	Varies	Actual cost	Actual cost	100%	
		Rental Units - Based on No. of Units:					
		Unit Range from 3-4	40.00	40.00	40.00	100%	New Fee - based on fully burdened rate for .5 hour
		Unit Range from 5-10	69.30	69.00	69.00	100%	
		Unit Range from 11-20	115.50	115.00	115.00	100%	
		Unit Range from 21-30	254.10	254.00	254.00	100%	
		Unit Range from 31-50	505.05	505.00	505.00	100%	
		Unit Range from 50 +	Varies	Actual cost	Actual cost	100%	
		Second Re-Inspection					
		Building square footage < 10,000 sq feet	Varies	80.00	80.00	100%	Fully burdened hourly rate.
		Building square footage > 10,000 sq feet	Varies	161.00	161.00	100%	Fully burdened hourly rate.
S-06400	14	Water/Flood Pumping, Covering And Clean-Up:					
		Emergency/Hazardous Situation	266.05	0.00	0.00	0%	No charge
		Non-Emerg. Flood Incident-1st Response in 12 mo period	266.05	0.00	0.00	0%	No charge
		Non-Emerg. Flood Incident-All Subsequent Responses	266.05	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Non-Emerg. Roof Leak Incident-1st Response in 12 mos.	266.05	0.00	0.00	0%	No charge
		Non-Emerg. Roof Leak Incident-All Subsequent Responses	266.05	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Flooding/Leaking Incident caused by Natural Disaster	266.05	0.00	0.00	0%	No charge
		Add'l Non-Emergency Minor Incident	Varies	Actual Cost	Actual Cost	100%	
		Add'l Non-Emergency Minor Incident (over ½ hour)	266.05	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-06500	15	Emergency Medical/Fire Protection Service: (Monthly Fees)					
		Single Family Dwelling	6.84	3.16	3.16	46%	
		Multiple Family Dwelling	6.84	3.16	3.16	46%	For 1st unit, plus 2.08 for each add'l unit
		Trailer Parks	6.71	3.10	3.10	46%	For 1st space, plus 2.31 for each add'l space
		Lifeline	3.42	1.58	1.58	46%	
		Commercial	17.15	7.93	7.93	46%	
		Governmental/Public Facilities	17.15	7.93	7.93	46%	
		Industrial	63.40	29.31	29.31	46%	
		Cemetery	17.15	7.93	7.93	46%	
		Agricultural	N/A	0.00	0.00	N/A	
S-06600	16	Civil Fire Incident	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
S-06700	17	Hydrant System Flow Testing:					Fee paid by group/agency requesting the test.
		Checking consultant's test	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
		Witness of contractor's test	88.68	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
		Conduct flow test	194.67	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
S-06800	18	Underground Tank Installation/Removal Inspection (2 hr minimum)	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials

CITY OF MONROVIA
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
FIRE DEPARTMENT (CONT)							
S-06900	19	Special Events, Tests, & Inspections/ Fire Protection Stand-by:					
		Candles/Open Flames in an Assembly (charged daily)	21.63	21.00	21.00	97%	
		Circus or Carnivals (Fire staff required-2hr min)	161.44	161.00	161.00	100%	Fully burdened hourly rate beyond 2 hour minimum
		Tent, for public assembly use (charged daily)	80.00	80.00	80.00	100%	Fee covers 1 hour of inspection of 1-4 tents or approx. 600 sq ft. Fully burdened rate beyond 1 hour.
		Tent, for commercial use (one time charge)	80.00	80.00	80.00	100%	Fee covers 1 hour of inspection of 1-4 tents or approx. 600 sq ft. Fully burdened rate beyond 1 hour.
		Air Supported Structures (charged daily)	80.00	80.00	80.00	100%	Inspection generally occurs alongside a tent inspection. Same rate to apply.
		Approved Fireworks Show (charged daily)	1,177.75	404.00	404.00	34%	
		Blasting Operations (charged daily)	90.00	90.00	90.00	100%	
		Filming:					
		Each inspection during regular business hours	88.68	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Each inspection outside of regular business hours	88.68	Actual Cost	Actual Cost	100%	Fully burdened hourly rate (3 hour minimum)
		Cancellation of Inspection (failure to notify Fire Dept.)	N/A	91.00	91.00	N/A	
		Other Temporary Special Use Fire Permit	Varies	31.50 + Actual Cost	31.50 + Actual Cost	100%	Fully burdened hourly rate (3 hr minimum)
		Failure to obtain a required permit	Varies	Double Fee	Double Fee	100%	
		Fire Protection System installation/modification inspection	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate-minimum charge-½ hr
		Low cost sprinkler systems-residential attached garage	90.00	90.00	90.00	100%	Fee paid by group/agency requesting the test.
		Fire alarm inspections - Initial request	90.00	90.00	90.00	100%	Fee paid by group/agency requesting the test.
		Fire alarm inspections - Follow-Up request	90.00	90.00	90.00	100%	Fee paid by group/agency requesting the test.
		Special After-Hours Occupancy:					
		Annual inspection - occupancy load under 50	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Semi-Annual inspection - occupancy load over 50	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Consultation for civil cases	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus duplication cost
S-07000	20	Weed Abatement:					Rate shall be the same as inspector reinspect fee after second reinspect
		Second Re-Inspect (Engine or Fire Inspector)	120.08	102.00	102.00	100%	New Fee, blended Fire Engine and Fire Inspector
		Brush clearance by City or City contractor	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus cost of equipment/staff for remediation
		Admin Fee for City administered abatement	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate plus legal fees
		Failure to abate - Re-Inspection Fee	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-07100	21	State-Mandated Fire Inspections:					Required for businesses to be licensed by regulatory agencies.
		High Rise (8 hour minimum)	2,772.00	2,640.00	2,640.00	95%	Fully burdened hourly rate
		Day Care (1/2 hr minimum)	173.25	165.00	165.00	95%	Fully burdened hourly rate
		Hospital (5 hr minimum)	1,732.50	1,650.00	1,650.00	95%	Fully burdened hourly rate
		Convalescent (3 hr minimum)	990.00	990.00	990.00	100%	Fully burdened hourly rate
		Other Licensed Care (1 hr minimum)	330.00	330.00	330.00	100%	Fully burdened hourly rate
		Schools	337.84	0.00	0.00	0%	Fully burdened hourly rate
	22	Structure Fire Response	1,671.60	1,672.00	1,672.00	100%	
		Malicious/Negligent Fee		Actual Cost	Actual Cost	100%	New Fee, Malicious/Negligent fee for actual response costs per MMC 15.20.335 and MMC 15.20.300
	23	Fire Service Impact Fee					
		Residential Construction with Fire Sprinklers	Varies	0.90	0.90	100%	Cost per square foot
		Residential Construction without Fire Sprinklers	Varies	2.00	2.00	100%	Cost per square foot
		Commercial Construction with Fire Sprinklers	Varies	0.90	0.90	100%	Cost per square foot
		Commercial Construction without Fire Sprinklers	Varies	2.00	2.00	100%	Cost per square foot
		Industrial Construction with Fire Sprinklers	Varies	0.90	0.90	100%	Cost per square foot
		Industrial Construction without Fire Sprinklers	Varies	2.00	2.00	100%	Cost per square foot
	24	First Responder Fee	Varies	300.00	300.00	100%	New Fee

CITY OF MONROVIA
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
POLICE DEPARTMENT							
S-02190	1	Fortune Telling Permit - New	855.47	830.00	830.00	97%	
S-02191	2	Fortune Telling Permit - Renewal	379.61	370.00	370.00	97%	
S-02192	3	Massage Establishment License	795.00	795.00	795.00	100%	
S-02193	4	Massage Practitioner Application	516.96	500.00	500.00	97%	
S-11700	5	Special Business Regulation Permit:					
		New or Renewed Permit	32.45	32.00	32.00	99%	
		ABC Transfers	422.00	422.00	422.00	100%	
S-11900	6	Film Permit:					
		Overtime for Police and/or Fire Dept	Varies	Actual Cost	Actual Cost	100%	Fully burdened overtime rate
S-03500	7	Noise Disturbance Response Call-Back:					
		First Call	243.34	0.00	0.00	0%	Warning Issued (per Municipal Code)
		Subsequent Call- Same Event	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Excess of 3 Calls in 6 months - Separate Events	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
	8	Parking Permits:					
		Permitted Parking	27.30	22.00	22.00	81%	Plus \$8 computer fee.
		30 Day Temp Parking Permit	27.30	7.00	7.00	26%	Plus \$8 computer fee.
		1 Day Temp Parking Permit	27.30	3.00	3.00	11%	New Fee
S-03600	9	Police Special Services	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-03700	10	Police False Alarm Response:					
		First 3 Calls in a 12-Month Period	256.32	0.00	0.00	0%	Warning Issued (per Municipal Code Section 9.47.050)
		Subsequent Calls in a 12-Month Period	84.36	80.00	80.00	95%	For each subsequent call
S-03800	11	Impounded/Abandoned/Abated Vehicle Release:	133.35	127.00	127.00	95%	fee.
S-03810	12	Veh. Impound Storage Fee (Suspended or No License)	155.40	147.00	147.00	95%	Per Vehicle Code Section 22850.5(a). Plus \$8 computer fee.
S-03900	13	Records Check/Clearance Letter	39.90	37.00	37.00	93%	Plus \$8 computer fee.
S-04000	14	Taxi Service Establishment License	711.63	658.00	658.00	92%	Per Monrovia Municipal Code 5.20.020
S-04010	15	Taxi Service Driver License	409.89	379.00	379.00	92%	Per Monrovia Municipal Code 5.20.021
S-04102	16	Police Crime Verification Letter	14.06	10.00	10.00	71%	
S-04200	17	Police Photo Reproduction (on CD only)	15.75	12.00	12.00	76%	Per Government Code Section 53150. Plus \$8 computer fee.
S-04300	18	Video/Audio Tape Reproduction	44.10	44.00	44.00	100%	Plus \$8 computer fee.
	19	Microfilm Reproduction	12.60	12.00	12.00	95%	Plus \$8 computer fee.
S-04400	20	Vehicle Equipment Correction Inspection	34.65	16.00	16.00	46%	
S-04500	21	Vehicle Accident Investigation Report Reproduction:					
		Non-Injury (charge for creation of report)	228.20	50.00	50.00	22%	Non-required reporting, Per Veh Code Section 20012
		Injury (required report, charge for reproduction)	Varies	0.25	0.25	100%	Per Vehicle Code Section 20012
S-04600	22	DUI Accident Response Investigation	Varies	Actual Cost+Booking	Actual Cost+Booking	100%	Fully burdened hrly rate, plus County Booking Fee (Per Government Code Section 53150 and Municipal Code Section 9.45.030)
S-04700	23	DUI Arrest/Impound and Report	533.40	502.00	502.00	94%	Per Vehicle Code Section 22850.5. Plus \$8 computer fee.
S-05000	24	Animal Control:					
		Annual License - Sterilized	21.63	20.00	20.00	92%	
		Annual License - Non-Sterilized	78.52	60.00	60.00	76%	
		Penalty-If not licensed within annual license period		50% of license fee	50% of license fee	100%	
	25	Impounds - Dogs & Cats:					
		1st Impound (In Any 12 Month Period)	224.99	65.00	65.00	29%	\$0 for licensed/\$30 unlicensed (dogs only) + State Fee \$35
		2nd Impound	224.99	95.00	95.00	42%	Monrovia Fee = \$45 + State Fee \$50
		3rd Impound	224.99	160.00	160.00	71%	Monrovia Fee = \$60 + State Fee \$100
		4th or More Impound	224.99	210.00	210.00	93%	Monrovia Fee = \$110 + State Fee \$100

CITY OF MONROVIA
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
POLICE DEPARTMENT (CON'T)							
S-05100	26	Impounds - Other Animals (small/medium):					
		1st Impound (In Any 12 Month Period)	224.99	35.00	35.00	16%	
		2nd Impound	224.99	50.00	50.00	22%	
		3rd Impound	224.99	75.00	75.00	33%	
		4th or More Impound	224.99	75.00	75.00	33%	
	27	Impounds - Other Animals (large):					
		1st Impound (In Any 12 Month Period)	273.50	50.00	50.00	18%	
		2nd Impound	273.50	75.00	75.00	27%	
		3rd Impound	273.50	100.00	100.00	37%	
		4th or More Impound	273.50	100.00	100.00	37%	
	28	Impounds - Other Animals (large livestock):					
		1st Impound (In Any 12 Month Period)	607.49	500.00	500.00	82%	
		2nd Impound	607.49	500.00	500.00	82%	
		3rd Impound	607.49	500.00	500.00	82%	
		4th or More Impound	607.49	500.00	500.00	82%	
	29	Kennel Fee (per day)	73.53	10.00	10.00	14%	
	30	Dead Animal Pick Up:					
		Licensed Cat or Dog	224.99	-	-	0%	
		Non-Licensed Animal	224.99	25.00	25.00	11%	
		Large Dog (over 70 lbs)	243.16	50.00	50.00	21%	
		Other Small & Medium Animals	224.99	25.00	25.00	11%	
		Large Animals (Not Including Livestock)	273.50	50.00	50.00	18%	
		Livestock	534.37	200.00	200.00	37%	
	31	Tranquilization Fee	351.18	150.00	150.00	43%	
	32	Vaccination Fees					
		6-1	38.14	10.00	10.00	26%	
		Bordatella	36.04	8.00	8.00	22%	
		FVRCP	36.04	8.00	8.00	22%	
	33	Adoption Fees:					
		Cats	365.61	85.00	85.00	23%	\$75 will be refunded after proof of spay or neuter (cats & dogs)
		Dogs	365.61	100.00	100.00	27%	
	34	Civil Subpoena Production Of Records:					
		Standard Reproduction (Up to 8 1/2"x 14" Inches)	0.54	0.10	0.10	18%	Per Calif. Evidence Code Section 1563 (b)(1)
	Reproduction from Microfilm	0.54	0.20	0.20	37%	Per Calif. Evidence Code Section 1563 (b)(1)	
	Reproduction of Oversized Documents	Varies	Actual Cost	Actual Cost	100%	\$25.2 per hour clerical, plus misc cost incurred	
	Reproductions requiring Special Processing	Varies	Actual Cost	Actual Cost	100%	\$25.2 per hour clerical, plus misc cost incurred	
	Reproduction for Attorney or Atty Representative	Varies	15.00	15.00	100%	Per Calif. Evidence Code Section 1563 (b)(6)	
S-05210	35	Firearms Dealer Permit	508.31	495.00	495.00	97%	
	FINES:						
S-03400	36	Parking Enforcement	63.49	55.00	55.00	87%	Per Monrovia Municipal Code Section 10.16
	37	Parking Enforcement (City Streets)- Vehicles over 10,000 lbs	N/A	100.00	100.00	N/A	
	38	Parking Enforcement (Truck Routes)- Vehicles over 10,000 lbs	N/A	100.00	100.00	N/A	

CITY OF MONROVIA
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
POLICE DEPARTMENT (CON'T)							
S-11810	39	General Municipal Ordinance Enforcement:					
		Misdemeanors	Varies	1,000.00	1,000.00	100%	Per Monrovia Municipal Code, Section 1.16.010
		Infraction - 1st	Varies	100.00	100.00	100%	Per Monrovia Municipal Code, Section 1.16.020
		Infraction - 2nd within a year	Varies	200.00	200.00	100%	Per Monrovia Municipal Code, Section 1.16.020
		Infraction - 3rd and subsequent within a year	Varies	500.00	500.00	100%	Per Monrovia Municipal Code, Section 1.16.020
		Admin fine - 1st	Varies	100.00	100.00	100%	Per Monrovia Municipal Code, Section 1.17.060
		Admin fine - 2nd within a year	Varies	200.00	200.00	100%	Per Monrovia Municipal Code, Section 1.17.060
		Admin fine - 3rd and subsequent within a year	Varies	300.00	300.00	100%	Per Monrovia Municipal Code, Section 1.17.060
		Penalty - if not paid on time	Varies	50% of the fine	50% of the fine	100%	Per Monrovia Municipal Code, Section 1.17.060
	40	AB 503 Indigent Parking Citation Processing Fee	10.00	-	5.00	New Fee	New fee for AB 503
PUBLIC WORKS DEPARTMENT - ENGINEERING							
S-02300	1	Grading Plan Check - Residential	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02305	2	Grading Plan Check - Commercial < 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02310	3	Grading Plan Check - Commercial >= 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02400	4	Grading Inspection - Residential	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02405	5	Grading Inspection - Commercial < 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02410	6	Grading Inspection - Commercial >= 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02700	7	Public Improvement Plan Check - Residential	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02705	8	Public Improvement Plan Check - Commercial < 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02710	9	Public Improvement Plan Check - Commercial >= 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02800	10	Public Improvement Inspection - Residential	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02805	11	Public Improvement Inspection - Commercial < 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02810	12	Public Improvement Inspection - Commercial >= 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02900	13	Street Vacation Processing	Varies	Actual Cost plus 15%	Actual Cost plus 15%	100%	15% administrative cost
S-02910	14	Final Maps (Parcel Map and Tract Map)	Varies	Actual Cost plus 15%	Actual Cost plus 15%	100%	15% administrative cost. Deposit Required = \$1500
	15	Lot Line Adjustment	Varies	Actual Cost plus 15%	Actual Cost plus 15%	100%	15% administrative cost. Deposit Required = \$1000
S-03000	16	Public Works Construction Permits:					
		Driveway Inspection Fee	337.73	337.00	337.00	100%	
		Sidewalk Inspection Fee (per 300 sq. ft.)	371.19	371.00	371.00	100%	Plus \$0.27 per square foot (over 300)
		Street Excavation Inspection Fee (per 50 sq. ft.)	437.83	437.00	437.00	100%	Plus \$1.97 per square foot (over 50)
		Sewer Wye Inspection Fee	262.72	262.00	262.00	100%	
		Curb and Gutter Inspection Fee (per 50 linear ft.)	371.19	371.00	371.00	100%	Plus \$1.68 per square foot (over 50)
		Curb Drain Inspection Fee	237.90	237.00	237.00	100%	
S-03010	17	Slurry Seal Reconstruction (per sq. ft.)	Varies	Actual Cost	Actual Cost	100%	
S-03100	18	Encroachment Permit	237.90	237.00	237.00	100%	
	19	Encroachment Permit (Annual)	351.14	350.00	350.00	100%	Renewal date every July 1st
S-03201	20	Wide, Overweight, Overlong Load Review					
		Single Trip	17.30	16.00	16.00	92%	Fee set by Caltrans
		Annual Permit	96.25	92.00	92.00	96%	
S-10800	21	Storm Drainage Maintenance: (Monthly Fees)					Need Voter Approval
		Residential	2.02	1.68	1.68	83%	
		Multiple Dwellings	2.02	1.68	1.68	83%	For 1st unit, plus 1.25 for each add'l unit
		Trailer Park	3.06	2.55	2.55	83%	For 1st space, plus 1.92 for each add'l space
		Lifeline	2.02	1.51	1.51	75%	
		Cemetery/Horticultural Facilities	3.24	2.70	2.70	83%	
		Public Facilities	12.85	10.70	10.70	83%	
		Motels, Hotels, Commercial, Churches, Church Schools	3.24	2.70	2.70	83%	For 1st unit, plus 2.02 for each add'l unit
		Industrial	3.75	3.13	3.13	84%	
S-10900	22	Park & Street Tree Maintenance (LLMD)	Varies	Assessment	Assessment	100%	Need Voter Approval - Confirmed by Resolution No. 2017-20

CITY OF MONROVIA
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
PUBLIC WORKS DEPARTMENT - ENGINEERING (CON'T)							
S-11200	23	Damage To City Property Repair	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
S-11300	24	Median & Parkway Maintenance (LLMD)	Varies	Assessment	Assessment	100%	Need Voter Approval - Confirmed by Resolution No. 2017-20
S-11400	25	Street Lighting Maintenance (LLMD)	Varies	Assessment	Assessment	100%	Need Voter Approval - Confirmed by Resolution No. 2017-20
S-11500	26	Street Sweeping: (Monthly Fees)					
		Residential	1.75	1.30	1.30	74%	
		Commercial, Cemeteries, and Public Facilities	3.20	2.37	2.37	74%	For 1st unit, plus 1.42 for each add'l unit
		Multiple Dwellings	1.75	1.30	1.30	74%	For 1st unit, plus .84 for each add'l unit
		Trailer Park	1.75	1.30	1.30	74%	For 1st space, plus .84 for each add'l space
		Industrial	2.37	1.75	1.75	74%	For 1st unit, plus 1.16 for each add'l unit
		Lifeline	1.81	1.17	1.17	65%	
S-13900	27	Gold Hills Landscape Assessment (LLMD)	Varies	Assessment	Assessment	100%	Need Voter Approval - Confirmed by Resolution No. 2017-20
	28	Park Maintenance Assessment (PMD)	Varies	Assessment	Assessment	100%	Need Voter Approval - Confirmed by Resolution No. 2017-21
	29	Building Departmental Review Process	212.68	212.00	212.00	100%	
	30	Encroachment License - Ground Monitoring Well	2,327.77	2,327.00	2,327.00	100%	Fee includes two inspections per month
	31	Encroachment License	736.07	736.00	736.00	100%	
	32	Engineering - Computer Cost Recovery Fee	Varies	7.00	7.00	100%	
PUBLIC WORKS DEPT - UTILITY & ENTERPRISE SERVICES							
S-09800	33	Water Service <i>(For the Monthly Stand by Charge and Consumption Charge, please refer to Ordinance No. 2018-01)</i>					
	34	Fire Hydrant Rental Charges	4.96	4.96	4.96	100%	
S-09900	35	New Water Service Installation: Materials and Labor	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
S-10000	36	Water Delinquent Turn Off & Service Reconnection: During Normal Business Hours	73.54	45.00	45.00	61%	
		After Business Hours	Varies	150.00	150.00	100%	2 hour minimum staff time charge.
		Damages-Tampering with City Property	Varies	Actual Cost + \$150	Actual Cost + \$150	100%	Actual Cost, plus \$150 penalty
S-10005	37	New Account Activation Fee	41.10	25.00	25.00	61%	
S-10200	38	Temp. Meter Rental Service/Water used thru Fire Hydrant					
		Deposit	N/A	750.00	750.00	N/A	
		Monthly Charge	84.35	84.35	84.35	100%	
		Usage Charge (per 100 cubic ft.)	1.70	1.70	1.70	100%	
S-10300	39	Sewer Service Monthly Fees: (Located within City Limits)					
		Residential	9.29	9.05	9.29	100%	*
		Multiple Dwellings	9.29	9.05	9.29	100%	*
		Multiple Dwelling Units - Add'l Monthly Charge (per unit)	5.21	5.07	5.21	100%	Fee for each additional Multi-Family Dwelling Unit *
		Trailer Park	9.29	9.05	9.29	100%	*
		Trailer Park - Add'l Monthly Charge (per unit)	5.21	5.07	5.21	100%	Fee for each additional Trailer Park Dwelling Unit *
		Lifeline	9.29	3.62	3.62	39%	
		Cemetery/Horticultural Facilities	9.29	9.05	9.29	100%	*
		Governmental/Public Facilities	150.04	146.10	150.04	100%	*
		Motels, Hotels, Comm'l, Ind'l, Churches, Church Schools	20.21	19.68	20.21	100%	Fee for first 1,000 cubic ft. *
		Motels, Hotels, Comm'l, Ind'l, Churches, Church Schools (without water service)	20.21	19.68	20.21	100%	Fee for first 1,000 cubic ft. *
		Sewer Over 1,000 cubic feet - Commercial, Industrial	0.22	0.21	0.22	100%	Fee for each additional 100 cubic ft. that is over the first 1,000 cubic ft *
		*Sewer Rates are effective 1/1/2019. The Annual Sewer Rate Adjustment is authorized by Ord. 2015-10 (increases based on ENR March 2018 CCI Index: +2.7%, pursuant to Ordinance).					
S-10500	40	Waste Impact Fee (AB939 Fee)					
		Residential (Single Family & Multi-Family)	4.22	2.60	2.71	64%	AB 939 Fee; Annual CPI increase approved via Resolution 2008-67
		Lifeline	4.22	0.45	0.45	11%	
		Construction and Demolition Plan Review Fee	Varies	60.00	60.00	100%	Fully burdened hourly rate
		Electrical/Plumbing/Mechanical Review (per permit)	13.39	13.00	13.00	97%	\$13 + job valuation divided by 1000, times 45%

CITY OF MONROVIA
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
PUBLIC WORKS DEPT - UTILITY & ENTERPRISE SERVICES							
S-13300	41	Commercial/Industrial Solid Waste Collection Program:					
		Diversion of 50% or more (charged per ton)	17.08	10.00	10.00	59%	Per Ordinance
		Diversion of less than 50% (charged per ton)	17.08	15.00	15.00	88%	Per Ordinance
COMMUNITY SERVICES - RECREATION							
S-07500	1	Youth Sports Programs:					All Fees are established by the Community Services Commission
		Cheerleading		35.00	35.00		
		Flag Football		35.00	35.00		
		Basketball		35.00	35.00		
		Soccer		35.00	35.00		
S-07600	2	Adult Sports Programs:					
		Softball League		355.00	355.00		
		Open Gym Basketball		\$1 per player	\$1 per player		
		Adult Basketball	1,260.00	328.00	328.00		
S-07700	3	Private Youth Ball field Usage: (charged hourly)	Cost recovery			Cost recovery	
		Recreation Park Ball field - Without Lights		20.00	20.00	for urban	
		Recreation Park Ball field - With Lights		35.00	35.00	park rentals	
		Security Deposit		105.00	105.00	use is 50%	
		Priority II Rate Non-Profits/Local Bus Groups (501c3)				of operations	
		Recreation Park Ball field - Without Lights		15.00	15.00		
		Recreation Park Ball field - With Lights		30.00	30.00		
		Security Deposit		55.00	55.00		
S-07800	4	Private Adult Ball field Usage:					
		Recreation Park Ball field - Without Lights		35.00	35.00		
		Recreation Park Ball field - With Lights	189.00	50.00	50.00		
		Security Deposit		105.00	105.00		
		Priority II Rate Non-Profits/Local Bus Groups (501c3)					
		Recreation Park Ball field - Without Lights		35.00	35.00		
		Recreation Park Ball field - With Lights		45.00	45.00		
		Security Deposit		55.00	55.00		
S-07900	5	Special Activities: (Fees \$5 or less, est. by City Manager authority)					
		Family Hike & Campout	57.50	40.00	50.00		
		Parents Night Out	420.84	15.00	15.00		
		Santa Visits - Residents		50.00	50.00		
S-08100	6	Youth Contract Recreation Classes:	Cost recovery			Cost recovery	
		Residents		Varies	Varies	for contract	
		Non-Residents		Varies	Varies	classes is	
S-08200	7	Adult Contract Recreation Classes:	83% of operations			83% of operations	
		Residents		Varies	Varies		
		Non-Residents		Varies	Varies		
S-08250	8	Software Cost Recovery (Recreation)	24.87	3.00	3.00		
S-08300	9	Swimming Lessons:					
		Residents (Adult)		N/A	N/A		
		Residents (Youth)		N/A	N/A		
		Non-Resident Fee (additional)		N/A	N/A		
S-08400	10	Recreational Swimming:					
		Recreation Swim - Youth & Seniors (per day)		N/A	N/A		
		Lap Swim - Adults		N/A	N/A		
		Recreation Swim Passes:					
		Daily Family		N/A	N/A		

CITY OF MONROVIA
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
COMMUNITY SERVICES - RECREATION (CONT)							
		Annual - Seniors & Youth		N/A	N/A		
		Annual - Adult		N/A	N/A		
		Annual - Family		N/A	N/A		
S-08450	11	Junior Lifeguard Program		N/A	N/A		
S-08500	12	Swim Team:					
		First Child		N/A	N/A		
		Second Child		N/A	N/A		
		Third Child and Subsequent		N/A	N/A		
S-08600	13	Senior Citizen Recreation Programs	194.67	0.00	0.00		
S-08810	14	General Facility Rentals:					
		Priority 1 Rate - Residents & Non-Residents:					
		Kay Dalton Room*	Cost recovery	680.00	680.00	Cost recovery	
		Kay Dalton Room Rental (hourly)*	for facility	115.00	115.00	for facility	
		Security / Cleaning Deposit	rentals is 5%	525.00	525.00	rentals is 5%	Refundable Deposit
		East Room*	of operations	500.00	500.00	of operations	
		East Room Rental (hourly)*		85.00	85.00		
		Security / Cleaning Deposit		525.00	525.00		Refundable Deposit
		West Room*		525.00	525.00		
		West Room Rental (hourly)*		95.00	95.00		
		Security / Cleaning Deposit		525.00	525.00		Refundable Deposit
		Monroe Room (charged hourly)*		65.00	65.00		
		Security / Cleaning Deposit		105.00	105.00		Refundable Deposit
		Senior Game Room (charged hourly)*		65.00	65.00		
		Security / Cleaning Deposit		105.00	105.00		Refundable Deposit
		Kitchen		65.00	65.00		
		Security / Cleaning Deposit		105.00	105.00		Refundable Deposit
		Arts & Crafts Room (charged hourly)*		25.00	25.00		
		Security / Cleaning Deposit		105.00	105.00		Refundable Deposit
		Iris Room (charged hourly)*		25.00	25.00		
		Security / Cleaning Deposit		105.00	105.00		Refundable Deposit
		Dance Studio (charged hourly)		25.00	25.00		
		Security / Cleaning Deposit		105.00	105.00		Refundable Deposit
		Multi-Purpose Room ((Youth Game Room) hourly)*		35.00	35.00		
		Security / Cleaning Deposit		105.00	105.00		Refundable Deposit
		Coffee Service - 25 or more people		55.00	55.00		
		Coffee Service - less than 25 people		25.00	25.00		
	15	Urban Park Quadrant Fee:					
		Priority I		185.00	185.00		
		Priority II		130.00	130.00		
		Event Insurance		Actual Cost	Actual Cost		
		Library Park		160.00	160.00		
		Security Deposit		105.00	105.00		Refundable Deposit
		Band Shell		95.00	95.00		
		Band Shell Lights (per hour)	84.00	20.00	20.00		Refundable Deposit
		Security Deposit		105.00	105.00		Refundable Deposit
		Recreation Park Gazebo*		80.00	80.00		
		Recreation Park- Barney Glenn Field lights	14.96	15.00	15.00		
		Recreation Park- Middle Field lights (charged hourly)	84.00	20.00	20.00		
		Multi-Purpose Court (Day Use) (charged hourly)	Cost recovery	25.00	25.00	Cost recovery	

CITY OF MONROVIA
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
COMMUNITY SERVICES - RECREATION (CONT)							
		Multi-Purpose Court (Night Use) (charged hourly)		for facility 40.00	40.00	for facility	
		Sand Volleyball Court (per hour)		rentals is 5% 35.00	35.00	rentals is 5%	
		Security Guard Service		of operations Contract cost + actual cost	Contract cost + actual cost	of operations	
		Security Deposit		105.00	105.00		Refundable Deposit
		Julian Fisher Park Gazebo		55.00	55.00		
		Security Deposit		105.00	105.00		Refundable Deposit
		IT Staff Fee (per hour)	99.53	50.00	50.00		
		Priority II Rate Non-Profits/Local Bus Groups (501c3)					
		Urban Park Quadrant Fee:		105.00	105.00		Priority II
		Library Park		105.00	105.00		Priority II
		Security Deposit		55.00	55.00		Priority II
		Band Shell		70.00	70.00		Priority II
		Band Shell Lights (per hour)		20.00	20.00		Priority II
		Security Deposit		55.00	55.00		Priority II
		Recreation Park Gazebo*		60.00	60.00		Priority II
		Recreation Park- Barney Glenn Field lights		15.00	15.00		Priority II
		Recreation Park- Middle Field lights (charged hourly)		20.00	20.00		Priority II
		Multi-Purpose Court (Day Use) (charged hourly)		15.00	15.00		Priority II
		Multi-Purpose Court (Night Use) (charged hourly)		30.00	30.00		Priority II
		Sand Volleyball Court (per hour)		40.00	40.00		Priority II
		Security Guard Service		Contract cost + actual cost	Contract cost + actual cost		Priority II
		Security Deposit		55.00	55.00		Priority II
		Julian Fisher Park Gazebo		45.00	45.00		Priority II
		Security Deposit		55.00	55.00		Priority II
	16	Priority 2 Rate-Non-Profits/Local Bus Groups (501©3)					
		Kay Dalton Room		510.00	510.00		
		Kay Dalton Room Rental (hourly)		75.00	75.00		
		Security / Cleaning Deposit		315.00	315.00		Refundable Deposit
		East Room		375.00	375.00		
		East Room Rental (hourly)		25.00	25.00		
		Security / Cleaning Deposit		315.00	315.00		Refundable Deposit
		West Room		395.00	395.00		
		West Room Rental (hourly)		65.00	65.00		
		Security / Cleaning Deposit		315.00	315.00	Cost recovery	Refundable Deposit
		Monroe Room (charged hourly)		45.00	45.00	for facility	
		Security / Cleaning Deposit		50.00	50.00	rentals is 5%	Refundable Deposit
		Senior Game Room (charged hourly)		45.00	45.00	of operations	
		Security / Cleaning Deposit		50.00	50.00		Refundable Deposit
		Kitchen		45.00	45.00		
		Security / Cleaning Deposit		50.00	50.00		Refundable Deposit
		Arts & Crafts Room (charged hourly)		15.00	15.00		
		Security / Cleaning Deposit		50.00	50.00		Refundable Deposit
		Iris Room (charged hourly)		15.00	15.00		
		Security / Cleaning Deposit		50.00	50.00		Refundable Deposit
		Dance Studio (charged hourly)		15.00	15.00		
		Security / Cleaning Deposit		50.00	50.00		Refundable Deposit
		Multi-Purpose Room (Youth Game Room) hourly)		15.00	15.00		
		Security / Cleaning Deposit		50.00	50.00		Refundable Deposit
		Coffee Service - 25 or more people		50.00	50.00		

CITY OF MONROVIA
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments		
COMMUNITY SERVICES - RECREATION (CONT')									
S-08811	17	Coffee Service - less than 25 people		25.00	25.00				
		Library Park (per quadrant)		100.00	100.00				
		Security Deposit		50.00	50.00		Refundable Deposit		
		Band Shell		67.00	67.00				
		Band Shell Lights (per hour)	84.00	20.00	20.00				
		Security Deposit	Cost recovery for facility rentals is 5%	50.00	50.00	50.00	Cost recovery for facility rentals is 5%	Refundable Deposit	
		Recreation Park Gazebo		56.00	56.00	56.00			
				of operations					
		Recreation Park- Barney Glenn Field lights	14.96	15.00	15.00				
		Recreation Park- Middle Field lights (charged hourly)	84.00	20.00	20.00				
		Multi-Purpose Court (Day Use) (charged hourly)		15.00	15.00				
		Multi-Purpose Court (Night Use) (charged hourly)		30.00	30.00				
		Sand Volleyball Court		35.00	35.00				
		Security Guard Service			Contract cost + actual cost	Contract cost + actual cost			
		Security / Key Deposit		50.00	50.00	50.00		Refundable Deposit	
		Julian Fisher Park Gazebo		40.00	40.00	40.00			
		Security / Key Deposit		50.00	50.00	50.00		Refundable Deposit	
		Priority 3 Rate-City & School District Functions							
		Security / Cleaning Deposit			100.00	100.00		Refundable Deposit	
		Recreation Park- Barney Glenn Field lights	14.96	15.00	15.00				
		Recreation Park- Middle Field lights (charged hourly)	84.00	20.00	20.00				
		All Facilities		0.00	0.00			No charge for City and MUSD.	
		Mary Wilcox Youth Center:							
		Security Deposit		Cost recovery	525.00	525.00	525.00	Cost recovery	Refundable Deposit
Cleaning Fee		is 5%	Actual Cost	Actual Cost	Actual Cost	is 5%			
Priority 1 Rate-Residents & Non-Residents:									
of operations									
Mary Wilcox Youth Center-Conf Room (per hour)			35.00	35.00	35.00				
Mary Wilcox Youth Center-Game Room (per hour)			40.00	40.00	40.00				
Gymnasium (charged hourly)			65.00	65.00	65.00				
Youth Center Kitchenette			10.00	10.00	10.00				
Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)									
Mary Wilcox Youth Center-Conf Room (per hour)			20.00	20.00	20.00				
Mary Wilcox Youth Center-Game Room (per hour)			25.00	25.00	25.00				
Gymnasium (charged hourly)			50.00	50.00	50.00				
Youth Center Kitchenette			7.50	7.50	7.50				
Priority 3 Rate-City & School District Functions			0.00	0.00	0.00		No charge for City and MUSD.		
Monrovia Historic Museum:									
Priority 1 Rate-Residents & Non-Residents:*									
Ceremony			525.00	525.00	525.00				
Ceremony & Reception	4,374.30		1,420.00	1,420.00	1,420.00				
Reception Only			1,000.00	1,000.00	1,000.00				
Security Deposit		Cost recovery	525.00	525.00	525.00	Cost recovery	Refundable Deposit		
Cleaning Fee		is 5%	75.00	75.00	75.00	is 5%			
Photo Opportunity Fee (2 hour maximum)		of operations	210.00	210.00	210.00	of operations			
Small Events Fee			210.00	210.00	210.00				
Event Insurance			Actual Cost	Actual Cost	Actual Cost				
Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)									
Ceremony			395.00	395.00	395.00				
Ceremony & Reception			1,070.00	1,070.00	1,070.00				

CITY OF MONROVIA
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments		
COMMUNITY SERVICES - RECREATION (CONT)									
S-08819	19	Reception Only		735.00	735.00				
		Security Deposit		525.00	525.00		Refundable Deposit		
		Cleaning Fee		75.00	75.00				
		Photo Opportunity Fee (2 hour maximum)		160.00	160.00				
		Small Events Fee		160.00	160.00				
		Event Insurance			Actual Cost	Actual Cost			
		Priority 3 Rate-City & School District Functions			0.00	0.00		No charge for City and MUSD.	
		Equipment Rental:							
		Priority 1 Rate-Residents & Non-Residents:							
		Tables			8.00	8.00			
		Chairs			1.00	1.00			
		Coffeemaker		Cost recovery	10.00	10.00	Cost recovery		
		Popcorn Machine		for facility	25.00	25.00	for facility		
		Snow-Cone Machine		rentals is 5%	25.00	25.00	rentals is 5%		
		Cotton Candy Machine		of operations	25.00	25.00	of operations		
		Portable Electrical Box (Library Park / Recreation Park)			50.00	50.00			
		Extension Cords			2.00	2.00			
		TV / VCR			80.00	80.00			
		Laptop with Projector			85.00	85.00			
		Easels			18.00	18.00			
		P.A. System			100.00	100.00			
		Microphones	84.00		20.00	20.00			
		Podium	210.00		55.00	55.00			
		One Way Delivery (charged hourly)			25.00	25.00			
		Delivery & Pickup (charged hourly)			50.00	50.00			
		Security Deposit			50.00	50.00		Refundable Deposit	
		Screen Fee			50.00	50.00			
		Canopy	41.66		45.00	45.00			
		Portable Stage	80.83		60.00	60.00			
		Portable Sound System	62.59		50.00	50.00			
		Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)							
		Tables			6.00	6.00			
		Chairs			0.75	0.75			
		Coffeemaker		Cost recovery	7.50	7.50	Cost recovery		
		Popcorn Machine		for facility	18.00	18.00	for facility		
Snow-Cone Machine		rentals is 5%	18.00	18.00	rentals is 5%				
Cotton Candy Machine		of operations	15.00	15.00	of operations				
Portable Electrical Box (Library Park / Recreation Park)			50.00	50.00					
Extension Cords			1.50	1.50					
TV / VCR			61.00	61.00					
Laptop with Projector			65.00	65.00					
Easels			15.00	15.00					
P.A. System			75.00	75.00					
Microphones	63.00		15.00	15.00					
Podium	157.50		43.00	43.00					
One Way Delivery			25.00	25.00					
Delivery & Pickup			50.00	50.00					
Security Deposit			25.00	25.00		Refundable Deposit			
Screen Fee			40.00	40.00					
Canopy	41.66		30.00	30.00					

Priority 2 rates are discounted 25% of Priority 1 rates.

CITY OF MONROVIA
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
COMMUNITY SERVICES - RECREATION (CON'T)							
		Portable Stage	80.83	45.00	45.00		
		Portable Sound System	62.59	40.00	40.00		
		Priority 3 Rate-City & School District Functions		0.00	0.00		No charge for City or MUSD use.
S-09000	20	After-school Recreation Program					
S-09100	21	Tennis Court Rental:					
		Without Lights (Adults)		20.00	20.00		
		With Lights (Adults)		35.00	35.00		
		Without Lights (Youth)	Cost recovery	12.50	12.50	Cost recovery	
		With Lights (Youth)	for urban	24.00	24.00	for urban	
		Priority II Rate Non-Profits/Local Bus Groups (501c3)	park rentals			park rentals	
		Without Lights (Adults)	use is 50%	15.00	15.00	use is 50%	Priority II
		With Lights (Adults)	of operations	30.00	30.00	of operations	Priority II
		Without Lights (Youth)		10.00	10.00		Priority II
		With Lights (Youth)		12.00	12.00		Priority II
S-09120	22	Basketball Courts:					
		Without Lights (Adults)		30.00	30.00		
		With Lights (Adults)		45.00	45.00		
		Without Lights (Youth)		12.50	12.50		
		With Lights (Youth)		24.00	24.00		
		Priority II Rate Non-Profits/Local Bus Groups (501c3)					
		Without Lights (Adults)		25.00	25.00		Priority II
		With Lights (Adults)		40.00	40.00		Priority II
		Without Lights (Youth)		12.50	12.50		Priority II
		With Lights (Youth)		24.00	24.00		Priority II
S-09140	23	Racquetball Rates:					
		Prime time Adult Rates		5.00	5.00		
		Non-Prime time Adult Rates		5.00	5.00		
		Youth Rates (17 yrs and under)		2.00	2.00		
S-09141	24	Other Rentals (Priority 1)					
		Program Staff Recovery Time		15.00	15.00		
		Event Rental Staff Recovery Time		15.00	15.00		
S-09142	25	Other Rentals (Priority 2)					
		Program Staff Recovery Time		15.00	15.00		
		Event Rental Staff Recovery Time		15.00	15.00		
S-09143	26	Other Rentals (Priority 3)					
		Program Staff Recovery Time		15.00	15.00		
		Event Rental Staff Recovery Time		15.00	15.00		
S-09710	27	Community Room Rental:					
		Priority 1 Rate-Residents & Non-Residents:				Cost recovery	
		Hourly Rate	N/A	80.00	80.00	for facility	
		6 Hour Block of Time	N/A	285.00	285.00	rentals is 5%	
		Kitchenette	N/A	65.00	65.00	of operations	
		Coffee Service	N/A	55.00	55.00		
		Deposit	N/A	105.00	105.00		
		Insurance	N/A	based on attendance	based on attendance		
		Staff Recovery Fee	N/A	15.00	15.00		
		LCD Projector	N/A	40.00	40.00		
		Podium	N/A	60.00	60.00		
		Event Insurance		Actual Cost	Actual Cost		
		Priority 2 Rate-Non-Profits/Local Bus Groups (501c3)					

CITY OF MONROVIA
 SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments		
COMMUNITY SERVICES - RECREATION (CONT)									
S-08820	28	Hourly Rate	N/A	60.00	60.00				
		6 Hour Block of Time	N/A	210.00	210.00				
		Kitchenette	N/A	50.00	50.00				
		Coffee Service	N/A	55.00	55.00				
		Deposit	N/A	105.00	105.00				
		Insurance	N/A	based on attendance	based on attendance				
		Staff Recovery Fee	N/A	15.00	15.00				
		LCD Projector	N/A	40.00	40.00				
		Podium	N/A	60.00	60.00				
		Event Insurance		Actual Cost	Actual Cost				
		Heritage Room Rental:						Cost recovery	
	Priority 1 Rate-Residents & Non-Residents:						for facility		
		Hourly Rate	N/A	30.00	30.00		rentals is 5%		
		Coffee Service	N/A	25.00	25.00		of operations		
		Deposit	N/A	105.00	105.00				
		Staff Recovery Fee	N/A	15.00	15.00				
	Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)								
		Hourly Rate	N/A	20.00	20.00				
		Coffee Service	N/A	25.00	25.00				
		Deposit	N/A	55.00	55.00				
		Staff Recovery Fee	N/A	15.00	15.00				
	S-08805	29	Canyon Park Rental:						
			Priority 1 Rate-Residents & Non-Residents:						
				Cabin Day Use (charged hourly)*	337.05	50.00	50.00	15%	
				Cabin Use - All Day*	370.00	370.00	370.00	100%	
				Cabin Overnight Use*	310.39	285.00	285.00	92%	
				Security / Cleaning Deposit	N/A	105.00	105.00	N/A	Refundable Deposit
				Key Deposit	N/A	100.00	100.00	N/A	Refundable Deposit
			Fireman's Flat Day Use*	84.36	80.00	80.00	95%		
			Security Deposit	N/A	55.00	55.00	N/A	Refundable Deposit	
			Fireman's Flat Overnight Use*	85.00	85.00	85.00	100%		
			Security Deposit	N/A	55.00	55.00	N/A	Refundable Deposit	
Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)									
		Cabin Day Use (charged hourly)	215.22	35.00	35.00	16%			
		Cabin Use - All Day	367.50	280.00	280.00	76%			
		Cabin Overnight Use	310.39	210.00	210.00	68%			
		Security/Cleaning Deposit	N/A	105.00	105.00	N/A	Refundable Deposit		
		Key Deposit	N/A	55.00	55.00	N/A	Refundable Deposit		
		Fireman's Flat Day Use	84.36	65.00	65.00	77%			
		Security Deposit	N/A	55.00	55.00	N/A	Refundable Deposit		
		Fireman's Flat Overnight Use	84.36	65.00	65.00	77%			
		Security Deposit	N/A	55.00	55.00	N/A	Refundable Deposit		
Priority 3 Rate-City & School District Functions		Varies	0.00	0.00	0%	No charge			
S-08805	30	Parking Fees at Canyon Park							
			Automobile - Weekday Rate	5.41	5.00	5.00	92%		
			Automobile - Weekend & Holiday Rate	7.49	6.00	6.00	80%		
			Bus - Daily Rate	22.45	20.00	20.00	89%		
			Parking Pass - Annual	68.25	65.00	65.00	95%		
			Disabled Person Vehicle Parking Pass - Annual	57.75	45.00	45.00	78%		

CITY OF MONROVIA
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2018-2019

Ref	#	Service Description	2018-19 Cost	2017-18 Fees	2018-19 Fees	Cost Recovery %	Comments
COMMUNITY SERVICES - RECREATION (CONT)							
S-08830	31	Outdoor Educational Programs	3.24	3.00	3.00	92%	Fee is per person (minimum of 30 participants)
*	32	Kay Dalton Room: Discount of Priority II rates if rented Friday and Sunday evenings					
*	33	East Room: Discount of Priority II rates if rented Friday and Sunday evenings					
*	34	West Room: Discount of Priority II rates if rented Friday and Sunday evenings					
*	35	Monroe Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm					
*	36	Arts & Crafts Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm					
*	37	Iris Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm					
*	38	Multi-purpose Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm					
*	39	Recreation Park Gazebo: Discount of Priority II rates if rented Monday thru Friday					
*	40	Monrovia Historic Museum: Discount of Priority II rates if rented October thru January and for weekday rentals on Monday, Tuesday, and Wednesday					
*	41	Senior Game Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm					
*	42	Canyon Park Cabin: Discount of Priority II rates if rented after 6pm Monday thru Friday					
*	43	Canyon Park Fireman's Flat: Discount of Priority II rates if rented October thru February					
	44	Passport Photo	15.75	15.00	15.00	95%	
	45	Passport Execution Fee	N/A	25.00	25.00	N/A	Set by Department of California
	46	Summer Science Academy	N/A	0.00	40.00	N/A	New Fee for Summer Science Academy. Rate is per session.
COMMUNITY SERVICES - LIBRARY							
S-09200	1	Overdue Library Book/Periodicals/Materials:					
		Overdue Fee	3.24	0.15	0.15	5%	Per day, with a maximum of \$5.00
		Collection Agency Fee	10.82	10.00	10.00	92%	
S-09400	2	Replacement of Lost/Damaged Library Items	Varies	Actual Cost + 6.00	Actual Cost + 6.00	100%	
	3	Library Devices:					
		Overdue fee	5.00	5.00	5.00	100%	New Fee per day, with a maximum of \$25.00
		Replacement of lost/damaged items	Varies	Actual cost + 6.00	Actual cost + 6.00	100%	New Fee
S-09410	4	Damaged Book Cover:					
		Plastic Cover	5.41	5.00	5.00	92%	
S-09420	5	Replacement of Lost/Damaged Audio/Video Item:					
		Case for Audio, CD, DVD, and Video	5.41	5.00	5.00	92%	
		Audio, CD, DVD and Video	Varies	Actual Cost + 6.00	Actual Cost + 6.00	100%	
S-09430	6	Replacement of Barcode	5.41	1.00	1.00	18%	
S-09500	7	First Replacement of Lost Library Card	5.41	2.00	0.00	0%	First replacement of Library Card is waived
	8	Second and Subsequent Replacement of Lost Library Card	5.41	2.00	2.00	37%	First replacement is waived; fee will be charged for every replacement thereafter.
S-09600	9	Library Microfilm/Computer Printing:					
		Computer Printing	0.15	0.15	0.15	100%	
S-09700	10	Interlibrary Loan Service	16.80	5.00	5.00	30%	
	11	DVDs:					
		Overdue Fee (per day)	N/A	1.00	1.00	N/A	
		Maximum Fine	N/A	5.00	5.00	N/A	
		DVD on hold	N/A	0.00	0.00	N/A	
	12	Music CDs:					
		Overdue Fee (per day)	N/A	0.15	0.15	N/A	
		Maximum Fine	N/A	5.00	5.00	N/A	
S-13400	13	Library Print Card	2.23	1.00	1.00	45%	
S-13500	14	Library Computer Supplies Charge:					
		Flash Drive	7.35	7.00	7.00	95%	
		Youth Headphones	4.00	4.00	4.00	100%	New Fee
		Ear Buds	2.00	2.00	2.00	100%	Purchasing at a discounted price