



# WIRELESS TELECOMMUNICATION FACILITIES

## PLANNING DIVISION

### **SUPPLEMENTAL APPLICATION FORM A** **M/CUP OR SECTION 6409(A) MODIFICATION FOR WIRELESS PROJECTS**

The City of Monrovia recognizes that the provision of wireless telecommunications facilities (WF) are highly technical enterprises subject to various federal, state, and local regulations. This supplemental application must be submitted as part of an application for the approval of the installation or modification of a wireless telecommunications facility.

This form assists the City to comply with its duties under Chapter 17.46 and other provisions of the Monrovia Municipal Code; the Telecommunications Act of 1996 (including 47 U.S.C. §§ 253, 332); the FCC Shot Clock Order (FCC 09-99 and FCC 14-153); Section 6409(a) of the Spectrum Act and FCC 14-153; California Public Utilities Code Sections 7901 and 7901.1; the California Environmental Quality Act ("CEQA"); the provisions of California Government Code Sections 65850.6 and 65964; and other local, state, and federal laws, regulations, and court decisions. The City requires that the applicant provide this information to assist it in creating a written administrative record containing substantial evidence sufficient to permit the City's informed consideration of your request, and to determine the duties, rights and obligations of the City and the applicant/owner of the proposed project.

**No application that requires submittal of a supplemental application shall be determined complete, or be considered for determination of completeness until all required responses to this supplemental application form are completed.**

- **Attachments must be numbered to correspond with the numbers in this application.**
- **Initial on line provided to indicate that required documentation is attached.**

If you do not believe that a specific item of information is necessary or applies to your application, mark the item on this form with the words, "Not Applicable" and attach a detailed written explanation as to the basis for your belief (e.g., "The question does not apply to this application because the proposed Project has no microwave transmission element.") An unsupported statement such as "The question does not apply" is insufficient, and the determination of completeness of your application will be delayed while you provide a detailed explanation.

\_\_\_\_\_ 1. **Please indicate which project approval you are requesting by checking the appropriate box and initialing in the line provided.**

- Minor CUP for a new Wireless Telecommunications Facility
- Minor CUP for a new Wireless Telecommunications Collocation Facility
- Minor CUP for a collocation to an existing Wireless Telecommunications Facility
- Minor CUP for a collocation to an existing Wireless Telecommunications Collocation Facility
- A modification of an existing Wireless Telecommunications Facility that qualifies under Section 6409(a) of the Spectrum Act. If you check this box, you may skip Section 9 (Geographic Service Area) of this Supplemental Application A, and omit Supplemental Application B. The remainder of the information sought by this Supplemental Application A is required so the City may determine whether your project qualifies under Section 6409(a), and in order to review your project for compliance with permissible requirements. In the event the City determines that your application is not eligible for Section 6409(a) processing, you will have to provide all required information based on the appropriate Application Form A and pay the appropriate fee(s).

\_\_\_\_\_ 2. **Property Characteristics and Zoning:**

Attach legal description of property.

APN: \_\_\_\_\_

Parcel Size: \_\_\_\_\_ Width: \_\_\_\_\_ Depth: \_\_\_\_\_

General Land Use: \_\_\_\_\_

Zoning: \_\_\_\_\_

Current Use: \_\_\_\_\_

\_\_\_\_\_ 3. **Description of Project:** Attach a full written description of the proposed WF Project, its purpose, and specifications. Include a photograph, model name, number and dimensions of: (a) all antennas, (b) the telecommunications tower or other structure for mounting the wireless telecommunications facility, and (c) any accessory equipment being proposed.

For Section 6409(a) applications, you may omit a description of the purpose, but you must include specifications such as the proposed increase in height, the proposed increase in width or diameter of the facility, a description of the proposed antennas and all equipment replacements, removals, and additions, and any changes or modifications to the existing tower, pole or other structure. For antennas and equipment attached to a building, include the distance the antennas will protrude from the edge of the structure and the distance between the support structure and the highest point of each antenna and piece of equipment.

\_\_\_\_\_ 4. **Site Plan/Engineering Plan/Construction Plans:** Attach a detailed site and engineering plan of the proposed facility containing the exact location of the facility, created by a qualified licensed engineer and in accordance with requirements set by the Director.

For Section 6409(a) applications, also include full wet-stamped construction drawings. The construction drawings must depict in detail the existing wireless telecommunications facility (1) as originally permitted (including any modifications that were reviewed and approved by the City prior to February 22, 2012), (2) as it exists today (as built), (3) the boundaries of the owned or leased area, and (4) all proposed modifications.

\_\_\_\_\_ 5. **Will the WF Project be within five hundred (500) feet of any residential use?**

Yes  No (If Yes, attach a noise study prepared by a qualified acoustic engineer documenting the level of noise to be emitted by the proposed facility and its potential effects on surrounding uses).

\_\_\_\_\_ 6. **Will the WF Project be installed in the City's public right-of-way?**

Yes  No (If No, proceed to #9)

\_\_\_\_\_ 7. **Will the WF Project require the installation or replacement of any utility or other type of pole or other antenna support structure in the public right-of-way?**

Yes  No (If Yes, attach a statement describing why the proposed pole will comply with the applicable ordinance)

\_\_\_\_\_ 8. **CPCN Information:**

Does the Project Owner hold a California Public Utilities Commission Certificate of Public Convenience and Necessity ("CPCN") for any service provided by this WF Project?

Yes  No (If Yes, provide a copy of the Project Owner's CPCN).

Aside from the Project Owner's CPCN, does the Applicant believe that another CPCN covers any

service provided by this WF Project?

Yes  No (If Yes, provide a copy of that CPCN).

\_\_\_\_\_ 9. **Geographic Service Area:** Attach a written description identifying the geographic service area for the subject installation, accompanied by a map showing all of applicant's existing sites in the surrounding local service network, along with a two-year master plan of anticipated future installations and/or modifications, including maps. [Omit for Section 6409(a) applications.]

\_\_\_\_\_ 10. **Complete and submit an RF exposure guidelines checklist (the two-page "Appendix A" form from "A Local Government Official's Guide to Transmitting Antenna RF Emission Safety: Rules, Procedures, and Practical Guidance"), and proof of all applicable licenses or other approvals required by the Federal Communications Commission.**

\_\_\_\_\_ 11. Does the WF Project design or location require the Applicant to file an FAA Form 7460 or other documentation under Federal Aviation Regulation Part 77.13 et seq, or under the FCC rules?

Yes  No (If No, proceed to #12)

**Attach complete copies of all required FAA/FCC forms including all attachments and exhibits thereto, including without limitation FAA Form 7460.**

\_\_\_\_\_ 12. For each proposed RF signal emitter disclose the legal name and contact information. The contact information must include; telephone number, mailing address and email address.

\_\_\_\_\_ 13. **Submit photo simulations for visual impact analysis.**

Attach a photograph and model name and number of: (a) all antennas, (b) the telecommunications tower or other structure for mounting the wireless telecommunications facility, and (c) any accessory equipment being proposed.

\_\_\_\_\_ 14. **Exceptions**

Is Applicant requesting any exceptions to the Monrovia Municipal Code provisions governing the WF Project (e.g., the location, design and development standards)?

Yes  No (If Yes, complete Supplemental Application Form "B" for Wireless Projects)

\_\_\_\_\_ 15. **Provide the full name and contact information for the facility owner, facility operator, agent (if any), and property owner, and related letter(s) of authorization.**

**Certification of Accuracy and Reliability**

The undersigned certifies on behalf of itself, the Applicant, and the Project Owner that the plans, information and representations provided in and attached to this form are true and complete to the best of the undersigned's knowledge and belief, and that the information provided here should be relied upon by the City as being accurate and complete when the City evaluates this project. Furthermore, the undersigned understands that failure to provide the plans and information required by this supplemental application may result in this application not being accepted as complete for filing and/or processing.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Print Company Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Date Signed