



Business License Application

DEPARTMENT OF COMMUNITY DEVELOPMENT
Building Neighborhood and Business Services Planning
Telephone (626) 932-5582

The Monrovia Municipal Code requires that all businesses pay a business tax. All businesses are required to comply with all City codes and must be approved by the Department of Community Development. It is the responsibility of the applicant to maintain an active business license by renewing each year.

Type of Application: <input type="checkbox"/> New Application <input type="checkbox"/> Change of Ownership <input type="checkbox"/> Change of Address	(Office Use Only)
	License No: _____
Type of Business License: <input type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Contractor <input type="checkbox"/> Home Occupation <input type="checkbox"/> Auto for Hire <input type="checkbox"/> Non-Profit Organization <input type="checkbox"/> Property Rental	Expiration Date: _____

Business Information	**See reverse for additional information regarding AB 2184 - Address subject to public disclosure	
	Business Name: _____	
	**Business Address: _____	City, State, Zip: _____
	**Mailing Address: _____	City, State, Zip: _____
	Business Phone: _____	Email: _____
	Driver License #: _____ Exp ___/___/___ State _____	Federal ID #: _____
	Type of Ownership: <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> LLC <input type="checkbox"/> Corporation	Seller Permit #: _____

Owners Information	Owner Name: _____	Phone: _____
	Home Address: _____	SSN: _____
	Second Owner Name: _____	Phone: _____
	Home Address: _____	SSN: _____
	Emergency Phone: _____	

Owners Information	Business Operations Statement: Include products/services offered or produced as well as any parts of the business that are incidental to the primary use. (Use additional page if needed)	
	# of Employees: _____	Hours of Operation: Mon - Fri _____ Sat _____ Sun _____
	Vacant more than 180 Days? <input type="checkbox"/> Yes <input type="checkbox"/> No	Building modifications required? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Current Use of Building:	New building signage? <input type="checkbox"/> Yes <input type="checkbox"/> No

Affidavit	I hereby certify under penalty of perjury that the information provided herein is to the best of my knowledge and belief, a true and complete statement. I understand that this application is not a license and that no business activity may commence until a business license is issued.	
	Signature _____	Date _____



