

**AGENDA**  
**MONROVIA BOARD OF APPEALS**  
City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

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**Welcome to the Monrovia Board of Appeals Hearing**  
**Monday, March 9, 2020, 5:00 PM**



**Scott Austin**  
Board member

**Mark Houston**  
Board member

**Robert McClellan**  
Board member

**Dan Ryan**  
Board member

**Gary Schaeffler**  
Board member

Thank you for participating in today's meeting. The Board of Appeals encourages public participation, and invites you to share your views on City business that falls within its purview.

**MEETINGS:** Regular Meetings of the Board of Appeals are held on the second Monday of each month at 5:00 PM in the City Council Chambers at Monrovia City Hall. The schedule of future meetings is available on the City's website.

**AGENDA:** Agendas are posted at Monrovia City Hall and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org).

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Board of Appeals meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Board. The City requests that persons addressing the Board refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE BOARD OF APPEALS** simply approach the dais when the President announces the item on the agenda that you wish to speak about. Please provide the President with a copy of any written materials you wish to distribute to the Board of Appeals.

**MATTERS NOT ON THE AGENDA** should be presented during the time designated as "PUBLIC INPUT." By State law, the Board of Appeals may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the Board of Appeals on a matter on the agenda, please wait until the President calls for the item to be discussed and after the matter has been presented by staff and discussed by the appellant.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Community Development Department at 932-5565. Please notify the Community Development Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



# AGENDA MONROVIA BOARD OF APPEALS

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Regular Meeting of the Monrovia Board of Appeals  
Monrovia City Hall  
415 South Ivy Avenue  
Monday, March 9, 2020, 5:00 PM

Written documentation relating to each item of business on the Agenda presented for consideration by the Board of Appeals is on file in the Community Development Department.

## **CONVENE**

**ROLL CALL** Board Members Scott Austin, Mark Houston, Robert McClellan, Dan Ryan and Gary Schaeffler

**APPROVAL OF MINUTES** None

## **PUBLIC INPUT**

At this time, citizens who wish to speak on any City business not on the Agenda that is within the purview of the Board of Appeals may approach the podium on a first come, first served basis. Please state your name for the record. By State Law, the Committee may not discuss or vote on items not on the Agenda.

## **ADMINISTRATIVE REPORTS**

### **[AR - 1 Organization of the City of Monrovia Board of Appeals](#)**

**Request:** To consider the organization of the Board of Appeals as presented.

**Recommendation:** Recommend approval

### **[AR – 2 Establishment by resolution, the time and location of the regular meetings of the City of Monrovia Board of Appeals](#)**

**Request:** To consider the establishment of the time and location of the regular meeting of the City of Monrovia Board of Appeals by adoption of Resolution 2020-01.

**Recommendation:** Recommend adoption of Resolution 2020-01.

## **REPORTS FROM STAFF**

**Presentation of Procedures of the Board of Appeals**

## **ADJOURNMENT**

**NOTE:** Decisions of the Board of Appeals are final. Appeals of the Board of Appeals are only appealable to the Superior Court

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting dated.

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Yurhe Lim, Administrative Assistant