



**CITY OF MONROVIA
COMMUNITY SERVICES COMMISSION
AGENDA REPORT**

DEPARTMENT: Community Services

MEETING DATE: July 14, 2020

PREPARED BY: Rebecca Sandoval, Recreation Manager

AGENDA LOCATION: AR-1

TITLE: Reorganization of the Community Services Commission

DISCUSSION: All City appointed Commissions / Boards reorganize at the close of the fiscal year (July-June) for the following year. Typically, the seated Vice Chair is elected Chair. The selection of the Vice Chair is decided based on the following criteria:

1. A first-time Boardmember serving at least one year. If there is more than one Boardmember meeting that criteria then they serve in alphabetical order based on last name.
2. The Boardmember who has the longest span since serving last as chair

The 2019/2020 Vice Chair of the Commission, resigned mid-term leaving a vacancy for the Vice Chair position. Based on the vacancy, the process is then accelerated to move the intended Vice Chair into the Chair position. Based on this process, Commissioner Villegas would move into the Chair position and Commissioner Bank would be recommended as Vice Chair.

Staff would like to thank Edward Belden for serving as the Chair of the Community Services Commission this past year.

If the Board concurs, for efficiency purposed, Staff recommends Chair Belden continue to lead the proceedings today and Commissioner Villegas would assume the duties at the August 11, 2020 meeting.

STAFF RECOMMENDATION: Staff recommends that Commissioner Villegas be elected Chair of the Community Services Commission and Commissioner Bank be elected as Vice Chair for Fiscal Year 2020/2021.

MOTION: If the Commission concurs, the appropriate action is a motion to recommend that Commissioner Villegas be elected Chair of the Community Services Commission and Commissioner Bank be elected as Vice Chair for Fiscal Year 2020/2021.

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