

CITY OF MONROVIA
CHARGES FOR SERVICES
Fiscal Year 2016-17

Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments
COMMUNITY DEVELOPMENT DEPARTMENT								
<u>Building Department</u>								
S-00100	1	Building Permits/Plan Revision Checking:						
	2	Based on Valuation:						
		\$1 - \$500	Varies	Varies	35.00	35.00	100%	Base Fee for first \$500
		\$501 - \$2,000	Varies	Varies	35.00 - 111.50	35.00 - 111.50	100%	\$35.00, plus \$5.10 for each add'l \$100
		\$2,001 - \$25,000	Varies	Varies	111.51 - 502.50	111.51 - 502.50	100%	\$111.50, plus \$17.00 for each add'l \$1,000
		\$25,001 - \$50,000	Varies	Varies	502.51 - 833.75	502.51 - 833.75	100%	\$502.50, plus \$13.25 for each add'l \$1,000
		\$50,001 - \$100,000	Varies	Varies	833.76 - 1,283.75	833.76 - 1,283.75	100%	\$833.75, plus \$9.00 for each add'l \$1,000
		\$100,001 - \$500,000	Varies	Varies	1,283.76 - 4,083.75	1,283.76 - 4,083.75	100%	\$1,283.75, plus \$7.00 for each add'l \$1,000
		\$500,001 - \$1,000,000	Varies	Varies	4,083.76 - 7,458.75	4,083.76 - 7,458.75	100%	\$4,083.75, plus \$6.75 for each add'l \$1,000
		\$1,000,001 - Up	Varies	Varies	7,458.76 - 30,458.75	7,458.76 - 30,458.75	100%	\$7,458.75, plus \$5.75 for each add'l \$1,000
S-00101	3	Roof Mounted Solar Permit Fee						
		Residential	225.44	225.44	225.00	225.00	100%	
		Commercial						
		Based on Valuation:						
		\$1 - \$500	Varies	Varies	35.00	35.00	100%	Base Fee for first \$500
		\$501 - \$2,000	Varies	Varies	35.00 - 111.50	35.00 - 111.50	100%	\$35.00, plus \$5.10 for each add'l \$100
		\$2,001 - \$25,000	Varies	Varies	111.51 - 502.50	111.51 - 502.50	100%	\$111.50, plus \$17.00 for each add'l \$1,000
		\$25,001 - \$50,000	Varies	Varies	502.51 - 833.75	502.51 - 833.75	100%	\$502.50, plus \$13.25 for each add'l \$1,000
		\$50,001 - \$100,000	Varies	Varies	833.76 - 1,283.75	833.76 - 1,283.75	100%	\$833.75, plus \$9.00 for each add'l \$1,000
		\$100,001 - \$500,000	Varies	Varies	1,283.76 - 4,083.75	1,283.76 - 4,083.75	100%	\$1,283.75, plus \$7.00 for each add'l \$1,000
		\$500,001 - \$1,000,000	Varies	Varies	4,083.76 - 7,458.75	4,083.76 - 7,458.75	100%	\$4,083.75, plus \$6.75 for each add'l \$1,000
		\$1,000,001 - Up	Varies	Varies	7,458.76 - 30,458.75	7,458.76 - 30,458.75	100%	\$7,458.75, plus \$5.75 for each add'l \$1,000
S-00200	4	Building Special Fees-Relocation Review	736.37	736.37	736.00	736.00	100%	
	5	Building Fees - Housing Inspection	289.46	289.46	82.00	200.00	69%	
S-00201	6	Building Fees - Housing Inspection (1 or 2 unit dwelling; owner/builder)		289.46		100.00	35%	1 or 2 unit dwelling, owner/builder
S-00300	7	Building Plan Check:						
		Regular Plan Reviews - Building Permits	Varies	Varies	100% of bldg permit fee	100% of bldg permit fee	100%	
		Regular Plan Reviews - All Other Permits	Varies	Varies	50% of bldg permit fee	50% of bldg permit fee	100%	
		Fast Track	Varies	Varies	150% of bldg permit fee	150% of bldg permit fee	100%	
S-00400	8	Miscellaneous Building Inspection and Fees:						
		Permit Issuance Fee (bldg, elect, mech, plumb, solar)	Varies	Varies	28.00	28.00	100%	
		Inspections outside of reg. business hours (per hour)	Varies	Varies	75.00	75.00	100%	
		Re-Inspection fees	Varies	Varies	49.00	49.00	100%	
		Inspections where no fee is specified (per hour)	Varies	Varies	130.00	130.00	100%	
		Add'l Plan Review due to changes-Staff (per hour)	Varies	Varies	80.00	110.00	100%	After 3 rechecks
		Add'l Plan Review due to changes (contracted out)	Varies	Varies	Actual Cost	Actual Cost	100%	After 3 rechecks, done by consultant
		Processing of request to duplicate official copy of plans	41.00	41.00	41.00	41.00	100%	
		Microfilming of plans & calculations:						
		Plans, per sheet calculations	4.12	4.12	4.00	4.00	97%	
		8½" x 11" or 8½" x 14", per sheet	1.55	1.55	1.50	1.50	97%	
		Microfilming of permits and letters	9.27	9.27	9.00	9.00	97%	
		Replacement Inspection Record Card	41.20	41.20	41.00	41.00	100%	
		Computerization Cost Recovery for each permit issued	5.15	5.15	5.00	5.00	97%	
		Issue of supplemental permit (if original permit still on file)	13.39	13.39	13.00	13.00	97%	
S-00410	9	Building Inspection			Actual Cost	Actual Cost	100%	Cost reflects an average for this cost center

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COMMUNITY DEVELOPMENT DEPARTMENT (CON'T)								
	10	Electrical Permit Fees:						
		New Residential Bldgs: Multifamily (3+ dwelling units)	Varies	Varies	0.08	0.08	100%	Per sq. ft.
		New Residential Bldgs: Single/Two-Family	Varies	Varies	0.08	0.08	100%	Per sq. ft.
		Residential Additions: Single/Two-Family (< 500 sq ft)	Varies	Varies	0.05	0.05	100%	Per sq. ft.
		Residential Additions: Single/Two-Family (> 500 sq ft)	Varies	Varies	0.06	0.06	100%	Per sq. ft.
		Private Swimming Pools or Spa	Varies	Varies	50.00	70.00	100%	
		Other Types of Swimming Pools	N/A	Varies	N/A	55.50	100%	New Fee
		Receptacle, Switch, & Light Outlets: first 20 outlets	Varies	Varies	1.25	2.00	100%	Per outlet
		Receptacle, Switch, & Light Outlets: 20+ outlets	Varies	Varies	1.25	1.75	100%	Per outlet, after first 20 outlets
		Light Fixtures/Sockets Other Lamp Devices: first 20 outlets	Varies	Varies	1.25	2.00	100%	Per outlet
		Light Fixtures/Sockets Other Lamp Devices: 20+ outlets	Varies	Varies	1.25	1.50	100%	Per outlet, after first 20 outlets
		Pole or Platform-Mounted Lighting Fixtures	Varies	Varies	2.00	2.39	100%	Per fixture
		Branch Circuit Fees						
		First Ten (10) Branch Circuits (each)	N/A	Varies	N/A	15.00	100%	New Fee
		Each Additional Circuit (over 10)	N/A	Varies	N/A	13.00	100%	New Fee
		For 15 to 20 Ampere 208 Volt to 277 Volt Lighting, each	N/A	Varies	N/A	25.00	100%	New Fee
		Theatrical-Type Lighting Fixtures or Assemblies	Varies	Varies	4.00	4.00	100%	Per fixture
		Residential Appliances: not exceeding 1 horsepower	Varies	Varies	7.35	9.50	100%	
		Non-Residential Appliances: not exceeding 1 horsepower	Varies	Varies	7.35	14.00	100%	
		Power Apparatus: 0 - 1 horsepower/kilowatt	Varies	Varies	7.35	7.35	100%	
		Power Apparatus: 1 - 10 horsepower/kilowatt	Varies	Varies	15.00	15.00	100%	
		Power Apparatus: 10 - 50 horsepower/kilowatt	Varies	Varies	25.00	35.00	100%	
		Power Apparatus: 50 - 100 horsepower/kilowatt	Varies	Varies	50.00	75.00	100%	
		Power Apparatus: 100 + horsepower/kilowatt	Varies	Varies	75.00	120.00	100%	
		Bus ways - Trolley and Plug-In Type	Varies	Varies	13.00	26.00	100%	Per 100 ft.
		Signs, Outline Lighting, Marquees: from one circuit	Varies	Varies	25.00	35.00	100%	
		Signs, Outline Lighting, Marquees: add'l circuits	Varies	Varies	8.00	13.00	100%	
		Flashers, Timers, Control Devices-separately installed	Varies	Varies	8.00	8.00	100%	
		Elect. Meter Service: Up to 600 volts, < 200 amperes	Varies	Varies	35.00	40.00	100%	
		Elect. Meter Service: Up to 600 volts, 200-1,000 amperes	Varies	Varies	65.00	70.00	100%	
		Elect. Meter Service: Over 600 volts, > 1,000 amperes	Varies	Varies	125.00	145.00	100%	
		Temporary Service Power Pole/Pedestal-Residential	Varies	Varies	37.00	40.50	100%	
		Temporary Service Power Pole/Pedestal-Commercial	Varies	Varies	40.00	40.00	100%	
		Temporary Service Power Pole/Pedestal-Temp Underground	Varies	Varies	40.00	40.00	100%	
		Temporary Service Power Pole or Pedestal-Subpanels	Varies	Varies	15.00	15.00	100%	
		Temporary Distribution System/Lighting	Varies	Varies	25.00	25.00	100%	
		Elect app, conduits, conductors not otherwise classified	Varies	Varies	17.00	60.00	100%	
		Other inspections for any single hazardous location area as defined in Chapter 5 of the CA Electric Code, larger than 2,000 square feet, or an aggregate area totaling over 2,000 square feet				200.00		A surcharge; in addition to other fees
	11	Mechanical Permit Fees:						
		Forced-Air/Gravity-Type Furnace: Up to 100,000 Btu/h	Varies	Varies	20.00	20.00	100%	
		Forced-Air/Gravity-Type Furnace: Over 100,000 Btu/h	Varies	Varies	25.00	45.00	100%	Based on BTU's
		Floor Furnace, including vent	Varies	Varies	20.00	20.00	100%	
		Suspended, Recessed Wall, or Floor-Mounted Heater	Varies	Varies	20.00	20.00	100%	
		Appliance Vent: Installation, Relocation, Replacement	Varies	Varies	13.00	13.00	100%	
		Repairs/Additions: Heating, Cooling, Absorption Units	Varies	Varies	20.00	20.00	100%	
		Boiler or Compressor: Up to 3 horsepower	Varies	Varies	20.00	20.00	100%	
		Boiler or Compressor: 3 to 15 horsepower	Varies	Varies	30.00	30.00	100%	
		Boiler or Compressor: 15 to 30 horsepower	Varies	Varies	45.00	45.00	100%	

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		Boiler or Compressor: 30 to 50 horsepower	Varies	Varies	65.00	65.00	100%	
		Boiler or Compressor: 50+ horsepower	Varies	Varies	100.00	100.00	100%	
		Absorption System: Up to 100,000 Btu/h	Varies	Varies	20.00	20.00	100%	
		Absorption System: 100,000 to 500,000 Btu/h	Varies	Varies	30.00	45.00	100%	Based on BTU's
		Absorption System: 500,000 to 1,000,000 Btu/h	Varies	Varies	45.00	120.00	100%	Based on BTU's
		Absorption System: 1,000,000 to 1,750,000 Btu/h	Varies	Varies	65.00	65.00	100%	
		Absorption System: 1,750,000 + Btu/h	Varies	Varies	100.00	100.00	100%	
		Air-Handling Unit: Up to 10,000 cubic feet per minute	Varies	Varies	13.00	35.00	100%	Based on cubic feet per minute
		Air-Handling Unit: Over 10,000 cubic feet per minute	Varies	Varies	23.00	55.00	100%	Based on cubic feet per minute
		Evaporative Cooler (non-portable type)	Varies	Varies	15.00	15.00	100%	
		Ventilation Fan connected to a single duct	Varies	Varies	13.00	14.00	100%	\$13 up to 10; \$5 over 10
		Ventilation System, not part of heating/cooling system	Varies	Varies	15.00	25.00	100%	Not part of heating/cooling system
		Hood and Ducts served by mechanical exhaust	Varies	Varies	15.00	55.00	100%	Served by mechanical exhaust
		For each air inlet/outlet served by air conditioner	N/A	Varies	N/A	4.00	100%	New fee
		For each air inlet/outlet served by air conditioner, if quantity unknown	N/A	Varies	N/A	35.00	100%	For each 1,000 square feet, or fraction thereof
		Installation of commercial Type I or II hood	Varies	Varies	N/A	200.00	100%	New Fee
		Installation of Garage Ventilation System	Varies	Varies	N/A	200.00	100%	New Fee
		Installation of Stairs Pressurization System	Varies	Varies	N/A	200.00	100%	New Fee
		Installation of Product Conveying System	Varies	Varies	N/A	200.00	100%	New Fee
		Domestic-Type Incinerator: Installation or relocation	Varies	Varies	30.00	30.00	100%	
		Comm'l/Ind'l-Type Incinerator: Installation or relocation	Varies	Varies	95.00	95.00	100%	
		Appliance or Equipment not otherwise classified	Varies	Varies	15.00	20.00	100%	
	12	Plumbing Permit Fees:						
		Fixtures and Vents	Varies	Varies	15.00	16.00	100%	Per fixture or vent
		Fixtures and Vents-Repairs or Alterations	Varies	Varies	9.00	9.00	100%	Per fixture or vent
		Building and Trailer Park Sewers	Varies	Varies	27.00	27.00	100%	
		Cesspool (where permitted)	Varies	Varies	45.00	45.00	100%	
		Private Sewage Disposal System	Varies	Varies	75.00	75.00	100%	
		Industrial Waste Pretreatment Interceptor	Varies	Varies	25.00	25.00	100%	
		Rainwater Systems (inside building)	Varies	Varies	12.00	16.00	100%	Per drain
		For Future Stacks or Branches (each waste inlet)	Varies	Varies	N/A	7.00	100%	New Fee
		Water Piping/Treating Equipment-Installation, Repair	Varies	Varies	8.00	8.00	100%	
		Water Heater and/or Vent	Varies	Varies	15.00	15.00	100%	
		Gas Piping System: 1 - 5 outlets	Varies	Varies	8.00	10.00	100%	For 1 to 5 outlets, per outlet
		Gas Piping System: 5+ outlets	Varies	Varies	2.00	3.50	100%	Per outlet, after first 5 outlets
		Alteration (extension/retest of gas piping system)	Varies	Varies	N/A	12.00	100%	New Fee
		Medium or High Pressure System	Varies	Varies	N/A	55.00	100%	New Fee
		Additional Feet for Each Outlet	Varies	Varies	N/A	4.00	100%	New Fee
		Lawn Sprinkler System	Varies	Varies	20.00	20.00	100%	Per system on any one meter
		Atmospheric-Type Vacuum Breakers/Backflow: 1-5	Varies	Varies	15.00	15.00	100%	Per device
		Atmospheric-Type Vacuum Breakers/Backflow: 5+	Varies	Varies	4.00	4.00	100%	Per device
		Swimming Pool - Public	Varies	Varies	96.00	96.00	100%	
		Swimming Pool - Private	Varies	Varies	65.00	65.00	100%	
		Swimming Pool Drainage Trap and Receptor	Varies	Varies	N/A	17.00	100%	New fee
		Spa - Public	Varies	Varies	65.00	65.00	100%	
		Spa - Private	Varies	Varies	33.00	33.00	100%	
		Fixture, System, or Equipment not otherwise classified	Varies	Varies	15.00	15.00	100%	
	13	Solar Energy Permit Fees:						
		Collectors: 1 - 1,000 square feet	Varies	Varies	10.00	10.00	100%	

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COMMUNITY DEVELOPMENT DEPARTMENT (CON'T)								
		Collectors: 1,001 - 2,000 square feet	Varies	Varies	25.00	25.00	100%	
		Collectors: 2,001 - Up square feet	Varies	Varies	12.00	12.00	100%	\$6.00, plus \$1.25 per add'l 1000 square feet
		Storage Tanks: 1 - 750 gallons	Varies	Varies	15.00	15.00	100%	
		Storage Tanks: 751 - 2,000 gallons	Varies	Varies	15.00	15.00	100%	
		Storage Tanks: 2,001 - Up gallons	Varies	Varies	8.00	8.00	100%	\$4.00, plus \$1.25 per add'l 1000 gallons
		Rock Storage: 1 - 1,500 cubic feet	Varies	Varies	15.00	15.00	100%	
		Rock Storage: 1,501 - 3,000 cubic feet	Varies	Varies	25.00	25.00	100%	
		Rock Storage: 3,001 - Up cubic feet	Varies	Varies	8.00	8.00	100%	\$4.00, plus \$1.25 per add'l 1000 cubic feet
		Appliance or Equipment not otherwise classified	Varies	Varies	15.00	15.00	100%	
	14	Computer Cost Recover Fee	Varies	Varies	5.00	7.00	100%	
		Planning Department						
S-00500	15	Major Conditional Use Permit Review - All Others	2,303.54	2,303.54	1,375.00	1,375.00	60%	Plus publication fee
S-00501	16	Major Conditional Use Permit Review - New Construction	2,987.59	2,987.59	2,640.00	2,640.00	88%	Plus \$0.03 per SF over 50,000 SF (non-residential), plus publication fee, plus \$150 per unit (residential) when no subdivision map requested
S-00505	17	Minor Conditional Use Permit Review	894.17	894.17	550.00	550.00	62%	Plus publication fee
S-00510	18	Conditional Use Permit Amendment	1,738.37	1,738.37	1,155.00	1,155.00	66%	Plus publication fee
S-00600	19	Major Variance Review	2,369.70	2,369.70	1,650.00	1,650.00	70%	Plus publication fee
S-00610	20	Exceptions Review	638.21	638.21	370.00	370.00	58%	Plus publication fee
S-00700	21	General Plan Maintenance (excludes res addition < 500sq.ft.)	Varies	Varies	15% of bldg permit fees	15% of bldg permit fees	100%	
S-00800	22	General Plan/Zoning Amendment Review & Revision	4,765.02	4,765.02	4,765.00	4,765.00	100%	Plus publication fee; Map amendments only - 50% of base fee
S-00900	23	Tentative Tract Map Review	Varies	Varies	1565.00	1565.00	100%	Plus \$150/unit, plus publication fee
S-00905	24	Vesting Tract Map Review	Varies	Varies	1565.00	1565.00	100%	Plus \$150/unit, plus publication fee
S-00910	25	Tentative Tract Map Amendment	Varies	Varies	1050.00	1050.00	100%	Plus \$150/unit, plus publication fee
S-00915	26	Tentative Vesting Tract Map Amendment	Varies	Varies	1050.00	1050.00	100%	Plus \$150/unit, plus publication fee
S-01000	27	Tentative Parcel Map Review	Varies	Varies	1565.00	1565.00	100%	Plus \$150/unit, plus publication fee
S-01005	28	Vesting Parcel Map Review	Varies	Varies	1565.00	1565.00	100%	Plus \$150/unit, plus publication fee
S-01010	29	Tentative Parcel Map Amendment	Varies	Varies	915.00	915.00	100%	Plus \$150/unit, plus publication fee
S-01015	30	Tentative Vesting Parcel Map Amendment	Varies	Varies	915.00	915.00	100%	Plus \$150/unit, plus publication fee
S-01100	31	Environmental Categorical Exemption Review	60.77	60.77	0.00	0.00	0%	No charge, Per City CEQA guidelines
S-01200	32	Environmental Negative Declaration	4,350.50	4,350.50	4,350.00	4,350.00	100%	Mitigated Neg. Dec.- base fee+25%; Initial study by applicant-50% of base fee
S-01300	33	Environmental Impact Report Review	Varies	Varies	Contract cost + 15%	Contract cost + 15%	100%	
S-01320	34	Conditions, Covenants, and Restrictions (CCR) Review	415.00	415.00	415.00	415.00	100%	
S-01330	35	Plan Check of Building Plans	Varies	15% of permit fee	15% of permit fee	15% of permit fee	100%	15% of permit fee for all building permits
	36	Neighborhood Compatibility Review:						
		Level 1: SFR Addition - rear, single story	-	220.17	-	0.00	0%	Amendment to FY 16/17 Fees & Charges, 8/2/16, Reso. No. 2016-32
		Level 2: SFR Addition - front, single story	-	383.87	-	100.00	26%	Amendment to FY 16/17 Fees & Charges, 8/2/16, Reso. No. 2016-32
		Level 3: SFR New - single story	-	759.46	-	375.00	49%	Amendment to FY 16/17 Fees & Charges, 8/2/16, Reso. No. 2016-32
		Level 4: SFR Addition - single story to 2-story	-	1,042.99	-	780.00	75%	Amendment to FY 16/17 Fees & Charges, 8/2/16, Reso. No. 2016-32
		Level 5: SFR Addition - 2-story to 2-story	-	1,042.99	-	780.00	75%	Amendment to FY 16/17 Fees & Charges, 8/2/16, Reso. No. 2016-32
		Level 6: SFR New - 2-story	-	1,042.99	-	1040.00	100%	Amendment to FY 16/17 Fees & Charges, 8/2/16, Reso. No. 2016-32
		Level 7: Multifamily not subject to CUP	-	932.89	-	930.00	100%	Amendment to FY 16/17 Fees & Charges, 8/2/16, Reso. No. 2016-32
S-01400	37	City Council Appeal Processing:						
		Single Family House	1,184.50	1,184.50	130.00	130.00	11%	Plus publication fee
		Commercial and All Others	1,230.85	1,230.85	355.00	355.00	29%	Plus publication fee
S-01500	38	Planning Commission Appeal Processing						
		Single Family House	1,244.24	1,244.24	160.00	160.00	13%	Plus publication fee
		Minor CUP	1,205.10	1,205.10	330.00	330.00	27%	Plus publication fee
		All Others	1,205.10	1,205.10	525.00	525.00	44%	Plus publication fee

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COMMUNITY DEVELOPMENT DEPARTMENT (CON'T)								
S-01600	39	Time Extension Review	270.89	270.89	270.00	270.00	100%	
S-01700	40	Certificate of Compliance / Lot Line Adjustment	700.00	700.00	700.00	700.00	100%	
S-01810	41	Temporary Banner Review	39.14	39.14	7.00	7.00	18%	
S-01820	42	Window/Awning Sign Permit	46.35	46.35	12.00	12.00	26%	
S-01900	43	Zoning Research Letter:						
		Standard (zoning, lot size, uses allowed, etc.)	60.77	60.77	55.00	55.00	91%	
		Non-Standard (nonconforming uses, bldg permits, etc.)	121.54	121.54	120.00	120.00	99%	
S-02000	44	Mitigation Monitoring	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-02100	45	Misc Dev. Review - Single Family Addition	553.28	553.28	170.00	170.00	31%	
S-02101	46	Misc Dev. Review - Single Family New	596.88	596.88	205.00	205.00	34%	
S-02102	47	Misc Dev. Review - Office/Comm'l/Ind'l/Mult Fam Resid 2+						
		With DRC (Dev. Review Committee)-Recommendation	450.64	450.64	370.00	370.00	82%	
		With DRC (Dev. Review Committee)-Decision	1,126.59	1,126.59	900.00	900.00	80%	
S-02103	48	Misc Dev. Review - New Sign	336.81	336.81	105.00	105.00	31%	
S-02104	49	Misc Dev. Review - Sign Face Change	286.34	286.34	63.00	63.00	22%	
S-02105	50	Misc Dev. Review - Master Sign	260.00	260.00	260.00	260.00	100%	
S-02106	51	Misc Dev. Review - Major Determination	255.00	255.00	255.00	255.00	100%	
S-02107	52	Misc Dev. Review - Minor Determination	120.50	120.50	120.00	120.00	100%	
S-02109	53	Misc Dev. Review - Other	336.81	336.81	125.00	125.00	37%	
S-02110	54	Historic Preservation - Mills Act	783.43	783.43	780.00	780.00	100%	Plus publication fee
S-02120	55	Historic Preservation - Designation Fee	1,006.34	1,006.34	500.00	500.00	50%	Plus publication fee
S-02130	56	Historic Preservation - Cert. Appropriateness	499.16	499.16	250.00	250.00	50%	
S-02131	57	Historic Preservation - Demolition Review	467.12	467.12	230.00	230.00	49%	
S-02132	58	Historic Commercial Downtown - Design Review	1,186.37	1,186.37	825.00	825.00	70%	Non-structural - 50% of base fee
S-02133	59	Mills Act Contract Time Extension	233.73	233.73	230.00	230.00	98%	
S-02140	60	Historic District Designation	Varies	Varies	\$103 + Formula	\$103 + Formula	100%	\$103 fee, plus # of homes in district x \$170
S-02145	61	Historical Preservation Surcharge	5.67	5.67	3.00	3.00	53%	
S-02150	62	Surface Mining Permit	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-02160	63	Surface Mining Reclamation Plan	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-02170	64	Surface Mining Financial Assurances	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-02180	65	Surface Mining Interim Mgmt Plan	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-02210	66	Publication Fee	159.07	159.07	159.00	159.00	100%	
S-02220	67	Property Owner List Preparation	215.27	215.27	211.00	211.00	98%	
S-02230	68	Change of Address	161.71	161.71	159.00	159.00	98%	
S-02240	69	Tax Assessor Information (Hdl Database)	17.51	17.51	1.00	1.00	6%	Charge after 4 copies
S-02250	70	Landscape Plan Check	365.65	365.65	365.00	365.00	100%	
S-02260	71	Hillside Development Permit Review	6,233.26	6,233.26	2000.00	2,000.00	32%	
S-02270	72	Environmental Review (\$5000 deposit for consultant cost)	Varies	Varies	Actual+Consultant Cost	Actual+Consultant Cost	100%	Fully burdened hourly rate
S-02280	73	Covenant Preparation	115.62	115.62	105.00	105.00	100%	
		Covenant Preparation (other than secondary residential unit)	Varies	Varies	105.00	Actual Cost	100%	New Fee
S-02290	74	Wireless Facility						
		Technical Review	Varies	Varies	Actual Cost	Actual Cost	100%	Deposit required
		Minor CUP	2,167.40	2,167.40	2,160.00	2,160.00	100%	Plus publication fee
		Major CUP	4,007.49	4,007.49	4,000.00	4,000.00	100%	Plus publication fee; exception fee req. if in discouraged location
		Exception	2,098.32	2,098.32	2,098.00	2,098.00	100%	Plus publication fee; Conditional Use Permit also required
		ROW - Minor CUP	3,159.55	3,159.55	3,150.00	3,150.00	100%	Plus publication fee
		ROW - Major CUP	4,935.30	4,935.30	4,935.00	4,935.00	100%	Plus publication fee; exception fee req. if in discouraged location
		Administrative Review	1,451.36	1,451.36	1,450.00	1,450.00	100%	

CITY OF MONROVIA
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Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments
COMMUNITY DEVELOPMENT DEPARTMENT (CON'T)								
S-10600	75	Transportation Development (Dial-A-Ride Local Farebox Rates):						
		General Public (charged per ride)	11.33	11.33	1.00	1.00	9%	% based on total cost of program
		Seniors and Disabled (charged per ride)	11.33	11.33	0.75	0.75	7%	% based on total cost of program
S-11600	76	New/Renewal/Moved Business License App. Review:						
		New Application	49.16	49.16	30.00	30.00	61%	
		Renewal Application	26.85	26.85	15.00	15.00	56%	
		Moved Application	26.85	26.85	15.00	15.00	56%	
		New Home Occupation Permit	49.16	49.16	30.00	30.00	61%	
	77	State Mandated Disability Access and Education Revolving Fund	N/A	N/A	1.00	1.00	N/A	State Mandated (Senate Bill 1186)
S-11800	78	Garage Sale Permit	17.51	17.51	5.00	5.00	29%	
S-11900	79	Film Permit Review:						
		Issuance Fee (per day)	515.19	515.19	500.00	500.00	97%	Plus \$200 per day
		Police Dept Administrative Review (Optional, by request)	97.85	97.85	97.00	97.00	99%	
		Overtime for Police and/or Fire Dept	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened overtime rate
S-12000	80	Special Event Permit	216.02	216.02	25.00	25.00	12%	Commercial only
	81	Specific Plan Amendment	2,242.00	2,242.00	2242.00	2242.00	100%	Plus cost of two publication fees
	82	Specific Plan - (New Adoption of Plan)	4,019.00	4,019.00	4019.00	4019.00	100%	Plus cost of two publication fees
	83	Computer Cost Recover Fee	Varies	Varies	N/A	7.00	100%	New Fee
	84	DRC Approval/Encroachment Permit (Old Town) (for outdoor dining, displays and/or signage)	152.00	152.00	150.00	150.00	99%	
	85	Business License Fees						
		Regular Business License (in town)	166.00	166.00	155.00	165.00	93%	Plus \$15 for each employee
		Home Occupation Licenses	166.00	166.00	77.00	82.00	49%	
		Hotels/Motels (based on per room)	166.00	166.00	21.00	26.00	16%	
		Delivery Truck Businessess (based on # of trucks)	166.00	166.00	53.00	58.00	35%	
		Regular Business License (out of town owner)	166.00	166.00	155.00	165.00	99%	Plus \$15 for each employee
		3 Month License	166.00	166.00	92.00	97.00	58%	Plus \$8 for each employee
		Single Job License	166.00	166.00	48.00	53.00	32%	Plus \$5 for each employee
		Residential Rental Property Owner (\$ per unit)	166.00	166.00	27.00	32.00	19%	Plus initial app. Fee of \$30, \$15 each year after.
		Commercial Rental Property Owner	166.00	166.00	155.00	165.00	99%	Plus initial app. Fee of \$30, \$15 each year after.
	86	Business License Computer Cost Recovery Fee	Varies	Varies	N/A	5.00	100%	New Fee

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Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments
PUBLIC WORKS DEPARTMENT - ENGINEERING								
S-02300	1	Grading Plan Check - Residential	Varies	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02305	2	Grading Plan Check - Commercial < 2 Acres	Varies	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02310	3	Grading Plan Check - Commercial >= 2 Acres	Varies	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02400	4	Grading Inspection - Residential	Varies	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02405	5	Grading Inspection - Commercial < 2 Acres	Varies	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02410	6	Grading Inspection - Commercial >= 2 Acres	Varies	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02700	7	Public Improvement Plan Check - Residential	Varies	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02705	8	Public Improvement Plan Check - Commercial < 2 Acres	Varies	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02710	9	Public Improvement Plan Check - Commercial >= 2 Acres	Varies	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02800	10	Public Improvement Inspection - Residential	Varies	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02805	11	Public Improvement Inspection - Commercial < 2 Acres	Varies	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02810	12	Public Improvement Inspection - Commercial >= 2 Acres	Varies	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	
S-02900	13	Street Vacation Processing	Varies	Varies	Actual Cost	Actual Cost plus 15%	100%	15% administrative cost
S-02910	14	Final Maps (Parcel Map and Tract Map)	Varies	Varies	Actual Cost	Actual Cost plus 15%	100%	15% administrative cost. Deposit Required = \$1500
	15	Lot Line Adjustment	Varies	Varies	Actual Cost	Actual Cost plus 15%	100%	15% administrative cost. Deposit Required = \$1000
S-03000	16	Public Works Construction Permits:						
		Driveway Inspection Fee	321.65	321.65	322.00	322.00	100%	
		Sidewalk Inspection Fee (per 300 sq. ft.)	353.51	353.51	354.00	354.00	100%	Plus \$0.26 per square foot (over 300)
		Street Excavation Inspection Fee (per 50 sq. ft.)	416.98	416.98	417.00	417.00	100%	Plus \$1.88 per square foot (over 50)
		Sewer Wye Inspection Fee	250.21	250.21	250.00	250.00	100%	
		Curb and Gutter Inspection Fee (per 50 linear ft.)	353.51	353.51	354.00	354.00	100%	Plus \$1.60 per square foot (over 50)
		Curb Drain Inspection Fee	226.57	226.57	227.00	227.00	100%	
S-03010	17	Slurry Seal Reconstruction (per sq. ft.)	Varies	Varies	Actual Cost	Actual Cost	100%	
S-03100	18	Encroachment Permit	226.57	226.57	226.00	226.00	100%	
	19	Encroachment Permit (Annual)	334.42	334.42	334.00	334.00	100%	Renewal date every July 1st
S-03201	20	Wide, Overweight, Overlong Load Review						
		Single Trip	16.48	16.48	16.00	16.00	97%	Fee set by Caltrans
		Annual Permit	91.67	91.67	92.00	92.00	100%	
S-10800	21	Storm Drainage Maintenance: (Monthly Fees)						Need Voter Approval
		Residential	1.92	1.92	1.68	1.68	88%	
		Multiple Dwellings	1.92	1.92	1.68	1.68	88%	For 1st unit, plus 1.25 for each add'l unit
		Trailer Park	2.91	2.91	2.55	2.55	87%	For 1st space, plus 1.92 for each add'l space
		Lifeline	1.92	1.92	1.51	1.51	79%	
		Cemetery/Horticultural Facilities	3.09	3.09	2.70	2.70	87%	
		Public Facilities	12.24	12.24	10.70	10.70	87%	
		Motels, Hotels, Commercial, Churches, Church Schools	3.09	3.09	2.70	2.70	87%	For 1st unit, plus 2.02 for each add'l unit
		Industrial	3.57	3.57	3.13	3.13	88%	
S-10900	22	Park & Street Tree Maintenance	26.31	26.31	Assessment	Assessment	100%	Need Voter Approval
S-11200	23	Damage To City Property Repair	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
S-11300	24	Median & Parkway Maintenance	3.34	3.34	Assessment	Assessment	100%	Need Voter Approval
S-11400	25	Street Lighting Maintenance	30.53	30.53	Assessment	Assessment	100%	Need Voter Approval

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Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments
PUBLIC WORKS DEPARTMENT - ENGINEERING (CON'T)								
S-11500	26	Street Sweeping: (Monthly Fees)						Need Voter Approval
		Residential	1.67	1.67	1.30	1.30	78%	
		Commercial, Cemeteries, and Public Facilities	3.05	3.05	2.37	2.37	78%	For 1st unit, plus 1.42 for each add'l unit
		Multiple Dwellings	1.67	1.67	1.30	1.30	78%	For 1st unit, plus .84 for each add'l unit
		Trailer Park	1.67	1.67	1.30	1.30	78%	For 1st space, plus .84 for each add'l space
		Industrial	2.26	2.26	1.75	1.75	78%	For 1st unit, plus 1.16 for each add'l unit
		Lifeline	1.72	1.72	1.17	1.17	68%	
S-13900	27	Gold Hills Landscape Assessment	102.49	102.49	Assessment	Assessment	100%	
	28	Building Departmental Review Process	202.55	202.55	203.00	203.00	100%	
	29	Encroachment License - Ground Monitoring Well	2,216.92	2,216.92	2,217.00	2,217.00	100%	Fee includes two inspections per month
	30	Encroachment License	701.02	701.02	701.00	701.00	100%	
	31	Engineering - Computer Cost Recovery Fee	Varies	Varies	N/A	5.00	100%	New Fee

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CHARGES FOR SERVICES
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Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments
PUBLIC WORKS DEPT - UTILITY & ENTERPRISE SERVICES								
S-09800	32	Water Service (Monthly Stand by Charge-based on meter size):						
		5/8 inch & 3/4 inch	7.88	7.88	7.88	7.88	100%	
		1 inch	11.85	11.85	11.85	11.85	100%	
		1 1/2 inch	19.73	19.73	19.73	19.73	100%	
		2 inch	27.62	27.62	27.62	27.62	100%	
		3 inch	37.47	37.47	37.47	37.47	100%	
		4 inch	55.24	55.24	55.24	55.24	100%	
		6 inch	85.63	85.63	85.63	85.63	100%	
		8 inch	153.90	153.90	153.90	153.90	100%	
	33	Lifeline Service (Monthly stand by charge based on meter size)						
		5/8 inch & 3/4 inch	7.88	7.88	3.30	3.30	42%	
		1 inch	11.85	11.85	5.95	5.95	50%	
		1 1/2 inch	19.73	19.73	11.25	11.25	57%	
	34	With backflow devices requiring inspection (add'l charge)	5.31	5.31	5.31	5.31	100%	
	35	Usage (Based on water used per month) (per 100 cubic ft.)	1.45	1.45	1.45	1.45	100%	
	36	Lifeline - Usage Rate (per 100 cubic feet)	1.16	1.16	0.85	0.85	73%	
	37	Add'l Monthly Charge-Multiple dwelling units (per unit)	4.34	4.34	4.34	4.34	100%	
	38	Fire Hydrant Rental Charges	4.96	4.96	4.96	4.96	100%	
	39	Private Fire Protection (non-metered) Service (per diam inch)	7.45	7.45	7.45	7.45	100%	
S-09900	40	New Water Service Installation:						
		Materials and Labor	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
S-10000	41	Water Delinquent Turn Off & Service Reconnection:						
		During Normal Business Hours	70.04	70.04	45.00	45.00	64%	
		After Business Hours	Varies	Varies	150.00	150.00	100%	2 hour minimum staff time charge.
		Damages-Tampering with City Property	Varies	Varies	Actual Cost + \$150	Actual Cost + \$150	100%	Actual Cost, plus \$150 penalty
S-10005	42	New Account Activation Fee	39.14	39.14	25.00	25.00	64%	
S-10200	43	Temp. Meter Rental Service/Water used thru Fire Hydrant						
		Deposit	N/A	N/A	750.00	750.00	N/A	
		Monthly Charge	61.80	61.80	61.80	61.80	100%	
		Usage Charge (per 100 cubic ft.)	1.45	1.45	1.45	1.45	100%	
S-10300	44	Sewer Service Monthly Fees: (Located within City Limits)						
		Residential	4.77	4.77	4.77	4.77	100%	
		Multiple Dwellings	4.77	4.77	4.77	4.77	100%	For 1st unit, plus 2.92 for each add'l unit
		Trailer Park	4.77	4.77	4.77	4.77	100%	For 1st space, plus 2.92 for each add'l space
		Lifeline	4.55	4.55	3.62	3.62	80%	
		Cemetery/Horticultural Facilities	4.77	4.77	4.77	4.77	100%	
		Governmental/Public Facilities	101.69	101.69	101.69	101.69	100%	
		Motels, Hotels, Comm'l, Ind'l, Churches, Church Schools	9.09	9.09	9.09	9.09	100%	For 1,000 cubic ft, plus \$.10 per add'l 100 cubic ft.
		Motels, Hotels, Comm'l, Ind'l, Churches, Church Schools (without water service)	9.09	9.09	9.09	9.09	100%	Flat rate
S-10500	45	Waste Impact Fee (AB939 Fee)						
		Residential	4.02	4.02	2.50	2.54	62%	AB 939 Fee; Annual CPI increase approved via Resolution 2008-67
		Lifeline	3.96	3.96	0.45	0.45	11%	
		Construction and Demolition Plan Review Fee	Varies	Varies	60.00	60.00	100%	Fully burdened hourly rate
		Electrical/Plumbing/Mechanical Review (per permit)	13.39	13.39	13.00	13.00	97%	\$13 + job valuation divided by 1000, times 45%
S-13300	46	Commercial/Industrial Solid Waste Collection Program:						
		Diversion of 50% or more (charged per ton)	17.08	17.08	10.00	10.00	59%	Per Ordinance
		Diversion of less than 50% (charged per ton)	17.08	17.08	15.00	15.00	88%	Per Ordinance

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Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments
COMMUNITY SERVICES - RECREATION								
S-07500	1	Youth Sports Programs: Cheerleading Flag Football Basketball Soccer			35.00 35.00 35.00 35.00	35.00 35.00 35.00 35.00		All Fees are established by the Community Services Commission
S-07600	2	Adult Sports Programs: Softball League Open Gym Basketball Adult Basketball			355.00 \$1 per player 328.00	355.00 \$1 per player 328.00		
S-07700	3	Private Youth Ball field Usage: (charged hourly) Recreation Park Ball field - Without Lights Recreation Park Ball field - With Lights Security Deposit	1,200.00 Cost recovery for urban park rentals use is 50% of operations	1,200.00 Cost recovery for urban park rentals use is 50% of operations	20.00 30.00 100.00	20.00 30.00 100.00	Cost recovery for urban park rentals use is 50% of operations	
S-07800	4	Private Adult Ball field Usage: Recreation Park Ball field - Without Lights Recreation Park Ball field - With Lights Security Deposit	180.00	180.00	35.00 45.00 100.00	35.00 45.00 100.00		
S-07900	5	Special Activities: (Fees \$5 or less, est. by City Manager authority) Family Hike & Campout Parents Night Out Santa Visits - Residents	400.80	400.80	20.00 15.00 50.00	20.00 15.00 50.00		
S-08100	6	Youth Contract Recreation Classes: Residents Non-Residents	Cost recovery for contract classes is	Cost recovery for contract classes is	Varies Varies	Varies Varies	Cost recovery for contract classes is	
S-08200	7	Adult Contract Recreation Classes: Residents Non-Residents	83% of operations	83% of operations	Varies Varies	Varies Varies	83% of operations	
S-08250	8	Software Cost Recovery (Recreation)	23.69	23.69	3.00	3.00		
S-08300	9	Swimming Lessons: Residents (Adult) Residents (Youth) Non-Resident Fee (additional)			N/A N/A N/A	N/A N/A N/A		
S-08400	10	Recreational Swimming: Recreation Swim - Youth & Seniors (per day) Lap Swim - Adults Recreation Swim Passes: Daily Family Annual - Seniors & Youth Annual - Adult Annual - Family			N/A N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A N/A		
S-08450	11	Junior Lifeguard Program			N/A	N/A		
S-08500	12	Swim Team: First Child Second Child Third Child and Subsequent			N/A N/A N/A	N/A N/A N/A		
S-08600	13	Senior Citizen Recreation Programs	185.40	185.40	0.00	0.00		

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Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments
COMMUNITY SERVICES - RECREATION								
S-08810	14	General Facility Rentals:						
		Priority 1 Rate - Residents & Non-Residents:						
		Kay Dalton Room*	Cost recovery	Cost recovery	650.00	650.00	Cost recovery	
		Kay Dalton Room Rental (hourly)*	for facility	for facility	110.00	110.00	for facility	
		Security / Cleaning Deposit	rentals is 5%	rentals is 5%	500.00	500.00	rentals is 5%	Refundable Deposit
		East Room*	of operations	of operations	475.00	475.00	of operations	
		East Room Rental (hourly)*			80.00	80.00		
		Security / Cleaning Deposit			500.00	500.00		Refundable Deposit
		West Room*			500.00	500.00		
		West Room Rental (hourly)*			90.00	90.00		
		Security / Cleaning Deposit			500.00	500.00		Refundable Deposit
		Monroe Room (charged hourly)*			60.00	60.00		
		Security / Cleaning Deposit			100.00	100.00		Refundable Deposit
		Senior Game Room (charged hourly)*			60.00	60.00		
		Security / Cleaning Deposit			100.00	100.00		Refundable Deposit
		Kitchen			60.00	60.00		
		Security / Cleaning Deposit			100.00	100.00		Refundable Deposit
		Arts & Crafts Room (charged hourly)*			25.00	25.00		
		Security / Cleaning Deposit			100.00	100.00		Refundable Deposit

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COMMUNITY SERVICES - RECREATION (CON'T)								
	15	Iris Room (charged hourly)*			25.00	25.00		
		Security / Cleaning Deposit			100.00	100.00		Refundable Deposit
		Dance Studio (charged hourly)			25.00	25.00		
		Security / Cleaning Deposit			100.00	100.00		Refundable Deposit
		Multi-Purpose Room ((Youth Game Room) hourly)*			25.00	30.00		
		Security / Cleaning Deposit			100.00	100.00		Refundable Deposit
		Coffee Service - 25 or more people			50.00	50.00		
		Coffee Service - less than 25 people			25.00	25.00		
		Urban Park Quadrant Fee:						
		Priority I			150.00	175.00		
		Priority II			100.00	125.00		
		Library Park			150.00	150.00		
		Security Deposit			100.00	100.00		Refundable Deposit
		Band Shell			90.00	90.00		
		Band Shell Lights (per hour)	80.00	80.00	20.00	20.00		
		Security Deposit			100.00	100.00		Refundable Deposit
		Recreation Park Gazebo*			75.00	75.00		
		Recreation Park- Barney Glenn Field lights	14.25	14.25	15.00	15.00		
		Recreation Park- Middle Field lights (charged hourly)	80.00	80.00	20.00	20.00		
		Multi-Purpose Court (Day Use) (charged hourly)	Cost recovery	Cost recovery	25.00	25.00	Cost recovery	
		Multi-Purpose Court (Night Use) (charged hourly)	for facility	for facility	40.00	40.00	for facility	
		Sand Volleyball Court (per hour)	rentals is 5%	rentals is 5%	35.00	35.00	rentals is 5%	
		Security Guard Service	of operations	of operations	Contract cost + actual cost	Contract cost + actual cost	of operations	
		Security Deposit			100.00	100.00		Refundable Deposit
		Julian Fisher Park Gazebo			50.00	50.00		
		Security Deposit			100.00	100.00		Refundable Deposit
		IT Staff Fee (per hour)	94.79	94.79	50.00	50.00		
	16	Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)						
		Kay Dalton Room			485.00	485.00		
		Kay Dalton Room Rental (hourly)			70.00	70.00		
		Security / Cleaning Deposit			300.00	300.00		Refundable Deposit
		East Room			355.00	355.00		
		East Room Rental (hourly)			25.00	25.00		
		Security / Cleaning Deposit			300.00	300.00		Refundable Deposit
		West Room			375.00	375.00		
		West Room Rental (hourly)			60.00	60.00		
		Security / Cleaning Deposit	Cost recovery	Cost recovery	300.00	300.00	Cost recovery	Refundable Deposit
		Monroe Room (charged hourly)	for facility	for facility	45.00	45.00	for facility	
		Security / Cleaning Deposit	rentals is 5%	rentals is 5%	50.00	50.00	rentals is 5%	Refundable Deposit
		Senior Game Room (charged hourly)	of operations	of operations	45.00	45.00	of operations	
		Security / Cleaning Deposit			50.00	50.00		Refundable Deposit
		Kitchen			45.00	45.00		
		Security / Cleaning Deposit			50.00	50.00		Refundable Deposit
		Arts & Crafts Room (charged hourly)			15.00	15.00		
		Security / Cleaning Deposit			50.00	50.00		Refundable Deposit
		Iris Room (charged hourly)			15.00	15.00		
		Security / Cleaning Deposit			50.00	50.00		Refundable Deposit
		Dance Studio (charged hourly)			15.00	15.00		

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Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments		
COMMUNITY SERVICES - RECREATION (CON'T)										
S-08811	17	Security / Cleaning Deposit			50.00	50.00		Refundable Deposit		
		Multi-Purpose Room (Youth Game Room) hourly)			15.00	15.00				
		Security / Cleaning Deposit			50.00	50.00		Refundable Deposit		
		Coffee Service - 25 or more people			50.00	50.00				
		Coffee Service - less than 25 people			25.00	25.00				
		Library Park (per quadrant)			100.00	100.00				
		Security Deposit			50.00	50.00		Refundable Deposit		
		Band Shell			67.00	67.00				
		Band Shell Lights (per hour)	80.00	80.00	20.00	20.00				
		Security Deposit			50.00	50.00	Cost recovery	Refundable Deposit		
		Recreation Park Gazebo			rentals is 5% of operations	rentals is 5% of operations	56.00	56.00	for facility rentals is 5% of operations	
		Recreation Park- Barney Glenn Field lights	14.25	14.25	15.00	15.00				
		Recreation Park- Middle Field lights (charged hourly)	80.00	80.00	20.00	20.00				
		Multi-Purpose Court (Day Use) (charged hourly)			15.00	15.00				
		Multi-Purpose Court (Night Use) (charged hourly)			30.00	30.00				
		Sand Volleyball Court				35.00	35.00			
		Security Guard Service				Contract cost + actual cost	Contract cost + actual cost			
		Security / Key Deposit				50.00	50.00		Refundable Deposit	
		Julian Fisher Park Gazebo				40.00	40.00			
		Security / Key Deposit				50.00	50.00		Refundable Deposit	
		Priority 3 Rate-City & School District Functions								
		Security / Cleaning Deposit				100.00	100.00		Refundable Deposit	
		Recreation Park- Barney Glenn Field lights	14.25	14.25	15.00	15.00				
		Recreation Park- Middle Field lights (charged hourly)	80.00	80.00	20.00	20.00				
		All Facilities				0.00	0.00		No charge for City and MUSD.	
		S-08811	17	Mary Wilcox Youth Center:						
				Security Deposit	Cost recovery	Cost recovery	500.00	500.00	Cost recovery	Refundable Deposit
				Cleaning Fee	is 5%	is 5%	75.00	75.00	is 5%	
				Priority 1 Rate-Residents & Non-Residents:	of operations	of operations			of operations	
				Mary Wilcox Youth Center-Conf Room (per hour)	for the	for the	30.00	30.00	for the	
				Mary Wilcox Youth Center-Game Room (per hour)	Youth Center	Youth Center	35.00	35.00	Youth Center	
		Gymnasium (charged hourly)			60.00	60.00				
		Youth Center Kitchenette			10.00	10.00				
		Priority 2 Rate-Non-Profits/Local Bus Groups (501@3)								
		Mary Wilcox Youth Center-Conf Room (per hour)			20.00	20.00				
		Mary Wilcox Youth Center-Game Room (per hour)			25.00	25.00				
		Gymnasium (charged hourly)			45.00	45.00				
		Youth Center Kitchenette			7.50	7.50				
		Priority 3 Rate-City & School District Functions			0.00	0.00		No charge for City and MUSD.		
S-08815	18	Monrovia Historic Museum:								
		Priority 1 Rate-Residents & Non-Residents:*								
		Ceremony			500.00	500.00				
		Ceremony & Reception	4,166.00	4,166.00	1,350.00	1,350.00				
		Reception Only			950.00	950.00				
		Security Deposit	Cost recovery	Cost recovery	500.00	500.00	Cost recovery	Refundable Deposit		
		Cleaning Fee	is 5%	is 5%	70.00	70.00	is 5%			
		Photo Opportunity Fee (2 hour maximum)	of operations	of operations	200.00	200.00	of operations			

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Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments		
COMMUNITY SERVICES - RECREATION (CON'T)										
S-08819	19	Small Events Fee	for the	for the	200.00	200.00	for the			
		Priority 2 Rate-Non-Profits/Local Bus Groups (501©3)	Youth Center	Youth Center			Youth Center			
		Ceremony			375.00	375.00				
		Ceremony & Reception			1,015.00	1,015.00				
		Reception Only			700.00	700.00				
		Security Deposit			500.00	500.00		Refundable Deposit		
		Cleaning Fee			70.00	70.00				
		Photo Opportunity Fee (2 hour maximum)			150.00	150.00				
		Small Events Fee			150.00	150.00				
		Priority 3 Rate-City & School District Functions			0.00	0.00		No charge for City and MUSD.		
		Equipment Rental:								
		Priority 1 Rate-Residents & Non-Residents:								
		Tables					8.00	8.00		
		Chairs					1.00	1.00		
		Coffeemaker		Cost recovery	Cost recovery	10.00	10.00	10.00	Cost recovery	
		Popcorn Machine		rentals is 5%	rentals is 5%	25.00	25.00	25.00	rentals is 5%	
		Snow-Cone Machine		of operations	of operations	25.00	25.00	25.00	of operations	
		Cotton Candy Machine				25.00	25.00			
		Portable Electrical Box (Library Park / Recreation Park)				50.00	50.00			
		Extension Cords				2.00	2.00			
		TV / VCR				80.00	80.00			
		Laptop with Projector				85.00	85.00			
		Easels				18.00	18.00			
		P.A. System				100.00	100.00			
		Microphones		80.00	80.00	20.00	20.00			
		Podium		200.00	200.00	55.00	55.00			
		One Way Delivery (charged hourly)				25.00	25.00			
		Delivery & Pickup (charged hourly)				50.00	50.00			
		Security Deposit				50.00	50.00		Refundable Deposit	
		Screen Fee				50.00	50.00			
		Canopy		39.68	39.68	35.00	45.00			
		Portable Stage		76.98	76.98	60.00	60.00			
		Portable Sound System		59.61	59.61	50.00	50.00			
		Priority 2 Rate-Non-Profits/Local Bus Groups (501©3)								
		Tables					6.00	6.00		
		Chairs					0.75	0.75		
		Coffeemaker		Cost recovery	Cost recovery	7.50	7.50	7.50	Cost recovery	
		Popcorn Machine		rentals is 5%	rentals is 5%	18.00	18.00	18.00	rentals is 5%	
		Snow-Cone Machine		of operations	of operations	18.00	18.00	18.00	of operations	
		Cotton Candy Machine				15.00	15.00			
Portable Electrical Box (Library Park / Recreation Park)				50.00	50.00					
Extension Cords				1.50	1.50					
TV / VCR				61.00	61.00					
Laptop with Projector				65.00	65.00					
Easels				15.00	15.00					
P.A. System				75.00	75.00					
Microphones		60.00	60.00	15.00	15.00					
Podium		150.00	150.00	43.00	43.00					

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Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments
COMMUNITY SERVICES - RECREATION (CON'T)								
		One Way Delivery			25.00	25.00		
		Delivery & Pickup			50.00	50.00		
		Security Deposit			25.00	25.00		Refundable Deposit
		Screen Fee			40.00	40.00		
		Canopy	39.68	39.68	30.00	30.00		
		Portable Stage	76.98	76.98	45.00	45.00		
		Portable Sound System	59.61	59.61	40.00	40.00		
		Priority 3 Rate-City & School District Functions			0.00	0.00		No charge for City or MUSD use.
S-09000	20	Afterschool Recreation Program						
S-09100	21	Tennis Court Rental:						
		Without Lights (Adults)			20.00	20.00		
		With Lights (Adults)			30.00	30.00		
		Without Lights (Youth)	Cost recovery	Cost recovery	12.50	12.50	Cost recovery	
		With Lights (Youth)	for urban	for urban	24.00	24.00	for urban	
S-09120	22	Basketball Courts:	park rentals	park rentals			park rentals	
		Without Lights (Adults)	use is 50%	use is 50%	25.00	25.00	use is 50%	
		With Lights (Adults)	of operations	of operations	40.00	40.00	of operations	
		Without Lights (Youth)			12.50	12.50		
		With Lights (Youth)			24.00	24.00		
S-09140	23	Racquetball Rates:						
		Prime time Adult Rates			5.00	5.00		
		Non-Prime time Adult Rates			5.00	5.00		
		Youth Rates (17 yrs and under)			2.00	2.00		
S-09141	24	Other Rentals (Priority 1)						
		Program Staff Recovery Time			15.00	15.00		
		Event Rental Staff Recovery Time			15.00	15.00		
S-09142	25	Other Rentals (Priority 2)						
		Program Staff Recovery Time			15.00	15.00		
		Event Rental Staff Recovery Time			15.00	15.00		
S-09143	26	Other Rentals (Priority 3)						
		Program Staff Recovery Time			15.00	15.00		
		Event Rental Staff Recovery Time			15.00	15.00		
S-09710	27	Community Room Rental:						
		Priority 1 Rate-Residents & Non-Residents:						
		Hourly Rate	N/A	N/A	75.00	75.00	N/A	
		6 Hour Block of Time	N/A	N/A	270.00	270.00	N/A	
		Kitchenette	N/A	N/A	60.00	60.00	N/A	
		Coffee Service	N/A	N/A	50.00	50.00	N/A	
		Deposit	N/A	N/A	100.00	100.00	N/A	
		Insurance	N/A	N/A	based on attendance	based on attendance	N/A	

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Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments	
COMMUNITY SERVICES - RECREATION (CON'T)									
S-08820	28	Staff Recovery Fee	N/A	N/A	15.00	15.00	N/A		
		LCD Projector	N/A	N/A	40.00	40.00	N/A		
		Podium	N/A	N/A	60.00	60.00	N/A		
		Priority 2 Rate-Non-Profits/Local Bus Groups (501©3)							
		Hourly Rate	N/A	N/A	55.00	55.00	N/A		
		6 Hour Block of Time	N/A	N/A	200.00	200.00	N/A		
		Kitchenette	N/A	N/A	45.00	45.00	N/A		
		Coffee Service	N/A	N/A	50.00	50.00	N/A		
		Deposit	N/A	N/A	100.00	100.00	N/A		
		Insurance	N/A	N/A	based on attendance	based on attendance	N/A		
		Staff Recovery Fee	N/A	N/A	15.00	15.00	N/A		
		LCD Projector	N/A	N/A	40.00	40.00	N/A		
		Podium	N/A	N/A	60.00	60.00	N/A		
		Heritage Room Rental:							
	Priority 1 Rate-Residents & Non-Residents:								
	Hourly Rate	N/A	N/A	25.00	25.00	N/A			
	Coffee Service	N/A	N/A	25.00	25.00	N/A			
	Deposit	N/A	N/A	100.00	100.00	N/A			
	Staff Recovery Fee	N/A	N/A	15.00	15.00	N/A			
	Priority 2 Rate-Non-Profits/Local Bus Groups (501©3)								
	Hourly Rate	N/A	N/A	15.00	15.00	N/A			
	Coffee Service	N/A	N/A	25.00	25.00	N/A			
	Deposit	N/A	N/A	50.00	50.00	N/A			
	Staff Recovery Fee	N/A	N/A	15.00	15.00	N/A			
	S-08805	29	Canyon Park Rental:						
			Priority 1 Rate-Residents & Non-Residents:						
			Cabin Day Use (charged hourly)*	321.00	321.00	45.00	45.00	14%	
			Cabin Use - All Day*	350.00	350.00	350.00	350.00	100%	
Cabin Overnight Use*			295.61	295.61	270.00	270.00	91%		
Security / Cleaning Deposit			N/A	N/A	100.00	100.00	N/A	Refundable Deposit	
Key Deposit			N/A	N/A	50.00	50.00	N/A	Refundable Deposit	
Fireman's Flat Day Use*			80.34	80.34	75.00	75.00	93%		
Security Deposit			N/A	N/A	50.00	50.00	N/A	Refundable Deposit	
Fireman's Flat Overnight Use*			80.34	80.34	80.00	80.00	100%		
Security Deposit		N/A	N/A	50.00	50.00	N/A	Refundable Deposit		
Priority 2 Rate-Non-Profits/Local Bus Groups (501©3)									
Cabin Day Use (charged hourly)		204.97	204.97	34.00	34.00	17%			
Cabin Use - All Day		350.00	350.00	265.00	265.00	76%			
Cabin Overnight Use		295.61	295.61	200.00	200.00	68%			
Security/Cleaning Deposit		N/A	N/A	100.00	100.00	N/A	Refundable Deposit		
Key Deposit		N/A	N/A	50.00	50.00	N/A	Refundable Deposit		
Fireman's Flat Day Use		80.34	80.34	60.00	60.00	75%			
Security Deposit		N/A	N/A	50.00	50.00	N/A	Refundable Deposit		
Fireman's Flat Overnight Use		80.34	80.34	60.00	60.00	75%			
Security Deposit	N/A	N/A	50.00	50.00	N/A	Refundable Deposit			
Priority 3 Rate-City & School District Functions			Varies	Varies	0.00	0.00	100%	No charge	
S-08805	30	Parking Fees at Canyon Park							
		Automobile - Weekday Rate	5.15	5.15	5.00	5.00	97%		
		Automobile - Weekend & Holiday Rate	7.13	7.13	6.00	6.00	84%		

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Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments
COMMUNITY SERVICES - RECREATION (CON'T)								
S-08830		Bus - Daily Rate	21.38	21.38	20.00	20.00	93%	Fee is per person (minimum of 30 participants)
		Parking Pass - Annual	60.00	65.00	65.00	65.00	100%	
		Disabled Person Vehicle Parking Pass - Annual	55.00	55.00	45.00	45.00	82%	
	31	Outdoor Educational Programs	3.09	3.09	3.00	3.00	97%	
	*	32	Kay Dalton Room: Discount of Priority II rates if rented Friday and Sunday evenings					
	*	33	East Room: Discount of Priority II rates if rented Friday and Sunday evenings					
	*	34	West Room: Discount of Priority II rates if rented Friday and Sunday evenings					
	*	35	Monroe Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm					
	*	36	Arts & Crafts Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm					
	*	37	Iris Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm					
	*	38	Multi-purpose Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm					
	*	39	Recreation Park Gazebo: Discount of Priority II rates if rented Monday thru Friday					
	*	40	Monrovia Historic Museum: Discount of Priority II rates if rented October thru January and for weekday rentals on Monday, Tuesday, and Wednesday					
	*	41	Senior Game Room: Discount of Priority II rates if rented weekday mornings between 8am and 12pm					
	*	42	Canyon Park Cabin: Discount of Priority II rates if rented after 6pm Monday thru Friday					
	43	Canyon Park Fireman's Flat: Discount of Priority II rates if rented October thru February						
	44	Passport Photo	15.00	15.00	15.00	15.00	100%	
	45	Passport Execution Fee	N/A	N/A	25.00	25.00	N/A	Set by Department of California

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Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments
COMMUNITY SERVICES - LIBRARY								
S-09200	1	Overdue Library Book/Periodicals/Materials:						
		Overdue Fee	3.09	3.09	0.15	0.15	5%	
		Collection Agency Fee	10.30	10.30	10.00	10.00	97%	
S-09300	2	Reservation of Materials	1.03	1.03	0.00	0.00	0%	
S-09400	3	Replacement of Lost/Damaged Library Items	Varies	Varies	Actual Cost + 6.00	Actual Cost + 6.00	100%	
S-09410	4	Damaged Book Cover:						
		Plastic Cover	5.15	5.15	5.00	5.00	97%	
		Publisher's Cover	5.15	5.15	5.00	5.00	97%	
S-09420	5	Replacement of Lost/Damaged Audio/Video Item:						
		Case for Audio, CD, DVD, and Video	5.15	5.15	5.00	5.00	97%	
		Audio, CD, DVD and Video	Varies	Varies	Actual Cost + 10.00	Actual Cost + 10.00	100%	
S-09430	6	Replacement of Barcode	5.15	5.15	1.00	1.00	19%	
S-09500	7	Replacement of Lost Library Card	5.15	5.15	2.00	2.00	39%	
S-09600	8	Library Microfilm/Computer Printing:						
		Microfilming Copying	5.15	5.15	0.25	0.25	5%	
S-09650	9	Replacement of Computer Sticker	0.52	0.52	0.25	0.25	49%	
S-09700	10	Interlibrary Loan Service	16.00	16.00	5.00	5.00	31%	
	11	DVDs:						
		Rentals	N/A	N/A	1.00	1.00	N/A	
		Overdue Fee (per day)	N/A	N/A	1.00	1.00	N/A	
		Maximum Fine	N/A	N/A	5.00	5.00	N/A	
		DVD on hold	N/A	N/A	0.00	0.00	N/A	
	12	Music CDs:						
		Overdue Fee (per day)	N/A	N/A	0.15	0.15	N/A	
		Maximum Fine	N/A	N/A	5.00	5.00	N/A	
		CD on hold	N/A	N/A	1.00	1.00	N/A	
S-13400	13	Library Vend-A-Card	2.12	2.12	1.00	1.00	47%	
S-13500	14	Library Computer Supplies Charge:						
		Flash Drive	7.00	7.00	7.00	7.00	100%	
		Ear Buds	7.00	7.00	7.00	7.00	100%	
S-13600	15	Birthday Party Package						
		Basic Party Package	446.00	446.00	135.00	135.00	30%	
		Intermediate Party Package	506.00	506.00	195.00	195.00	39%	
		Delux Party Package	566.00	566.00	255.00	255.00	45%	
		Super Delux Party Package	626.00	626.00	315.00	315.00	50%	
S-13700	16	Computer Classes	71.00	71.00	10.00	10.00	14%	
S-13800	17	Proctor Testing	41.20	41.20	30.00	30.00	73%	

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Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments
POLICE DEPARTMENT								
S-02190	1	Fortune Telling Permit - New	814.73	814.73	790.00	790.00	97%	
S-02191	2	Fortune Telling Permit - Renewal	361.53	361.53	350.00	350.00	97%	
S-02192	3	Massage Establishment License	757.00	757.00	755.00	755.00	100%	
S-02193	4	Massage Practitioner Application	492.34	492.34	475.00	475.00	96%	
S-11700	5	Special Business Regulation Permit:						
		New or Renewed Permit	30.90	30.90	30.00	30.00	97%	
		ABC Transfers	401.70	401.70	402.00	402.00	100%	
S-11900	6	Film Permit:						
		Overtime for Police and/or Fire Dept	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened overtime rate
S-03500	7	Noise Disturbance Response Call-Back:						
		First Call	231.75	231.75	0.00	0.00	0%	Warning Issued (per Municipal Code)
		Subsequent Call- Same Event	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Excess of 3 Calls in 6 months - Separate Events	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
	8	Parking Permits:						
		Permitted Parking - (new fee)	26.00	26.00	22.00	22.00	100%	Plus \$8 computer fee.
		30 Day Temp Parking Permit - (new fee)	26.00	26.00	7.00	7.00	27%	Plus \$8 computer fee.
S-03600	9	Police Special Services	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
S-03700	10	Police False Alarm Response:						
		First 3 Calls in a 12-Month Period	244.11	244.11	0.00	0.00	0%	Warning Issued (per Municipal Code Section 9.47.050)
		Subsequent Calls in a 12-Month Period	80.34	80.34	75.00	75.00	93%	For each subsequent call
S-03800	11	Impounded/Abandoned/Abated Vehicle Release:	133.90	127.00	127.00	127.00	100%	Veh. Code Sec. 22850.5(a). No charge for crime victims. Plus \$8 computer fee.
S-03810	12	Veh. Impound Storage Fee (Suspended or No License)	144.20	148.00	147.00	147.00	102%	Per Vehicle Code Section 22850.5(a). Plus \$8 computer fee.
S-03900	13	Records Check/Clearance Letter	38.00	38.00	37.00	37.00	100%	Plus \$8 computer fee.
S-04000	14	Taxi Service Establishment License	677.74	677.74	658.00	658.00	97%	Per Monrovia Municipal Code 5.20.020
S-04010	15	Taxi Service Driver License	390.37	390.37	379.00	379.00	97%	Per Monrovia Municipal Code 5.20.021
S-04102	16	Police Crime Verification Letter	13.39	13.39	10.00	10.00	75%	
S-04200	17	Police Photo Reproduction (on CD only)	15.00	15.00	12.00	12.00	100%	Per Government Code Section 53150. Plus \$8 computer fee.
S-04300	18	Video/Audio Tape Reproduction	42.00	42.00	42.00	42.00	100%	Plus \$8 computer fee.
	19	Microfilm Reproduction - (new fee)	12.00	12.00	12.00	12.00	100%	Plus \$8 computer fee.
S-04400	20	Vehicle Equipment Correction Inspection	33.00	33.00	15.00	15.00	45%	
S-04500	21	Vehicle Accident Investigation Report Reproduction:						
		Non-Injury (charge for creation of report)	217.33	217.33	50.00	50.00	23%	Non-required reporting, Per Veh Code Section 20012
		Injury (required report, charge for reproduction)	Varies	Varies	0.25	0.25	100%	Per Vehicle Code Section 20012
S-04600	22	DUI Accident Response Investigation	Varies	Varies	Actual Cost+Booking	Actual Cost+Booking	100%	Fully burdened hrly rate, plus County Booking Fee (Per Government Code Section 53150 and Municipal Code Section 9.45.030
S-04700	23	DUI Arrest/Impound and Report	508.00	508.00	502.00	502.00	99%	Per Vehicle Code Section 22850.5. Plus \$8 computer fee.
S-05000	24	Animal Control:						
		Annual License - Sterilized	20.60	20.60	20.00	20.00	97%	
		Annual License - Non-Sterilized	74.78	74.78	60.00	60.00	80%	
		Penalty-If not licensed within annual license period			50% of license fee	50% of license fee	100%	
	25	Impounds - Dogs & Cats:						
		1st Impound (In Any 12 Month Period)	214.28	214.28	65.00	65.00	30%	\$0 for licensed/\$30 unlicensed (dogs only) + State Fee \$35
		2nd Impound	214.28	214.28	95.00	95.00	44%	Monrovia Fee = \$45 + State Fee \$50
		3rd Impound	214.28	214.28	160.00	160.00	75%	Monrovia Fee = \$60 + State Fee \$100
		4th or More Impound	214.28	214.28	210.00	210.00	98%	Monrovia Fee = \$110 + State Fee \$100
	26	Impounds - Other Animals (small/medium):						
		1st Impound (In Any 12 Month Period)	214.28	214.28	35.00	35.00	16%	

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POLICE DEPARTMENT (CON'T)								
		2nd Impound	214.28	214.28	50.00	50.00	23%	
		3rd Impound	214.28	214.28	75.00	75.00	35%	
		4th or More Impound	214.28	214.28	75.00	75.00	35%	
	27	Impounds - Other Animals (large):						
		1st Impound (In Any 12 Month Period)	260.48	260.48	50.00	50.00	19%	
		2nd Impound	260.48	260.48	75.00	75.00	29%	
		3rd Impound	260.48	260.48	100.00	100.00	38%	
		4th or More Impound	260.48	260.48	100.00	100.00	38%	
	28	Impounds - Other Animals (large livestock):						
		1st Impound (In Any 12 Month Period)	578.56	578.56	500.00	500.00	86%	
		2nd Impound	578.56	578.56	500.00	500.00	86%	
		3rd Impound	578.56	578.56	500.00	500.00	86%	
		4th or More Impound	578.56	578.56	500.00	500.00	86%	
	29	Kennel Fee (per day)	70.03	70.03	10.00	10.00	14%	
	30	Dead Animal Pick Up:						
		Licensed Cat or Dog	214.28	214.28	0.00	0.00	0%	
		Non-Licensed Animal	214.28	214.28	25.00	25.00	12%	
		Large Dog (over 70 lbs)	231.58	231.58	50.00	50.00	22%	
		Other Small & Medium Animals	214.28	214.28	25.00	25.00	12%	
		Large Animals (Not Including Livestock)	260.48	260.48	50.00	50.00	19%	
		Livestock	508.92	508.92	200.00	200.00	39%	
	31	Tranquilization Fee	334.46	334.46	150.00	150.00	45%	
	32	Vaccination Fees						
		6-1	36.32	36.32	10.00	10.00	28%	
		Bordatella	34.32	34.32	8.00	8.00	23%	
		FVRCP	34.32	34.32	8.00	8.00	23%	
	33	Adoption Fees:						
		Cats	348.20	348.20	85.00	85.00	24%	\$75 will be refunded after proof of spay or neuter (cats & dogs)
		Dogs	348.20	348.20	100.00	100.00	29%	
S-05100	34	Civil Subpoena Production Of Records:						
		Standard Reproduction (Up to 8½"x 14" Inches)	0.52	0.52	0.10	0.10	19%	Per Calif. Evidence Code Section 1563 (b)(1)
		Reproduction from Microfilm	0.52	0.52	0.20	0.20	39%	Per Calif. Evidence Code Section 1563 (b)(1)
		Reproduction of Oversized Documents	Varies	Varies	Actual Cost	Actual Cost	100%	\$24 per hour clerical, plus misc cost incurred
		Reproductions requiring Special Processing	Varies	Varies	Actual Cost	Actual Cost	100%	\$24 per hour clerical, plus misc cost incurred
		Reproduction for Attorney or Atty Representative	Varies	Varies	15.00	15.00	100%	Per Calif. Evidence Code Section 1563 (b)(6)
S-05210	35	Firearms Dealer Permit	484.10	484.10	470.00	470.00	97%	
S-03400	36	FINES:						
		Parking Enforcement	60.47	60.47	55.00	55.00	91%	Per Monrovia Municipal Code Section 10.16
	37	Parking Enforcement (City Streets)- Vehicles over 10,000 lbs	N/A	N/A	100.00	100.00	N/A	
	38	Parking Enforcement (Truck Routes)- Vehicles over 10,000 lbs	N/A	N/A	100.00	100.00	N/A	
S-11810	39	General Municipal Ordinance Enforcement:						
		Misdemeanors	Varies	Varies	1000.00	1000.00	100%	Per Monrovia Municipal Code, Section 1.16.010
		Infraction - 1st	Varies	Varies	100.00	100.00	100%	Per Monrovia Municipal Code, Section 1.16.020
		Infraction - 2nd within a year	Varies	Varies	200.00	200.00	100%	Per Monrovia Municipal Code, Section 1.16.020
		Infraction - 3rd and subsequent within a year	Varies	Varies	500.00	500.00	100%	Per Monrovia Municipal Code, Section 1.16.020
		Admin fine - 1st	Varies	Varies	100.00	100.00	100%	Per Monrovia Municipal Code, Section 1.17.060
		Admin fine - 2nd within a year	Varies	Varies	200.00	200.00	100%	Per Monrovia Municipal Code, Section 1.17.060
		Admin fine - 3rd and subsequent within a year	Varies	Varies	300.00	300.00	100%	Per Monrovia Municipal Code, Section 1.17.060
		Penalty - if not paid on time	Varies	Varies	50% of the fine	50% of the fine	100%	Per Monrovia Municipal Code, Section 1.17.060

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FIRE DEPARTMENT								
S-05400	1	Fire and Life Safety System Plan Check/Inspection	\$250 plus \$18 per device	\$250 plus \$18 per device	\$250 plus \$18 per device	\$250 plus \$18 per device	100%	Flat rate which includes fully burdened hourly rate for review and inspection plus \$18 per device (sprinkler heads, smoke detectors, etc.)
	2	Plan Check and Inspection Fees:						
		Single Family Residential Site	Varies	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Multi-Dwelling Site Field Review (½ hour min)	Varies	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Commercial/Industrial Site Field Review (½ hour min)	Varies	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Inspections outside of Normal Business Hours (3 hr min)	Varies	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Inspections where no fee is specified (½ hour min)	Varies	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Add'l Plan Review/Insp required by changes/additions	Varies	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate and/or consultant hourly rate
		Additional Plan Review/Inspection Revisions	Varies	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate and/or consultant hourly rate
		Outside Consultant Plan Review Fee	Varies	Varies	Actual Costs	Actual Costs	100%	Consultant Fee
		Division Consultation Fees-not otherwise stated (½ hr min)	Varies	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Reinspections after 2nd inspections	Varies	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Commercial Building & Site Plan Check	Varies	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate
		Commercial building construction & inspection	Varies	Varies	Actual Costs	Actual Costs	100%	Fully burdened hourly rate, 154% deposit required
		Optical scanning of plans and calculations	\$10 plus \$0.10/page	\$10 plus \$0.10/page	\$10 plus \$.10 per page	\$10 plus \$.10 per page	100%	
	Failure to Obtain Fire Permit	500.00	500.00	500.00	500.00	100%	Double the flat rate of \$250 for plan check/inspections + Fully burdened rate	
S-05500	3	Annual Fire Permit (includes engine company inspection)						
		Places of Assembly (50-300)	165.00	165.00	165.00	165.00	100%	
		Places of Assembly (301-1000)	248.00	248.00	248.00	248.00	100%	
		Places of Assembly (1000+)	330.00	330.00	330.00	330.00	100%	
		Aersol	165.00	165.00	165.00	165.00	100%	
		Aviation Facilities	247.50	247.50	247.50	247.50	100%	
		Aboveground Storage Tanks	330.00	330.00	330.00	330.00	100%	
		Battery System	165.00	165.00	165.00	165.00	100%	
		Cellulose Nitrate Film	165.00	165.00	165.00	165.00	100%	
		Combustible Fibers	165.00	165.00	165.00	165.00	100%	
		Misc. Combustible Storage	330.00	330.00	330.00	330.00	100%	
		Compressed Gases	330.00	330.00	330.00	330.00	100%	
		Cryogenic Fluids	330.00	330.00	330.00	330.00	100%	
		Combustible Dust Producing Operations	330.00	330.00	330.00	330.00	100%	
		Cutting & Welding	330.00	330.00	330.00	330.00	100%	
		Covered & Open Mall Buildings	495.00	495.00	495.00	495.00	100%	
		Dry Cleaning	330.00	330.00	330.00	330.00	100%	
		Explosives	330.00	330.00	330.00	330.00	100%	
		Open Flames & Candles	165.00	165.00	165.00	165.00	100%	
		Flammable/Combustible Liquids	330.00	330.00	330.00	330.00	100%	
		Fats, Oils, Grease (FOG)	330.00	330.00	330.00	330.00	100%	
		Fruit & Crop Ripening	330.00	330.00	330.00	330.00	100%	
		Hazardous Materials	495.00	495.00	495.00	495.00	100%	
		Hot Works (included in cutting & welding)	330.00	330.00	330.00	330.00	100%	
	High Piled Storage	495.00	495.00	495.00	495.00	100%		
	Industrial Ovens	330.00	330.00	330.00	330.00	100%		
	LP Gas	165.00	165.00	165.00	165.00	100%		
	Liquid or Gas Fueled Vehicles / Equip in Assembly	165.00	165.00	165.00	165.00	100%		
	Lumbar Yard and Woodworking Plants	330.00	330.00	330.00	330.00	100%		

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FIRE DEPARTMENT										
S-05600	4	Magnesium	247.50	247.50	247.50	247.50	100%			
		Open Burning	165.00	165.00	165.00	165.00	100%			
		Organic Coatings	330.00	330.00	330.00	330.00	100%			
		Pyrotechnic Special Effects Material	660.00	660.00	660.00	660.00	100%			
		Pyroxylin Plastics	330.00	330.00	330.00	330.00	100%			
		Refrigeration Equipment	330.00	330.00	330.00	330.00	100%			
		Rooftop Heliports	165.00	165.00	165.00	165.00	100%			
		Spraying and Dipping	330.00	330.00	330.00	330.00	100%			
		Storage of Scrap Tires, Byproducts & Rebuilding Plant	330.00	330.00	330.00	330.00	100%			
		Temporary Membrane Structure	165.00	165.00	165.00	165.00	100%			
		Waste Handling	330.00	330.00	330.00	330.00	100%			
		Wood Products	330.00	330.00	330.00	330.00	100%			
		Special Activity Permits								
S-05700	5	Christmas Tree Lot	330.00	330.00	330.00	330.00	100%			
		Parade Floats	165.00	165.00	165.00	165.00	100%			
		Vehicle Display	165.00	165.00	165.00	165.00	100%			
		Model Rockets	165.00	165.00	165.00	165.00	100%			
		Exhibits & Trade Shows	330.00	330.00	330.00	330.00	100%			
		Carnivals & Fairs	330.00	330.00	330.00	330.00	100%			
		Failure to Obtain Required Permit	500.00	500.00	500.00	500.00	100%	Double the flat rate of \$250 for plan check/inspections + Fully burdened rate		
		Fire False Alarm Response:								
				1st and 2nd Response in a 12-Month Period	408.00	408.00	0.00	0.00	0%	No Charge (notice to repair system)
				3rd Response in a 12-Month Period	408.00	408.00	408.00	408.00	33%	Fully burdened hourly rate plus dispatch cost
				4th Response in a 12-Month Period	408.00	408.00	408.00	408.00	25%	Fully burdened hourly rate plus dispatch cost
				5th Response in a 12-Month Period	408.00	408.00	408.00	408.00	20%	Fully burdened hourly rate plus dispatch cost
				6th Response in a 12-Month Period	408.00	408.00	408.00	408.00	16%	Fully burdened hourly rate plus dispatch cost
		7th Response in a 12-Month Period	408.00	408.00	408.00	408.00	14%	Fully burdened hourly rate plus dispatch cost		
		8th and Subsequent Responses in a 12-Month Period	408.00	408.00	408.00	408.00	12%	Fully burdened hourly rate plus dispatch cost		
		Fire Alarm Company Dispatching Error	350.20	350.20	350.00	350.20	100%	Plus contractor dispatching fee		
S-05800	6	Hazardous Materials Review & Inspection:								
		Hazardous Materials Handlers:								
				Liquid < 1 gallon/ Solid < 1 lbs / Gas < 1 cu.ft.	Exempt	Exempt	Exempt	Exempt	0%	No Charge
				Liquid 1-54 / Solid 1-499 / Gas 1-199	207.03	205.00	205.00	226.00	100%	
				Liquid 55-550 / Solid 500-2000 / Gas 200-2000	352.26	373.00	373.00	410.00	100%	
				Liquid 501-2000 /Solid 2001-15000 /Gas 2001-5000	506.76	581.00	581.00	639.00	100%	
				Liquid 2001-2500 /Solid 15001-25000 /Gas 5001-10000	865.20	954.00	954.00	1,049.00	100%	
		Service Stations	506.76	624.00	624.00	686.00	100%			
S-05900	7	Cal ARP Program, Risk Management Prevention	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate plus 100% Consultant Fee		
S-06000	8	Hazardous Materials Clean-up/Response	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate plus cost of equipment/staff for remediation		
S-06100	9	Spilled Load Clean-Up	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate plus cost of equipment/staff for remediation		
S-06200	10	Illegal Burn Response:								
				1st Response in 5 Years	85.49	85.49	0.00	0.00	0%	No Charge
				2nd Response in 5 Years	85.49	85.49	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Fire Incident Report Copy:								
		Response Reports	20.60	20.60	20.00	20.00	97%			
		Other Copies (per page)	0.26	0.26	0.25	0.25	97%			
		Original Document Preparation (first 15 minutes, per month)	10.30	10.30	0.00	0.00	0%	No charge for the first 15 minutes per month		
		Original Document Preparation (over 15 minutes, per month)	10.30	10.30	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, in 15 minute increments		

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FIRE DEPARTMENT (CON'T)								
S-06300	12	Engine Company Inspection: (Annual Fee)						
		Commercial Units:						
		Building square footage < 500 sq feet	144.20	187.00	187.00	206.00	100%	
		Building square footage > 500 feet and < 4,000 sq feet	216.30	270.00	270.00	297.00	100%	
		Building square footage > 4,000 feet and < 10,000 sq feet	289.43	352.00	352.00	387.00	100%	
		Building square footage > 10,000 feet and < 50,000 sq feet	868.29	890.00	890.00	979.00	100%	
		Building square footage > 50,000 sq feet	Varies	Varies	1,076.00	1,184.00	100%	
		Rental Units - Based on No. of Units:						
		Unit Range from 5-10	144.20	187.00	187.00	206.00	100%	
		Unit Range from 11-20	216.30	270.00	270.00	297.00	100%	
		Unit Range from 21-30	289.43	352.00	352.00	387.00	100%	
		Unit Range from 31-50	868.29	890.00	890.00	979.00	100%	
		Unit Range from 50 +	Varies	Varies	1,184.00	1,184.00	100%	
		First Re-Inspection						
Building square footage < 10,000 sq feet	330.00	330.00	0.00	0.00	0%	No charge for first re-inspection		
Building square footage > 10,000 sq feet	660.00	660.00	0.00	0.00	0%	No charge for first re-inspection		
Second Re-Inspection								
Building square footage < 10,000 sq feet	Varies	Varies	Actual Cost	Actual Cost	#VALUE!	Fully burdened hourly rate		
Building square footage > 10,000 sq feet	Varies	Varies	Actual Cost	Actual Cost	#VALUE!	Fully burdened hourly rate		
S-06310	13	Fire Prevention Inspection (Non-Engine Company) (Annual Fee)						
		Commercial Units:						
		Building square footage < 500 sq feet	66.00	66.00	66.00	66.00	100%	Fully burdened hourly rate
		Building square footage > 500 feet and < 4,000 sq feet	110.00	110.00	110.00	110.00	100%	Fully burdened hourly rate
		Building square footage > 4,000 feet and < 10,000 sq feet	242.00	242.00	242.00	242.00	100%	Fully burdened hourly rate
		Building square footage > 10,000 feet and < 50,000 sq feet	481.00	481.00	481.00	481.00	100%	Fully burdened hourly rate
		Building square footage > 50,000 sq feet	Varies	Varies	Actual cost	Actual Cost	100%	Fully burdened hourly rate
		Rental Units - Based on No. of Units:						
		Unit Range from 5-10	66.00	66.00	66.00	66.00	100%	Fully burdened hourly rate
		Unit Range from 11-20	110.00	110.00	110.00	110.00	100%	Fully burdened hourly rate
		Unit Range from 21-30	242.00	242.00	242.00	242.00	100%	Fully burdened hourly rate
		Unit Range from 31-50	481.00	481.00	481.00	481.00	100%	Fully burdened hourly rate
		Unit Range from 50 +	Varies	Varies	Actual cost	Actual Cost	100%	Fully burdened hourly rate
		First Re-Inspection						
Building square footage < 10,000 sq feet	194.67	194.67	0.00	0.00	0%	No charge for first re-inspection		
Building square footage > 10,000 sq feet	432.60	432.60	0.00	0.00	0%	No charge for first re-inspection		
Second Re-Inspection								
Building square footage < 10,000 sq feet	Varies	Varies	Actual Cost	Actual Cost	#VALUE!			
Building square footage > 10,000 sq feet	Varies	Varies	Actual Cost	Actual Cost	#VALUE!			
S-06400	14	Water/Flood Pumping, Covering And Clean-Up:						
		Emergency/Hazardous Situation	253.38	253.38	0.00	0.00	0%	No charge
		Non-Emerg. Flood Incident-1st Response in 12 mo period	253.38	253.38	0.00	0.00	0%	No charge
		Non-Emerg. Flood Incident-All Subsequent Responses	253.38	253.38	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Non-Emerg. Roof Leak Incident-1st Response in 12 mos.	253.38	253.38	0.00	0.00	0%	No charge
		Non-Emerg. Roof Leak Incident-All Subsequent Responses	253.38	253.38	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Flooding/Leaking Incident caused by Natural Disaster	253.38	253.38	0.00	0.00	0%	No charge
		Add'l Non-Emergency Minor Incident	Varies	Varies	Actual Cost	Actual Cost	100%	
		Add'l Non-Emergency Minor Incident (over ½ hour)	253.38	253.38	Actual Cost	Actual Cost	100%	Fully burdened hourly rate

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Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments
FIRE DEPARTMENT (CON'T)								
S-06500	15	Emergency Medical/Fire Protection Service: (Monthly Fees)						
		Single Family Dwelling	6.51	6.51	3.16	3.16	49%	
		Multiple Family Dwelling	6.51	6.51	3.16	3.16	49%	For 1st unit, plus 2.08 for each add'l unit
		Trailer Parks	6.39	6.39	3.10	3.10	49%	For 1st space, plus 2.31 for each add'l space
		Regulate as Participating Agency (LACO CUPA program) (inspect and maintain business plans and chemical disclosures)	Varies	Varies	N/A	Actual Cost	100%	Engine company inspection - \$330/hr; File maintenance date entry - \$44/hr; Oversight, review and billing - \$85/hr.
		Lifeline	3.25	3.25	1.58	1.58	49%	
		Commercial	16.34	16.34	7.93	7.93	49%	
		Governmental/Public Facilities	16.34	16.34	7.93	7.93	49%	
		Industrial	60.38	60.38	29.31	29.31	49%	
		Cemetery	16.34	16.34	7.93	7.93	49%	
		Agricultural	N/A	N/A	0.00	0.00	N/A	
		Non-Resident Fee	463.50	463.50	463.00	463.00	100%	Includes transport to hospital
		Non-Resident Patient Assessment Fee	257.50	257.50	257.00	257.00	100%	On scene assessment only; No transport to hospital
S-06600	16	Civil Fire Incident	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
S-06700	17	Hydrant System Flow Testing:						Fee paid by group/agency requesting the test.
		Checking consultant's test	Varies	Varies	43.00	Actual Cost	#VALUE!	Fully burdened hourly rate, plus materials
		Witness of contractor's test	84.46	84.46	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
		Conduct flow test	185.40	185.40	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus materials
S-06800	18	Underground Tank Installation/Removal Inspection (2 hr minimum)	185.40	Varies	185.00	Actual Cost	100%	Fully burdened hourly rate, plus materials
S-06900	19	Special Events, Tests, & Inspections/ Fire Protection Stand-by:						
		Candles/Open Flames in an Assembly (charged daily)	20.60	20.60	20.00	20.00	97%	
		Circus or Carnivals (Fire staff required-3hr min)	126.69	126.69	\$123 Fee + Hourly Rate	\$123 Fee + Hourly Rate	100%	\$86 for first hour; \$43 for each add'l hour
		Tent, for public assembly use (charged daily)	86.52	86.52	Actual Cost	Actual Cost	100%	\$86 for first hour; \$43 for each add'l hour
		Tent, for commercial use (one time charge)	86.52	86.52	Actual Cost	Actual Cost	100%	\$86 for first hour; \$43 for each add'l hour
		Air Supported Structures (charged daily)	86.52	86.52	Actual Cost	Actual Cost	100%	\$86 for first hour; \$43 for each add'l hour
		Approved Fireworks Show (charged daily)	1,121.67	1,121.67	113.00	113.00	10%	\$113 for first hour; \$56 for each add'l hour
		Blasting Operations (charged daily)	86.52	86.52	86.00	86.00	99%	\$86 for first hour; \$43 for each add'l hour
		Filming:						
		Each inspection during regular business hours	84.46	84.46	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Each inspection outside of regular business hours	84.46	84.46	Actual Cost	Actual Cost	100%	Fully burdened hourly rate (3 hour minimum)
		Cancellation of Inspection (failure to notify Fire Dept.)	N/A	N/A	87.00	87.00	N/A	
		Other Temporary Special Use Fire Permit	Varies	Varies	30.00 + Actual Cost	30.00 + Actual Cost	100%	Fully burdened hourly rate (3 hr minimum)
		Failure to obtain a required permit	Varies	Varies	Double Fee	Double Fee	100%	
		Fire Protection System installation/modification inspection	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate-minimum charge-½ hr
		Low cost sprinkler systems-residential attached garage	86.52	86.52	86.00	86.00	99%	Fee paid by group/agency requesting the test.
		Fire alarm inspections - Initial request	86.52	86.52	86.00	86.00	99%	Fee paid by group/agency requesting the test.
		Fire alarm inspections - Follow-Up request	86.52	86.52	86.00	86.00	99%	Fee paid by group/agency requesting the test.
		Special After-Hours Occupancy:						
		Annual inspection - occupancy load under 50	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Semi-Annual inspection - occupancy load over 50	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate
		Consultation for civil cases	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus duplication cost
S-07000	20	Weed Abatement:						
		Brush clearance by City or City contractor	Varies	Varies	Actual Cost	Actual Cost	100%	Fully burdened hourly rate, plus cost of equipment/staff for remediation
		Admin Fee for City administered abatement	Varies	Varies	309.00	Actual Cost	#VALUE!	Fully burdened hourly rate plus legal fees
		Failure to abate - Re-Inspection Fee	Varies	Varies	86.00	Actual Cost	#VALUE!	Fully burdened hourly rate
S-07100	21	State-Mandated Fire Inspections:						Required for businesses to be licensed by regulatory agencies.
		High Rise (8 hour minimum)	2,640.00	2,640.00	1,525.00	2,640.00	58%	Fully burdened hourly rate
		Day Care (1/2 hr minimum)	165.00	165.00	86.00	165.00	52%	Fully burdened hourly rate
		Hospital (5 hr minimum)	1,650.00	1,650.00	345.00	1,650.00	21%	Fully burdened hourly rate

**CITY OF MONROVIA
CHARGES FOR SERVICES
Fiscal Year 2016-17**

Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments
FIRE DEPARTMENT (CON'T)								
		Convalescent (3 hr minimum)	990.00	990.00	169.00	990.00	17%	Fully burdened hourly rate
		Other Licensed Care (1 hr minimum)	330.00	330.00	169.00	330.00	51%	Fully burdened hourly rate
		Schools	337.84	337.84	0.00	0.00	0%	Fully burdened hourly rate
	22	Structure Fire Response	1,592.00	1,592.00	1,592.00	1,592.00	100%	
	23	Fire Service Impact Fee						
		Residential Construction with Fire Sprinklers	Varies	Varies	0.90	0.90	100%	Cost per square foot
		Residential Construction without Fire Sprinklers	Varies	Varies	2.00	2.00	100%	Cost per square foot
		Commercial Construction with Fire Sprinklers	Varies	Varies	0.90	0.90	100%	Cost per square foot
		Commercial Construction without Fire Sprinklers	Varies	Varies	2.00	2.00	100%	Cost per square foot
		Industrial Construction with Fire Sprinklers	Varies	Varies	0.90	0.90	100%	Cost per square foot
		Industrial Construction without Fire Sprinklers	Varies	Varies	2.00	2.00	100%	Cost per square foot

CITY OF MONROVIA
CHARGES FOR SERVICES
Fiscal Year 2016-17

Finance Ref	#	Service Description	2015-16 Cost	2016-17 Cost	Fees For 2015-16	Fees For 2016-17	Cost Recovery %	Comments
ADMINISTRATION								
		<u>City Manager's Office</u>						
S-11100	1	Business Improvement District Maintenance: (Annual Fees)						(Maximum charge not to exceed \$1,500/year)
		Prof & Medical services w/o Taxable Sales-Fronting Myrtle	103.00	103.00	100.00	100.00	97%	
		Prof & Medical services w/o Taxable Sales-All Others	51.50	51.50	50.00	50.00	97%	
		Banks, Financial Institutions, & Utility Companies	211.15	211.15	200.00	200.00	95%	
		Automotive Repair Shops & Gas Stations	25.75	25.75	25.00 minimum	25.00 minimum	100%	\$.50 per \$1,000 gross sales
		Other Retail Business-Located in "Foothill Park Plaza"	25.75	25.75	25.00 minimum	25.00 minimum	100%	\$1.00 per \$1,000 gross sales
		Other Retail Business-Not Located in "Foothill Park Plaza"	25.75	25.75	25.00 minimum	25.00 minimum	100%	\$1.50 per \$1,000 gross sales
		Residential, Manufacturing, & Wholesaling			0.00	0.00		N/A, Business type not allowed in district
S-11900	2	Film Permit Review:						
		Filming Liaison-Bus Improvement District (per hour)	30.80	30.80	30.00	30.00	97%	Fully burdened hourly rate
S-13200	3	Open Video System:						
		Franchise Applications / Renewal Fee	Varies	Varies	Actual Cost	Actual Cost	100%	Actual Fees Paid to Attorneys and Consultants
		Filing Fee-Open Video System Operations	Varies	Varies	Actual Cost	Actual Cost	100%	Actual Fees Paid to Attorneys and Consultants
		<u>Finance</u>						
S-12100	4	Returned Payment Fee	30.90	30.90	25.00	25.00	81%	\$25 first offense/\$35 subsequent offense (Set by California Civil Code)
		<u>City Clerk</u>						
S-12200	5	Records Research Service:						
		First 15 Minutes per month	Varies	Varies	0.00	0.00	100%	No charge- 15 minutes per month
		Over 15 Minutes per month	Varies	Varies	10.00	10.00	100%	Per ¼ hour, over 15 minutes (only if it's 5yrs+ and in archives).
S-12300	6	Document Retrieval & Reproductions:						
		Copies - Standard Black, per 8 ½"x11" / 8½"x14" page	0.26	0.26	0.25	0.25	97%	Per copy, as of 5th page (first 4 pages are free) by law
		Copies - Color, per 8 ½"x11" / 8½"x14" page	0.52	0.52	0.50	0.50	97%	Per copy, as of 5th page (first 4 pages are free) by law
		CD or DVD	1.29	1.29	1.25	1.25	97%	
S-12350	7	Retrieval Fee (FPPC Forms/Statements 5 or more years old)	N/A	N/A	5.00	5.00	N/A	By law, maximum fee allowed is \$5
S-12400	8	Agenda/Minute Subscription Service: (Annual)						
		CC Agenda Only	399.64	399.64	40.00	40.00	10%	
		CC Agenda Summary	259.56	259.56	75.00	75.00	29%	
		CC Adopted Minutes	259.56	259.56	60.00	60.00	23%	
		Agenda & Agenda Summary	502.64	502.64	115.00	115.00	23%	
		Agenda, Agenda Summary, & Adopted Minutes	616.97	616.97	175.00	175.00	28%	
		Documents reserved for Pick-up	339.90	339.90	100.00	100.00	29%	
		Electronic Distributions	75.19	75.19	0.00	0.00	0%	No fee for service electronically
S-13700	9	Document Certification	14.71	14.71	5.00	5.00	34%	
S-13800	10	General Election Candidate Handbook	119.48	119.48	35.00	35.00	29%	Charged only to non-candidates
S-13850	11	Candidate Filing Fee	N/A	N/A	25.00	25.00	N/A	Fee Set by California Elections Code
	12	Document Notarization	12.00	12.00	10.00	10.00	83%	By law, maximum fee allowed is \$10
		<u>Human Resources</u>						
S-13150	13	Fingerprinting Rolling Fee	24.10	24.10	20.00	20.00	83%	
S-13100	14	Typing Test / Certification	22.66	22.66	15.00	15.00	66%	