DENSITY STANDARDS (MMC 17.12.010)

- **Lot Size** (applies to the creation of new lots or lot line adjustments)
  
<table>
<thead>
<tr>
<th>ZONE</th>
<th>MINIMUM LOT AREA</th>
<th>MINIMUM LOT WIDTH</th>
<th>MINIMUM LOT DEPTH</th>
</tr>
</thead>
<tbody>
<tr>
<td>RF</td>
<td>15,000</td>
<td>100'</td>
<td>100'</td>
</tr>
</tbody>
</table>

  - The average size of new lots created must exceed 1 acre. Lots exceeding two acres in area will be counted as two acres in determining the average for a development.
  - Areas located in Specific Plan Areas are governed by those standards.

- **Dwelling Size**
  - **Minimum Dwelling Size** in the RF zone is 1,250 square feet.
  - **Maximum Floor Area** of the main building shall be based on the net lot area and shall be determined using the following formula:
    - 35% of the net lot area for the first 20,000 SF of net lot area, plus an additional
    - 10% of the remaining net lot area.
    - Attached garages and other attached, enclosed accessory buildings shall be calculated as main building floor area.
    - Floor area is measured from external walls (17.04.080)

- **Accessory Buildings**
  The ratio of total floor area ratio shall not exceed the percentages shown in the following table:

<table>
<thead>
<tr>
<th>RF</th>
<th>MAXIMUM ACCESSORY BUILDING FAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>LOT SIZE</td>
<td>FLOOR AREA RATIO</td>
</tr>
<tr>
<td>0-43,560 sq ft</td>
<td>10%</td>
</tr>
<tr>
<td></td>
<td>2000 sq foot max.</td>
</tr>
<tr>
<td>Over 1 acre</td>
<td>8%</td>
</tr>
</tbody>
</table>

  - Accessory structures cannot exceed 80% of the main building floor area.
  - Attached garages and other attached, enclosed accessory buildings shall be counted toward the total accessory building floor area as well as part of the main building floor area notwithstanding the minimized visibility garage provisions in Section 17.12.040(C).

- **Setbacks**

  Setback requirements in the RF zone shall be as follows:

<table>
<thead>
<tr>
<th>LOT LINE</th>
<th>BOUNDED BY</th>
<th>BUILDING TYPE</th>
<th>REQUIRED SETBACK (IN FEET)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Front</td>
<td>A street</td>
<td>Main or accessory</td>
<td>25 (or block average)</td>
</tr>
</tbody>
</table>

  a. **Average Setback.** Where residences or buildings on the same side of the street as the subject property are developed with front yard setbacks greater than required in the zone, the average setback shall be required. The average setback shall be determined using structures on the same side of the street in the same block, not to exceed 400 feet on either side of the subject property. The largest and smallest setback will be excluded in determining the average.

  b. **Encroachments.** Porches, platforms, and landing places not extending above the level of the first floor may encroach up to seven feet into the required setback. Architectural elements, such as oriel, cornices, eaves, or sills may encroach up to two feet.

  c. **Flag Lots.** The front yard setback on a flag lot shall be measured from the closest property line, parallel to
and not adjacent to the street. However, if a flag lot has a street frontage of 50 feet or greater, the front setback may be taken from the front property line if the house is built in the narrow portion of the lot. When a house on a flag lot is oriented in a direction other than towards the street, the Development Review Committee shall determine from where the front yard setback is measured.

****See the parking section for additional garage setback requirements.

<table>
<thead>
<tr>
<th>LOT LINE</th>
<th>BOUNDED BY</th>
<th>BUILDING TYPE</th>
<th>REQUIRED SETBACK (In Feet)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Side</td>
<td>Other lots or an alley</td>
<td>Main—first story</td>
<td>10% of lot width</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>5’ minimum</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>15’ maximum</td>
</tr>
<tr>
<td>Side</td>
<td>Other lots, a street or alley</td>
<td>Main—second story</td>
<td>15</td>
</tr>
<tr>
<td>Side</td>
<td>Other lots or an alley</td>
<td>Accessory (except garages opening to alley)</td>
<td>3</td>
</tr>
<tr>
<td>Side</td>
<td>An alley</td>
<td>Garages opening to alley</td>
<td>25 from opposite side of alley</td>
</tr>
<tr>
<td>Side</td>
<td>A street</td>
<td>Main or accessory</td>
<td>10% of lot width, 10’ minimum</td>
</tr>
</tbody>
</table>

a. **Encroachments.** Chimneys having a maximum parallel linear dimension of eight feet may project two feet into the required setback. Chimneys extending past the second floor may project into the side yard the same amount as on the first floor. Eaves may project two feet into the required setback.

b. **Second Story Setback.** The required second story setback shall be 15’. For structures over 27 feet in height, the second story must be setback an additional 2 feet for every additional 1 foot in height.

c. **Decks and balconies.** Decks one foot above existing grade and balconies shall maintain the same setback as main buildings.

d. **Accessory structures** located less than 80 feet from the front property line must be setback the same distance from property line as a main structure.

e. On **corner lots** with garages opening on to the street, the garage must be setback a minimum of 20 feet from the side property line adjacent to the street.

f. **Two-Story Accessory Structures.** Accessory structures with a plate height exceeding 9 feet and/or a ridge height exceeding 14 feet shall be considered two-stories and shall maintain the same setback as main buildings.

<table>
<thead>
<tr>
<th>LOT LINE</th>
<th>BOUNDED BY</th>
<th>BUILDING TYPE</th>
<th>REQUIRED SETBACK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rear</td>
<td>Another lot or an alley</td>
<td>Main</td>
<td>25% of lot depth, Minimum 20’</td>
</tr>
<tr>
<td>Rear</td>
<td>Another lot or an alley</td>
<td>Accessory (except garages opening to alley)</td>
<td>3’</td>
</tr>
<tr>
<td>Rear</td>
<td>An alley</td>
<td>Garages opening to an alley</td>
<td>25’ from opposite side of alley</td>
</tr>
</tbody>
</table>

a. **Encroachments.** Attached unenclosed, single story patios with no freestanding walls may encroach an additional 10 feet into the required main building setback.

b. **Decks and balconies.** Decks one foot or more above existing grade and balconies shall maintain the same setback as main building.

c. **Two-Story Accessory Structures.** Accessory structures with a plate height exceeding 9 feet and/or a ridge height exceeding 14 feet, and two-story accessory structures shall maintain the same setback as the main building.

**Pad Edge Setbacks.** On hillside lots with pads adjacent to slopes of three feet or more, using the formula: slope height/3 (SH/3), the following regulations also apply.

a. **Top of slope.** The vertical height of the slope as taken from the toe to top of slope (irrespective of the property line) shall be divided by three (3) using the formula SH/3. The quotient of SH/3 shall be rounded to the nearest whole number and is the required setback for structures from the sides and rear pad edge. The maximum setback required shall be 15 feet for the single story portion of the structure. The second
story must be setback 15 feet from the pad edge. For structures over 27 feet in height, the second story must be setback an additional 2 feet for every additional 1 foot in height.

b. Toe of slope. In addition to the setback requirements from property line, setback distances from the toe of slope for the side of a pad shall be five feet from the toe of the slope to any structures on the pad. No setback is required for the rear of the pad.

- **Height restrictions**
  
  (1) No building shall exceed two stories in height. The maximum building height is based on lot width as follows:

<table>
<thead>
<tr>
<th>LOT WIDTH (In feet)</th>
<th>MAXIMUM BUILDING HEIGHT (in feet)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 75</td>
<td>27</td>
</tr>
<tr>
<td>75 and greater</td>
<td>30</td>
</tr>
</tbody>
</table>

Building height shall be determined by the vertical distance measured at any point of the proposed roof structure to the exterior or finished grade at the proposed exterior walls of the structure. No part of a building (except chimneys) shall extend above an imaginary line drawn at the maximum building height above finished grade as illustrated in the following diagram:

Retaining walls. When used to extend the pad area of a lot adjacent to slope(s) a retaining wall shall not exceed a height of three feet unless the retaining wall is fully screened by a residence, garage, or other permitted structure so that the wall cannot be viewed from an adjacent parcel or from any street.

- **Separation between buildings.**
  
  (1) Facing walls of separate buildings on the same lot in the RF zone shall meet separation requirements for each story according to the following table:

<table>
<thead>
<tr>
<th>Required Separation</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Story</td>
</tr>
<tr>
<td>Second Story</td>
</tr>
</tbody>
</table>

(2) These building separation requirements apply equally to separate buildings that share a common roof.

- **Hillside Development Standards** (Properties not covered by Specific Plan) the following is required:
  1. Conservation of natural topographic features and appearances by means of land sculpturing to blend graded slopes and benches with natural topography.
  2. Protection of existing vegetation through careful site planning, which may reduce areas of grading.
  3. Provision of safe access for vehicular and pedestrian traffic with minimum of disturbances of the natural terrain.
  4. Utilization of street designs and improvements which serve to minimize grading impact and harmonize with the natural contours and character of the hillsides. Street standards shall be per the City’s adopted Hillside Development Policies and Standards.
  5. Every reasonable effort shall be made to preserve or minimize the impact on view corridors and scenic vistas. A visual impact analysis is required per the City’s adopted Hillside Development Policies and Standards.
5. Every reasonable effort shall be made to preserve mature trees, especially coastal live oaks. Special consideration shall be given to the preservation or relocation of heritage trees.

6. Cantilevered construction, overhang, exposed structures or stem wall construction shall not be permitted. Cantilevered decking shall be permitted only if the line of sight analysis indicates no visual impact or appropriate mitigation measures can be adopted.

7. Colors of the buildings shall be selected to blend with the natural colors and hues of the surrounding hillsides.

8. A landscape plan shall be required indicating type and extent of proposed vegetation. In addition, landscape materials for the coverage and stabilization of graded slopes shall be approved by the Development Review Committee.

9. A visual impact analysis shall be required for those dwelling units which are proposed to be developed in “sensitive” areas. “Sensitive” areas are those which are higher in elevation and visually exposed to the City at-large and could potentially impact existing city at-large view sheds. Proposed dwelling units designated as “sensitive” shall be setback from the top of the slope a distance determined by the line of sight analysis in addition to the required setbacks. The line of sight analysis is not designed to completely screen or eliminate the view of the dwelling units in “sensitive areas”. However, it is designed to minimize the visual impact of building lines by the use of increased setback, berming, landscaping, and building design.

**Hillside Development Permit (HDP)**

When development of a lot will result in grading with five feet or more of cut and fill, or result in a retaining wall of six feet or more, approval of a HDP is required for:

- New single family dwellings
- Earth movement that creates a footprint of more than 500 square feet.
- Swimming pools and basements are excluded.

**Parking**

- **Two-car garage required for each unit** \(17.24.030\)
  - 3-car garage required on lots served by “hillside streets” \(16.08.135\) or from a pre-existing private way.

- **Minimized Visible Garage.** On blocks where the predominant pattern of the placement of garages is detached at the rear of the property or otherwise minimally visible from the street, the provisions for a minimized visible garage shall apply when a new garage is proposed. \(17.12.040(C)\)

  - **Applicability.** The predominant pattern shall be based on a review of properties located on the same side of the street in the same block, no less than 400 feet on either side of the subject property. Minimized visible garage requirements shall be required of new development when at least 50% of those properties have minimally visible garages. For purposes of determining this requirement, minimally visible garage shall mean a property where the garage is in the rear yard. In cases where the predominant pattern should be determined by other means, based on the subject property’s location, topography and proximity to corners, the director shall decide on the averaging method.

  - **Requirements.** When the predominant pattern requires a minimized visible garage. The following regulations shall apply:
    - Attached garages shall be setback a minimum of 20’ from the front facing wall of the primary structure closest to the street.
    - In the front yard setback, paved driveways shall be limited to 14’ in width leading to a two-car garage and 10’ in width leading to a one-car garage.
    - Side loading garages shall not be permitted in front of the primary structure.
    - Garages attached to the rear of the primary structure, or which are otherwise not visible from the street shall be allowed to add an additional 400 square feet added to the maximum size of the primary structure. This provision only applies to properties developed with single family dwellings.
    - Properties developed with more than one dwelling unit, the primary structure shall be the dwelling closest to the street.

  - **Exemptions.** Properties not covered by the minimized visible garage placement requirement shall be reviewed pursuant the applicable regulations of the zoning district where the property is located in addition to the neighborhood compatibility design review process.
- **Size**
  - Minimum interior dimensions – 18’(W) x 20’ (D) (17.24.050(A))
    - Single door – 8’
    - Double door – 16’
  - 25’ of unobstructed space provided for the maneuvering of the vehicle in front of door on driveway. (17.24.050(B))

- **SFR Additions** (parking upgrade) – properties that do not meet minimum parking requirements (2-car garage per unit) must bring the property into conformity if any structure is enlarged in excess of 500 square feet. (17.24.020)

- **Carports** (17.24.050(d))
  - Only allowed after required 2-car garage requirement is met
  - Must be screened from all property lines by a combination of landscaping and a minimum five-foot high permanent decorative barrier.

- **Driveway/Parking Paving** (17.24.050(F))
  - All new and replacement driveways and parking spaces shall be paved with concrete or an approved alternative. Asphalt driveways and parking spaces are prohibited. Paved parking spaces shall not be permitted in the front yard or a street facing side yard.

- **Driveway width**
  - For single family dwellings, driveway must be a minimum of 10 feet in width. (17.24.110)
  - For properties subject to the Minimized Visible Garage (MVG) requirements: in the front yard, paved driveways shall be limited to 14’ in width leading to a two-car garage and 10’ in width leading to a one-car garage. (17.12.040(C)(2)(b))

- **Curb Cuts** (17.24.140)
  - Curb cut clearance is obtained from the Public Works Department.
  - Curb cuts allowed to serve as paved access to required off street facility.
  - Number of allowed curb cuts based on lot width: under 75’ – 1 curb cut 75’ and over – 2 curb cuts

- **Tandem**
  - Does not count toward required parking

- **RV Storage** (17.24.150)
  - Contained in an entirely enclosed building; or
  - Stored in the rear or side yard and screened from view from street, alley or adjacent properties
  - Must be stored on a paved pad
  - No commercial vehicles may be stored

- **No Parking on lawns** (17.24.160)
  - Parking on landscaped or unpaved surfaces is prohibited.

- **Repair** (17.24.160)
  - Vehicle repair allowed only on vehicles registered to the occupant of the property.
  - Vehicles in a state of disrepair can not be stored in an area visible from the street for a period exceeding 48 hours

**Other Residential Standards**

- **FENCES, HEDGES, WALLS** (17.12.040)
  - **Screening.** Screening not to exceed six feet in height shall be permitted on all property lines with the following exceptions:
    - **Front yard.** No fence 50% or less solid over four feet in height, nor any hedge, solid wall or fence over three feet in height will be permitted in a required front setback;
• **Corner lot.** No fence 50% or less solid over four feet in height, nor any hedge, solid wall or fence over three feet in height will be permitted within five feet of the street side property line of a corner lot and must be setback five feet from the front of the house;

• **Corner cut off areas.** No fence, hedge or wall over three feet in height will be permitted in the areas defined in §17.12.040(F).

• **Fences over six feet in height.** Shall be treated the same as the main dwelling with respect to setback from property line,

• **Fences six feet and over in height and adjacent to a public street.** Shall be screened with landscaping. A landscape plan consisting of trees, shrubs and ground cover shall be submitted and approved by the city.

• **Wrought iron fences adjacent to wilderness areas.** Without points, spikes or sharp edges on the end of any vertical bar, shall be permitted a maximum height of eight feet, and spacing between vertical bars shall not exceed six inches along the rear and side property lines enclosing the back yard area behind a house, on hillside lots that back up to unimproved wilderness areas. Points, spikes and sharp edges shall mean any end of a vertical bar that is capable of causing, or are likely to cause injury to persons, pets, or undomesticated animals.

• **Measurement of height.** The height of any screening shall be measured as follows:
  • For street property lines, at sidewalk grade;
  • For interior property lines, at highest elevation of adjacent property’s finished grade.

• **Materials.** All screening under this section shall be composed of the following:
  • Masonry walls;
  • Wooden fencing, if of adequate aesthetic and structural quality and durability;
  • Wrought iron fencing: Spacing between vertical bars on all wrought iron fencing shall not exceed six inches. If located north of Foothill Boulevard or east of Mountain Avenue above Lemon Avenue, the end of any vertical bar of a wrought iron fence shall not be pointed, spiked or have sharp edges that are capable of causing, or are likely to cause, injury to persons, pets or undomesticated animals. Spacing of vertical bars on all wrought iron fencing shall not exceed six inches;
  • Chain link fencing is allowed for properties improved with single family residences only along the side (if not in the front yard setback or adjacent to a street) and rear property lines.
  • All other materials as approved by the Committee, after giving consideration to appearance, structural quality and durability.

• **Pool Fencing.** All pools must be enclosed by minimum 5’ (outside height) fencing and must have self-closing and self-latching gates (15.16.060). The Building Division has a detail of pool fencing requirements.

• **BASEMENTS (17.12.040(A))**
  Basements may be allowed subject to the review by the Community Development Department. Floor area of basements shall not be counted toward the maximum floor area allowed.

• **LOT CONSOLIDATION** requires approval of Conditional Use Permit and cannot result in the demolition of a structure built prior to 1940 with architectural or known historic value as determined by the Historic Preservation Commission, Planning Commission, and/or City Council. (17.12.040(E))

• **MECHANICAL EQUIPMENT (17.12.40(e))**
  • New roof mounted equipment not permitted unless completely screened by existing building parapet
  • Ground mounted mechanical equipment must be setback at least five feet from a side property line. In the rear yard area, equipment shall be setback three feet from the rear property line and side property line.

• **SWIMMING POOLS (17.12.40(e))**
  Cannot be located in the front yard and must be at least 5’ from side and rear property lines.

• **UNDERGROUND UTILITIES (15.36.030)**
  • The provision of underground utilities is required with the construction of new units
• **ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS (ADU 17.44.160 & JADU 17.44.165)**
  ORDNANCE 2017-04

• **GUEST HOUSE** [17.08.030(AO)]
  - Detached accessory building for use by guests or occupant of the premises
  - No kitchen facilities
  - Can not be rented
  - Covenant recorded prior to issuance of permits

**LANDSCAPING**

• **Developed Lots** [17.20.10]
  - Landscaping is required in all front yard (including unimproved city right-of-way) and street facing side yard setbacks (also see Hillside Development Standards).

• **Vacant Lots**
  - Must be cleared and a street frontage berm must be maintained with grass, ground cover or drought resistant landscape materials.

• **Oak Tree Preservation Ordinance** [17.20.040]
  Applies to:
  - California Live Oak (Quercus Agrifolia)
  - 10” diameter, measured 2 feet from ground level
  - Front yard and street facing side yards, vacant lots.
  Permit required for:
  - Removal
  - Pruning of more than one-third of crown, foliage or root system
  - Installation of irrigation within the drip line
  - In cases of emergency, a tree may be removed by order of the Fire, Police departments or the Parks Division.

**Neighborhood Compatibility Design Review (17.12.005)**

(A) **Purpose and intent.** The preservation of the character of Monrovia’s neighborhoods is an important goal for the community. The purpose of this chapter is to integrate new development into the context and character of existing neighborhoods to achieve compatibility. The tools implemented to address compatibility are intended to provide an approach that balances the desires of the property owner to develop his or her property with the concerns of surrounding residents to maintain the character of their neighborhood.

(1) The purpose and intent of the neighborhood compatibility design review is:

(a) To preserve the character and charm of the city and its neighborhoods by establishing processes and criteria to review new construction to assure that the resulting structures are compatible with the neighborhood within which they are located.

(b) To provide reasonable review of proposals to maximize compatibility with the unique character of the neighborhood in terms of mass, scale, height, and design, while generally maintaining neutrality regarding the architectural style of the proposed development.

(c) To minimize privacy impacts of new two-story construction upon neighboring properties while still maintaining good design.

(d) To provide a review process to regulate the development or redevelopment of properties within existing neighborhoods so as to maximize visually compatible relationships, and bright, open neighborhoods.

(e) To educate applicants regarding their obligation to take into consideration the potential impacts on their neighbors when modifying structures or proposing new structures and take reasonable steps to mitigate such impacts.

(2) It is not the intent of this chapter to unreasonably restrict or regulate the right of an individual property owner to determine the type of structure or addition desired.

(3) The neighborhood compatibility design review process is intended to be an integral part of the overall design process that should commence with city staff and the applicant prior to the preparation of any design concepts.
(4) The regulations in this section are in addition to the requirements of other regulations or ordinances of the city and where in conflict the more restrictive regulations shall apply.

(B) **Definitions.**
For the purposes of this section, the following definitions shall apply.

**ADDITION.** The creation of any new portion of a building which results in a vertical or horizontal extension of the building that is visible from the outside of the building.

**ALTERATION.** The exterior modification, including but not limited to an addition, removal and/or modification of windows, doors, roof structure, siding or visible part of a foundation of any main or accessory structure that requires a building permit.

**ARCHITECTURAL STYLE.** The characteristic form and detail of building from a particular historical period or school of architecture (e.g. Spanish, Tudor)

**REPLACEMENT-IN-KIND.** Replacement of any architectural element which is identical to the original element in terms of its location, size, and shape; and is made of materials that outwardly have the same dimensions, proportions, details and textures of the original architectural element and that outwardly appear unchanged from the original architectural style. If the original design of a structure and/or element was removed or altered, or if the original design elements are not known, the replacement element(s) shall be consistent with the structure's original architectural style.

(C) **Applicability.** On any property in a residential zone or a PD Zone designated for residential development, no person shall construct any of the following structures until such structures are found to be compatible pursuant to this section with the neighborhood within which it is located. Applicable construction shall be classified into one of the following categories. Specific review and noticing requirements are established for each category.

1. Existing residential dwelling proposing a single story addition that affects no more than the rear 50% of the structure.
2. Existing residential dwelling proposing a single story addition or exterior alterations that affect the front 50% or more of the structure.
3. New single story, single family residential dwelling.
4. Two story addition to a two story dwelling.
5. Two story addition to a single story dwelling.
6. New two story single family residential dwelling.
7. Multi-family development not subject to a conditional use permit.

(D) **Compatibility Design Review Criteria.** The reviewing body shall review all proposals that fall within Paragraph C of this section using the following categories/criteria:

1. Exterior material review.
   (a) Building materials and finishes on exterior surfaces;
   (b) Architectural integrity of the proposed project.
2. Site planning/site design.
   (a) Orientation of the building(s) on the site and in relation to surrounding property improvements, including entrances, parking areas, and driveways;
   (b) Garage and parking locations, driveway and driveway approach locations;
   (c) Onsite building relationships;
   (d) Landscaping.
3. Building form
   (a) Roof designs and materials;
   (b) The height and building profile of the structures;
   (c) Mass, bulk, modulation, scale and articulation.
4. Architectural features/design
   (a) All exterior facade and architectural features including window types, entrance areas, porches, chimneys, and the use of building modulation.
5. Neighbor impact review
   (a) The scale and bulk of the building(s) in relationship to the neighboring properties, including the location and orientation of second stories;
(b) Reasonably minimizes privacy impacts;
(c) Solar access;
(d) Grade differential.

(6) Neighborhood compatibility review
   (a) Relationship of development to the surrounding neighborhood such as appropriate mass,
       architectural features, scale, and building materials;
   (b) Prevailing/predominant development patterns.

(E) **Review and Notification.** In establishing the applicable neighborhood compatibility design review process and
noticing, all applications shall be classified under one of the categories of construction identified in subsection
(C).
   (1) Regardless of the type of development proposed, applicants are encouraged, but are not required, to
       meet with the immediate neighbors prior to submittal of an application. Review authority and
       notification shall be completed according to the following table:

<table>
<thead>
<tr>
<th>Categories</th>
<th>Review by</th>
<th>Notification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Single story addition (rear)</td>
<td>Staff</td>
<td>None</td>
</tr>
<tr>
<td>2. Single story addition (front)</td>
<td>Staff</td>
<td>Sign</td>
</tr>
<tr>
<td>3. New SFR single story</td>
<td>DRC</td>
<td>Sign and 200’ radius mailing</td>
</tr>
<tr>
<td>4. Two story addition to a two story house</td>
<td>DRC</td>
<td>Sign and 400’ radius mailing</td>
</tr>
<tr>
<td>5. Two story addition to a single story house</td>
<td>DRC</td>
<td>Sign and 400’ radius mailing</td>
</tr>
<tr>
<td>6. New SFR two story</td>
<td>DRC</td>
<td>Sign and 400’ radius mailing</td>
</tr>
<tr>
<td>7. Multifamily residential not subject to a CUP</td>
<td>DRC</td>
<td>Sign and 400’ radius mailing</td>
</tr>
</tbody>
</table>

(2) In addition to any other action otherwise required by law pertaining to the processing of the
application, if the construction category requires neighborhood notification, the following
neighborhood notification shall be required:
   (a) Posting of a development sign. The applicant is required to post the property in the manner
       set forth by the director. The property must be posted a minimum of fifteen days prior to
       the review by the committee. The application shall not be considered complete unless the
       site has been posted pursuant to this section.
   (b) Notice of the public meeting shall be mailed at least 15 days prior to the meeting to all owners
       of real property with the radius specified in the table in this subsection (E) utilizing the records
       of the County Assessor.

(F) **Findings.** No application subject to neighborhood compatibility design review approval shall be approved
unless the approving body finds:
   (1) That the proposed development meets the zoning development standards applicable to the property.
   (2) That the orientation and design of the building(s) are appropriate to the size and configuration of the
       lot and provide a well-designed site layout.
   (3) That the proposed development is designed to be compatible with adjacent properties by reasonably
       minimizing impacts related to privacy and solar access.
   (4) That the proposed development is compatible with the character of the neighborhood in terms of
       scale, mass, height and design.

(G) **Exemptions.** Notwithstanding the provisions of any other section of this chapter, neighborhood design
compatibility review shall not be required for:
   (1) Ordinary maintenance and repair as defined in Section 17.20.040 of this code.
   (2) Replacement in kind.
   (3) Restoration of an architectural element that is consistent with the architectural style of the structure
       at the time of construction or in cases where the entire architectural style of a building is being
       completely renovated into a new style, the element shall be consistent with the new or predominant
       architectural style.
   (4) Reroofing with a material similar to the existing material.
(5) Painting
(6) Construction of fences and walls
(7) Single story second units constructed pursuant to Section 17.44.160
(8) Single story accessory structures, including attached patios, in side and/or rear yards.
(9) Flatwork
(10) Interior construction that does not involve any exterior changes.
(11) Development subject to a Hillside Development Permit
(12) Multi-family residential development that is subject to a conditional use permit which shall be subject to the criteria in Section 2.56.030(D).
(13) Work that does not require a building permit.
(14) Reasonable accommodation requests pursuant to Section 17.52.327.

ADDITIONAL REGULATIONS FOR RESIDENTIAL BUILDINGS MORE THAN 50 YEARS OLD

- Demolition Ordinance
  ORDINANCE 2016-10

- Incentives
  To encourage the retention of historic structures, certain regulations in the Zoning Ordinance may be deviated from in order to retain qualified structures, as determined by the DRC or Planning Commission. These regulations are specified in Section 17.12.060.

This handout is intended to be used as a guide and does not contain all development requirements. Specific regulations from the Monrovia Municipal Code are available in the Planning Division or online at www.cityofmonrovia.org. If you have any questions, please feel free to contact the Planning Division at (626) 932-5565.